

**OXFORD COLLEGE OF EMORY
UNIVERSITY. BOARD OF COUNSELORS.
Board of Counselors records, 1956-2018**

Emory University
Oxford College Archives
Oxford College Library
134 Few Circle
Oxford, GA 30054
770-784-8380

Descriptive Summary

Creator: Oxford College of Emory University. Board of Counselors.
Title: Board of Counselors records, 1956-2018
Call Number: Series No. 002
Extent: 2.00 linear ft. (5 boxes)
Abstract: Contains meeting materials and minutes, by-laws, and memoranda related to the Oxford College Board of Counselors.
Language: Materials entirely in English.

Administrative Information

Restrictions on Access

Special restrictions apply: materials in boxes 2-4 are restricted in accordance with Emory University Archives access policy which stipulates that records of the Board of Counselors are closed for a period of 25 years from the date of creation.

Terms Governing Use and Reproduction

All requests subject to limitations noted in departmental policies on reproduction.

Source

Transfer with subsequent additions.

Citation

[after identification of item(s)], Board of Counselors Records, Oxford College Archives, Oxford College Library, Emory University.

Processing

Processed by Nancy Hall Watkins, 2005.

Emory Libraries provides copies of its finding aids for use only in research and private study. Copies supplied may not be copied for others or otherwise distributed without prior consent of the holding repository.

Collection Description

Biographical Note

The Board of Counselors serves as an advisory body to the administration of Oxford College working within the framework of Emory University whose policy is established by the Emory University Board of Trustees. The Board interprets the program and objectives of the College to alumni and prospective students and serves as a liaison between these groups and the administration primarily in terms of development and alumni relations.

Scope and Content Note

This collection consists of materials created by the Oxford College Board of Counselors from 1956 to 2016. Materials include meeting minutes and memoranda, election nomination forms, handwritten notes and correspondence, transcripts of speeches given at meetings, members lists, subcommittee items, and a typed history of the Board of Counselors dated 1956-1971.

Arrangement Note

Arranged by record type and chronologically thereunder.

Container List

General Information, 1972-2001

Box	Folder	Content
1	1	By-laws, 1972-2012, undated
1	2	Clippings and press releases, 1956-1985
1	3	Directory, 1987
1	4	Historical information, 1970-2012, undated
1	5	History of the Board of Counselors of Oxford College of Emory University (3 drafts), 1971
1	6	Member lists, 1971-1985
1	7	Speeches, 1980-1987
1	8	Statement of Responsibility, 2001
1	9	Subcommittee information, 1974-1975
1	10	Visual material, 2 CD-ROMs of images, 2013, undated

Board and Executive Committee Minutes, 1971-2016

2	1	Meeting minutes, 1971-1972
2	2	Meeting minutes, 1973-1976
2	3	Meeting minutes, 1977-1979
2	4	Meeting minutes, 1980-1982
2	5	Meeting minutes, 1983-1986
2	6	Meeting minutes, 1987-1990
2	7	Meeting minutes, 1991-1993
2	8	Meeting minutes, 1994-1997
3	1	Meeting minutes, 1998-2002
3	2	Meeting minutes, 2003-2007
3	3	Meeting minutes, 2008-2016
3	4	Other meeting material, 1989 March 10
3	5	Other meeting material, 1989 October 20
3	6	Other meeting material, 1990 March 23
3	7	Other meeting material, 1990 September 28
3	8	Other meeting material, 1991 March 1
3	9	Other meeting material, 1991 November 8
3	10	Other meeting material, 1992 March 20
3	11	Other meeting material, 1992 October 2
3	12	Other meeting material, 1993 April 2
3	13	Other meeting material, 1993 October 1
3	14	Other meeting material, 1994 April 15
4	1	Other meeting material (1 of 2), 1994 October 6

4	2	Other meeting material (2 of 2), 1994 October 6
4	3	Other meeting material, 1995 March 31
4	4	Other meeting material, 1996 March 29
4	5	Other meeting material, 1996 October 4
4	6	Other meeting material, 1997 April 11
4	7	Other meeting material, 1997 October 17
4	8	Other meeting material, 1998 March 27
4	9	Other meeting material, 1998 October 2
4	10	Other meeting material, 1999 March 26
4	11	Other meeting material, 1999 October 1
4	12	Other meeting material, 2000 March
4	13	Other meeting material, 2000 October
4	14	Other meeting material, 2001 March
4	15	Other meeting material, 2002
4	16	Other meeting material, 2003
4	17	Other meeting material, 2004
4	18	Other meeting material, 2005
4	19	Other meeting material, 2006
4	20	Other meeting material, 2007-2008
4	21	Other meeting material, 2018

Other Papers

5	1	Memoranda, 1971
5	2	Memoranda, 1972
5	3	Memoranda, 1973
5	4	Memoranda, 1985
5	5	Memoranda, 1994 September 23
5	6	Memoranda - self-study committee, 1980-1981
5	7	Scholarship committee, 2006
5	8	Miscellaneous, 1973-2007
