

MACMILLAN LAW LIBRARY.
MacMillan Law Library records, 1941-2012

Emory University
Emory Law Archives
Hugh F. MacMillan Law Library
1301 Clifton Road
Atlanta, GA 30322
404-727-0059

Descriptive Summary

Creator: MacMillan Law Library.
Title: MacMillan Law Library records, 1941-2012
Call Number: L-025
Extent: 5 linear ft. (10 boxes)
Abstract: Administrative records of the Emory University MacMillan Law Library including library construction documents, self-study records, mission statement and other information; library guides and other printed materials; student surveys and usability tests; and a small collection of photographs and audio visual materials.
Language: Materials entirely in English.

Administrative Information

Restrictions on Access

Access to gift records files restricted; no other restrictions.

Terms Governing Use and Reproduction

All requests subject to limitations noted in departmental policies on reproduction.

Related Materials in This Repository

L-003 - Emory Law School annual report; L-005 - Emory Law School self-study records; all collections of Emory Law School dean's office files.

Source

Transfer.

Citation

[after identification of item(s)], MacMillan Law Library records, Emory Law Archives, Hugh F. MacMillan Law Library, Emory University.

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Processing

Processed Nancy Hall Watkins, 2009.

Collection Description**Administrative History**

The Hugh F. MacMillan Law Library was established in September of 1916 with the opening of the Lamar School of Law of Emory University. Due to limited funding, donations of "most any kind of law book" were requested. The first professional librarian was hired in 1940. Enrollment declined drastically due to World War II, but rose again after the war when many veterans returned to complete their degree work. Space became a crucial issue for the next two decades and finally in 1972 a new building for the Law School and Library was constructed. The current library building was constructed in 1994 as an addition to the Law School.

Scope and Content Note

The collection consists of administrative files containing library construction documents, self-study records, mission statement and other information; library guides and other printed materials such as brochures, newsletters and directories; memorabilia; student surveys and usability tests; and a small collection of photographs and audio visual materials.

Arrangement Note

Arranged by type of material.

Container List

Administrative files

Box	Folder	Content
1	1	All-staff meeting minutes, 1988-1992, 1999
1	2	Building condition report, 1941
1	3	Building construction memorandum, 1987
1	4	Cataloging files, 2000, undated
1	5	Collection development policy, 1989-2009
1	6	Construction documents, 1991-Gambrell Hall expansion; Program requirements
1	7	Construction documents, 1992-Gambrell Hall expansion; Agreement form
1	8	Construction documents, 1992-Gambrell Hall expansion; Schematic design report
1	9	Construction documents, 1992-Gambrell Hall expansion; Amendment to schematic design report
1	10	Construction documents, 1992-Gambrell Hall expansion; Space requirements
1	BV	Construction documents, 1994-Gambrell Hall expansion; Hugh F. Macmillan Law Library
3	1	Floor plans, 1993, 1999
5	1	Gift records, 1949-1961
5	2	Gift records, 1962-1965
5	3	Gift records, 1966-1969
5	4	Gift records, 1970-1974
5	5	Gift records, 1975-1980
5	6	Gift records, 1981-1984
6	1	Gift records, 1985-1987
6	2	Gift records, 1988-1989
6	3	Gift records, 1962-1980, no date-Named gifts
6	4	Gift records, 1964-1965-Hilkey, C. J.
6	5	Gift records, 1992-1993-O'Kelley, William C.
6	6	Gift records, 1994-1997-Robitscher, Jonas
2	1	Groundbreaking ceremony, 1994-Invocation
2	2	Law library organization chart, 1994, undated
2	3	Law library history files, 1986-2004
2	4	Memorandums, 1999
2	5	Mission statement, 1989-1991, undated
2	6	Orientation tour scripts, 1995-1999
2	7	Reference schedule, 2007
2	8	Self-study, 1962
2	9	Self-study, 1986, 1993

2 10 Self-study, 1999

Guides

7 1 Bankruptcy materials, 1986, 1998, 2001
 7 2 Directories, undated
 7 3 Dispute Resolution, 1986
 7 4 Documents, undated
 7 5 Emergency procedures handbook, 1998-2002
 7 6 Georgia materials, 1986, 1998
 7 7 Government documents and microforms, 1995
 7 8 International and foreign materials, 1994, 1997
 7 9 Internet, 1996
 7 10 Labor materials, 1988, 1998, 2000
 7 11 Lexis/Westlaw
 7 12 Library services, 1990-1991
 7 13 Library services, 1993
 7 14 Library services, 1994
 7 15 Library services, 1995
 7 16 Library services, 1996
 7 17 Library services, 1998-1999
 7 18 Library services, 1999-2000
 7 19 Library services, 2001-2002
 7 20 Library services, 2002-2003
 8 1 Loose-leaf services, 1997
 8 2 New employee, [1995]
 8 3 Periodicals, 1994
 8 4 Periodicals, 1995
 8 5 Periodicals, 1996
 8 6 Periodicals, 1998-1999
 9 1 Periodicals, 1999-2000
 9 2 Periodicals, 2000-2001
 9 3 Periodicals, 2001-2002
 9 4 Periodicals, 2002-2003
 10 1 Professional conduct code, 2000
 10 2 Subject guide to forms, 1997
 10 3 Tax materials, 1998
 10 4 U. S. and European Union documents, undated
 10 5 Video guide, 1990

Printed materials

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|---|----|---|
| 4 | 1 | Brochures, various dates |
| 4 | 2 | Clippings, [1990s] |
| 4 | 3 | Courageous Inquiry - A Report to the Community, Emory University Libraries, 2010-2011 |
| 4 | 4 | <i>Emory Lawyer</i> , 1991-1992 annual report issue; "The new Law Library at Emory" |
| 4 | 5 | Groundbreaking and dedication, 1994-1996-Programs and bookmark |
| 4 | 6 | Kessler/Eidson room dedication, 1999- Program |
| 4 | 7 | Library services for faculty, 1997 |
| 4 | 8 | "Meet the Authors" reception and faculty book lists, 2007, 2010, no date |
| 4 | 9 | Newsletter, 1992-Brief! |
| 4 | 10 | Newsletter, 1953- <i>Law Library Bulletin</i> |
| 4 | 11 | Reflections from the Blackmun archives, 2004-Program |
| 4 | 12 | <i>Sesquicentennial chronicle of the Emory University Library</i> , 1987 |
| 4 | 13 | Staff directory, 1989-1990 |
| 4 | 14 | Staff directory, 1992-1993 |
| 4 | 15 | Therapy dog program, 2012 |
| 4 | 16 | Visitor's guide, 1999-2006 |

Memorabilia

- | | | |
|---|----|--|
| 2 | 11 | Guest book, 10th anniversary celebration, 2005 |
| 2 | 12 | "Just Ask" program, [1989] |
| 2 | 13 | Pins, no date |
| 2 | 14 | <i>The Standard</i> , Argentine newspaper edition, 1953 April 22 |

Surveys

- | | | |
|----|----|---|
| 10 | 6 | Depository library status: Biennial Report of Depository Libraries, 1971-2001 |
| 10 | 7 | Depository library status: correspondence, 1972-2001 |
| 10 | 8 | Satisfaction surveys, 2000 |
| 10 | 9 | Student, 1993-Key |
| 10 | 10 | Student, 1993-Total numbers |
| 10 | 11 | Student, 1993-1L results |
| 10 | 12 | Student, 1993-2L & 2LJ results |
| 10 | 13 | Student, 1993-3L & 3LJ results |
| 10 | 14 | Summary report, 2000 |
| 10 | 15 | Usability tests, 2009-discoverE |
| 10 | 16 | Usability tests, 2008-Faculty |
| 10 | 17 | Usability tests, 2008-Library website |
| 10 | 18 | Usability tests, undated-Library website |

Photographs and audio visual materials

2	15	DVD tour of Macmillan Law Library and Emory School of Law, undated
2	16	Staff, 1992-1993
2	17	Staff, undated
