MACMILLAN LAW LIBRARY.
MacMillan Law Library records, 1941-2017

Emory University
Emory Law Archives
Hugh F. MacMillan Law Library
1301 Clifton Road
Atlanta, GA 30322
404-727-0059

Descriptive Summary

Creator: MacMillan Law Library.
Title: MacMillan Law Library records, 1941-2017
Call Number: L-025
Extent: 5.5 linear ft. (11 boxes)
Abstract: Administrative records of the Emory University MacMillan Law Library including library construction documents, self-study records, mission statement and other information; library guides and other printed materials; student surveys and usability tests; and a small collection of photographs and audio visual materials.
Language: Materials entirely in English.

Administrative Information

Restrictions on Access
Access to gift records files restricted; no other restrictions.

Terms Governing Use and Reproduction
All requests subject to limitations noted in departmental policies on reproduction.

Related Materials in This Repository
L-003 - Emory Law School annual report; L-005 - Emory Law School self-study records; all collections of Emory Law School dean's office files.

Source
Transfer.

Citation
[after identification of item(s)], MacMillan Law Library records, Emory Law Archives, Hugh F. MacMillan Law Library, Emory University.

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**Processing**

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**Collection Description**

**Administrative History**
The Hugh F. MacMillan Law Library was established in September of 1916 with the opening of the Lamar School of Law of Emory University. Due to limited funding, donations of "most any kind of law book" were requested. The first professional librarian was hired in 1940. Enrollment declined drastically due to World War II, but rose again after the war when many veterans returned to complete their degree work. Space became a crucial issue for the next two decades and finally in 1972 a new building for the Law School and Library was constructed. The current library building was constructed in 1994 as an addition to the Law School.

**Scope and Content Note**
The collection consists of administrative files containing library construction documents, self-study records, mission statement and other information; library guides and other printed materials such as brochures, newsletters and directories; memorabilia; student surveys and usability tests; and a small collection of photographs and audio visual materials.

**Arrangement Note**
Arranged by type of material.
## Container List

### Administrative files

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<thead>
<tr>
<th>Box</th>
<th>Folder</th>
<th>Content</th>
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<tbody>
<tr>
<td>1</td>
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<td>All-staff meeting minutes, 1988-1992, 1999</td>
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<td>Building condition report, 1941</td>
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<td>Cataloging files, 2000, undated</td>
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<td>Law library history files, 1986-2004</td>
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<td>Law library operations budget, 1997-2000 [Restricted until 2075]</td>
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<td>Reference schedule, 2007</td>
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<td>Gift records, 1970-1974 [Restricted until 2049]</td>
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4  5  Gift records, 1975-1980 [Restricted until 2055]
4  6  Gift records, 1981-1984 [Restricted until 2059]
5  1  Gift records, 1985-1987 [Restricted until 2062]
5  2  Gift records, 1988-1989 [Restricted until 2064]
5  3  Gift records, 1962-1980, no date-Named gifts [Restricted until 2055]
5  4  Gift records, 1964-1965-Hilkey, C. J. [Restricted until 2040]
5  5  Gift records, 1985-Berman, Harold. [Restricted until 2060]
5  7  Gift records, 1994-1997-Robitscher, Jonas [Restricted until 2072]

Guides
6  2  Directories, undated
6  3  Dispute Resolution, 1986
6  4  Documents, undated
6  5  Emergency procedures handbook, 1998-2002
6  7  Government documents and microforms, 1995
6  8  International and foreign materials, 1994, 1997
6  9  Internet, 1996
6 11  Lexis/Westlaw
6 12  Library services, 1990-1991
6 13  Library services, 1993
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7  1  Loose-leaf services, 1997
7  2  New employee, [1995]
7  3  Periodicals, 1994
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7  6  Periodicals, 1998-1999
7  7  Periodicals, 1999-2000
7  8  Periodicals, 2000-2001
7  9  Periodicals, 2001-2002
8 1 Periodicals, 2002-2003
8 2 Research guides, 2000-2001
8 3 Professional conduct code, 2000
8 4 Subject guide to forms, 1997
8 5 Tax materials, 1998
8 6 U. S. and European Union documents, undated
8 7 Video guide, 1990

### Printed materials

8 8 Brochures, various dates
8 9 Clippings, [1990s]
8 10 Courageous Inquiry - A Report to the Community, Emory University Libraries, 2010-2011
8 12 Groundbreaking and dedication, 1994-1996-Programs and bookmark
8 13 Kessler/Eidson room dedication, 1999-Program
8 14 Library services for faculty, 1997, 2001
8 15 "Meet the Authors" reception and faculty book lists, 2007, 2010, undated
8 16 Newsletter, 1992-Brief!
8 17 Newsletter, 1953-*Law Library Bulletin*
8 18 Reflections from the Blackmun archives, 2004-Program
8 19 *Sesquicentennial chronicle of the Emory University Library*, 1987
8 20 Staff directory, 1989-1990
8 21 Staff directory, 1992-1993
8 22 Therapy dog program, 2012
8 23 Visitor's guide, 1999-2006
8 24 Display case information, 1990-2003
8 25 Legacy finding aids, 2006 (1 of 2)
9 1 Legacy finding aids, 2006 (2 of 2)
9 2 Handout for Tina Stark manuscript deeds exhibit, created by Terry Gordon, Summer 2017
9 3 Quick notes, 2012-2017
9 4 FCIL-SIS: IALL Diplomexitic dialogues round up, 2017
9 5 International association of law libraries, conference program, October 2017
9 6 International journal of legal information, Spring, Summer, 2018
9 7 Terry Gordon's Retirement, 2017

### Memorabilia

10 1 Guest book, 10th anniversary celebration, 2005
10 2 "Just Ask" program, [1989]
Pins, no date

The Standard, Argentine newspaper edition, 1953 April 22

Surveys
2. Depository library status: correspondence, 1972-2001
3. Satisfaction surveys, 2000
4. Student, 1993-Key
5. Student, 1993-Total numbers
6. Student, 1993-1L results
7. Student, 1993-2L & 2LJ results
8. Student, 1993-3L & 3LJ results
10. Usability tests, 2009-discoverE
11. Usability tests, 2008-Faculty
12. Usability tests, 2008-Library website
13. Usability tests, undated-Library website

Photographs and audio visual materials
1. DVD tour of Macmillan Law Library and Emory School of Law, undated
2. CD, posters, and slideshows, undated
3. Floppy discs, library guides and reference statistics, undated
4. CD, Robin Mills Schreiber retirement celebration, undated
5. CD, "Meet the Authors" event, documents and background music, undated
6. Overview of the history of the law library from 1916-present, photos, clippings, undated
7. Law Library photographs, 1st-3rd floors, 1985
8. Law Library photographs, technical services, 1985-1986
9. Law Library staff name key, created 2017
10. Law Library staff photographs, staff directory, 1992-1993
11. Law Library staff photographs, 1994-2000
12. Law Library staff photographs, headshots, 2000
13. Law Library photographs, building photos, 1995
14. Law Library photographs, catalogue, 1995
15. Law Library photographs, students, 1995-1997
16. Law Library photographs, Exhibits, undated
17. Photographs on CD, 2006-2011
18. "Meet the Authors" event, photographs on CD, 2007-2010
19. Law Library photographs, staff, undated
20. CD, MacMillan 10th Anniversary Celebration, 2005
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