MACMILLAN LAW LIBRARY.
MacMillan Law Library records, 1941-2012

Emory University
Emory Law Archives
Hugh F. MacMillan Law Library
1301 Clifton Road
Atlanta, GA 30322
404-727-0059

Descriptive Summary

Creator: MacMillan Law Library.
Title: MacMillan Law Library records, 1941-2012
Call Number: L-025
Extent: 5 linear ft. (10 boxes)
Abstract: Administrative records of the Emory University MacMillan Law Library including library construction documents, self-study records, mission statement and other information; library guides and other printed materials; student surveys and usability tests; and a small collection of photographs and audio visual materials.
Language: Materials entirely in English.

Administrative Information

Restrictions on Access
Access to gift records files restricted; no other restrictions.

Terms Governing Use and Reproduction
All requests subject to limitations noted in departmental policies on reproduction.

Related Materials in This Repository
L-003 - Emory Law School annual report; L-005 - Emory Law School self-study records; all collections of Emory Law School dean's office files.

Source
Transfer.

Citation
[after identification of item(s)], MacMillan Law Library records, Emory Law Archives, Hugh F. MacMillan Law Library, Emory University.

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Processing

Collection Description

Administrative History
The Hugh F. MacMillan Law Library was established in September of 1916 with the opening of the Lamar School of Law of Emory University. Due to limited funding, donations of "most any kind of law book" were requested. The first professional librarian was hired in 1940. Enrollment declined drastically due to World War II, but rose again after the war when many veterans returned to complete their degree work. Space became a crucial issue for the next two decades and finally in 1972 a new building for the Law School and Library was constructed. The current library building was constructed in 1994 as an addition to the Law School.

Scope and Content Note
The collection consists of administrative files containing library construction documents, self-study records, mission statement and other information; library guides and other printed materials such as brochures, newsletters and directories; memorabilia; student surveys and usability tests; and a small collection of photographs and audio visual materials.

Arrangement Note
Arranged by type of material.
### Container List

#### Administrative files

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<th>Box</th>
<th>Folder</th>
<th>Content</th>
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<td>All-staff meeting minutes, 1988-1992, 1999</td>
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<td>Building condition report, 1941</td>
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<td>Building construction memorandum, 1987</td>
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<td>Construction documents, 1991-Gambrell Hall expansion; Program requirements</td>
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<td>Construction documents, 1992-Gambrell Hall expansion; Agreement form</td>
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<td>Construction documents, 1992-Gambrell Hall expansion; Schematic design report</td>
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<td>Construction documents, 1992-Gambrell Hall expansion; Amendment to schematic design report</td>
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<td>Gift records, 1962-1980, no date-Named gifts</td>
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<td>Law library organization chart, 1994, undated</td>
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2  10  Self-study, 1999

Guides
7  2  Directories, undated
7  3  Dispute Resolution, 1986
7  4  Documents, undated
7  5  Emergency procedures handbook, 1998-2002
7  7  Government documents and microforms, 1995
7  8  International and foreign materials, 1994, 1997
7  9  Internet, 1996
7  11  Lexis/Westlaw
7  12  Library services, 1990-1991
7  13  Library services, 1993
7  14  Library services, 1994
7  15  Library services, 1995
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7  17  Library services, 1998-1999
7  18  Library services, 1999-2000
7  19  Library services, 2001-2002
7  20  Library services, 2002-2003
8  1  Loose-leaf services, 1997
8  2  New employee, [1995]
8  3  Periodicals, 1994
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9  1  Periodicals, 1999-2000
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9  4  Periodicals, 2002-2003
10  1  Professional conduct code, 2000
10  2  Subject guide to forms, 1997
10  3  Tax materials, 1998
10  4  U. S. and European Union documents, undated
10  5  Video guide, 1990

Printed materials
Brochures, various dates
Clippings, [1990s]
Courageous Inquiry - A Report to the Community, Emory University Libraries, 2010-2011
Groundbreaking and dedication, 1994-1996-Programs and bookmark
Kessler/Eidson room dedication, 1999-Program
Library services for faculty, 1997
"Meet the Authors" reception and faculty book lists, 2007, 2010, no date
Newsletter, 1992-Brief!
Newsletter, 1953-*Law Library Bulletin*
Reflections from the Blackmun archives, 2004-Program
*Sesquicentennial chronicle of the Emory University Library*, 1987
Staff directory, 1989-1990
Staff directory, 1992-1993
Therapy dog program, 2012
Visitor's guide, 1999-2006

Memorabilia
Guest book, 10th anniversary celebration, 2005
"Just Ask" program, [1989]
Pins, no date
*The Standard*, Argentine newspaper edition, 1953 April 22

Surveys
Depository library status: correspondence, 1972-2001
Satisfaction surveys, 2000
Student, 1993-Key
Student, 1993-Total numbers
Student, 1993-1L results
Student, 1993-2L & 2LJ results
Student, 1993-3L & 3LJ results
Summary report, 2000
Usability tests, 2009-discoverE
Usability tests, 2008-Faculty
Usability tests, 2008-Library website
Usability tests, undated-Library website

Photographs and audio visual materials
2 15  DVD tour of Macmillan Law Library and Emory School of Law, undated
2 16  Staff, 1992-1993
2 17  Staff, undated