MACMILLAN LAW LIBRARY.
MacMillan Law Library records, 1941-2012

Emory University
Emory Law Archives
Hugh F. MacMillan Law Library
1301 Clifton Road
Atlanta, GA 30322
404-727-0059

Descriptive Summary

Creator: MacMillan Law Library.
Title: MacMillan Law Library records, 1941-2012
Call Number: L-025
Extent: 5 linear ft. (10 boxes)
Abstract: Administrative records of the Emory University MacMillan Law Library including library construction documents, self-study records, mission statement and other information; library guides and other printed materials; student surveys and usability tests; and a small collection of photographs and audio visual materials.
Language: Materials entirely in English.

Administrative Information

Restrictions on Access
Access to gift records files restricted; no other restrictions.

Terms Governing Use and Reproduction
All requests subject to limitations noted in departmental policies on reproduction.

Related Materials in This Repository
L-003 - Emory Law School annual report; L-005 - Emory Law School self-study records; all collections of Emory Law School dean's office files.

Source
Transfer.

Citation
[after identification of item(s)], MacMillan Law Library records, Emory Law Archives, Hugh F. MacMillan Law Library, Emory University.

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Processing

Collection Description

Administrative History
The Hugh F. MacMillan Law Library was established in September of 1916 with the opening of the Lamar School of Law of Emory University. Due to limited funding, donations of "most any kind of law book" were requested. The first professional librarian was hired in 1940. Enrollment declined drastically due to World War II, but rose again after the war when many veterans returned to complete their degree work. Space became a crucial issue for the next two decades and finally in 1972 a new building for the Law School and Library was constructed. The current library building was constructed in 1994 as an addition to the Law School.

Scope and Content Note
The collection consists of administrative files containing library construction documents, self-study records, mission statement and other information; library guides and other printed materials such as brochures, newsletters and directories; memorabilia; student surveys and usability tests; and a small collection of photographs and audio visual materials.

Arrangement Note
Arranged by type of material.
## Container List

### Administrative files

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<th>Folder</th>
<th>Content</th>
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<td>All-staff meeting minutes, 1988-1992, 1999</td>
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<td>Building condition report, 1941</td>
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<td>Cataloging files, 2000, undated</td>
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<td>Collection development policy, 1989-2009</td>
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<td>Construction documents, 1991-Gambrell Hall expansion; Program requirements</td>
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<td>Gift records, 1962-1980, no date-Named gifts</td>
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<td>Groundbreaking ceremony, 1994-Invocation</td>
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<td>Law library organization chart, 1994, undated</td>
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<td>Law library history files, 1986-2004</td>
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<td>Orientation tour scripts, 1995-1999</td>
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Guides

2. Directories, undated
3. Dispute Resolution, 1986
4. Documents, undated
9. Internet, 1996
11. Lexis/Westlaw
13. Library services, 1993
14. Library services, 1994
15. Library services, 1995
16. Library services, 1996
17. Library services, 1998-1999
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19. Library services, 2001-2002
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1. Loose-leaf services, 1997
2. New employee, [1995]
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8. Periodicals, 2000-2001
11. Professional conduct code, 2000
12. Subject guide to forms, 1997
14. U. S. and European Union documents, undated
15. Video guide, 1990

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4 1  Brochures, various dates
4 2  Clippings, [1990s]
4 3  Courageous Inquiry - A Report to the Community, Emory University Libraries, 2010-2011
4 5  Groundbreaking and dedication, 1994-1996-Programs and bookmark
4 6  Kessler/Eidson room dedication, 1999- Program
4 7  Library services for faculty, 1997
4 8  "Meet the Authors" reception and faculty book lists, 2007, 2010, no date
4 9  Newsletter, 1992-Brief!
4 10 Newsletter, 1953-Law Library Bulletin
4 11 Reflections from the Blackmun archives, 2004-Program
4 12 Sesquicentennial chronicle of the Emory University Library, 1987
4 13 Staff directory, 1989-1990
4 14 Staff directory, 1992-1993
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4 16 Visitor's guide, 1999-2006

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2  11 Guest book, 10th anniversary celebration, 2005
2  12 "Just Ask" program, [1989]
2  13 Pins, no date
2  14 The Standard, Argentine newspaper edition, 1953 April 22

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10 7 Depository library status: correspondence, 1972-2001
10 8 Satisfaction surveys, 2000
10 9 Student, 1993-Key
10 10 Student, 1993-Total numbers
10 11 Student, 1993-1L results
10 12 Student, 1993-2L & 2LJ results
10 13 Student, 1993-3L & 3LJ results
10 14 Summary report, 2000
10 15 Usability tests, 2009-discoverE
10 16 Usability tests, 2008-Faculty
10 17 Usability tests, 2008-Library website
10 18 Usability tests, undated-Library website

Photographs and audio visual materials
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