OXFORD COLLEGE OF EMORY UNIVERSITY.
OFFICE OF ACADEMIC AFFAIRS.
Office of Academic Affairs records, 1929-2016, undated

Emory University
Oxford College Archives
Oxford College Library
134 Few Circle
Oxford, GA 30054
770-784-8380

Descriptive Summary

Creator: Oxford College of Emory University. Office of Academic Affairs.
Title: Office of Academic Affairs records, 1929-2016, undated
Call Number: Series No. 010
Extent: 4.20 linear ft. (11 boxes)
Abstract: Consists of records pertaining to the Office of Academic Affairs from 1930 to the present.
Language: Materials entirely in English.

Administrative Information

Restrictions on Access
Unrestricted access.

Terms Governing Use and Reproduction
All requests subject to limitations noted in departmental policies on reproduction.

Source
Transfer with subsequent additions.

Citation
[after identification of item(s)], Office of Academic Affairs Records, Oxford College Archives, Oxford College Library, Emory University.

Processing

Emory Libraries provides copies of its finding aids for use only in research and private study. Copies supplied may not be copied for others or otherwise distributed without prior consent of the holding repository.
Collection Description

Biographical Note
The Office of Academic Affairs is responsible for the oversight of all academic departments and special academically oriented programs.

Scope and Content Note
The collection consists of the records pertaining to the Office of Academic Affairs from approximately 1930 to the present. The records include college catalogs, brochures, memos, handbooks, programs and other materials from all academic divisions and related special programs such as Oxford Studies, Theory-Practice/Service Learning (TPSL) and Southern studies.

Arrangement Note
Arranged in alphabetical order by division and program.
## Container List

### Catalogs

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Dept. of Athletics and Recreation
Brochures and collected materials, 2004-ongoing

### Division of Humanities

- Biology 102 lab guide, 1967
- Physical Geology lab manual, 1967

### Division of Natural Sciences and Mathematics

- Event publicity, 1994-1996
- Handbooks and brochures, 1963-1986, undated
- Clippings, 1977-1989, undated

### Division of Physical Education and Dance [see also: Dept. of Athletics and Recreation]

- Memoranda, 1984, undated
- Microlab manager report, 1989
- Newton County African American Family Research Project-part 1 Early trustees of Rust Chapel, U.M.C., 2001

### Faculty Files

- Faculty development grant files, 1997
- Faculty development grant files, 1998

### General

- Academic Policy Planning Committee (APCC) meeting minutes, 2010
- Brochures - Teaching at Oxford College, 2006-2007
- Brochures and printed ephemera, 2002-2012
- First generation student programs, 2016
- International Student Advising Office: 2010 Fall Report
- Liberal Arts Intensive Subcommittee, 2006
- Oxford College departmental letterhead, undated
- Oxford faculty meeting minutes, 2009-2010
- Oxford College new faculty and staff announcements, 2006-2011

### Oxford Studies

- Flyers, undated
- Memoranda and test, 1978, undated
- Schedules, 1980-1989
10 15 Schedules, 1990-2009

Publications
10 17 Center for Academic Excellence: Institute for Pedagogy in the Liberal Arts, 2010-2011
10 19 Clippings - Atlanta Journal Constitution, 2001 June 21
10 20 Emory Academic Profile, 2000-2005
11 1 Emory Academic Profile, 2006-2009
11 2 Emory University Strategic Plan, 2005 September
11 4 "Teaching at Emory: Report of the Committee on Teaching," 1997 September

Southern Studies Program
11 5 Remembering the founders: early trustees of Rust Chapel United Methodist Church in Oxford, Georgia, part 1, undated
11 6 Southern studies conference program, 2002

Theory-Practice/Service Learning (TPSL)
11 7 Brochures, 2002-2007