OXFORD COLLEGE OF EMORY UNIVERSITY.
OFFICE OF ACADEMIC AFFAIRS.
Office of Academic Affairs records, 1929-2017, undated

Emory University
Oxford College Archives
Oxford College Library
134 Few Circle
Oxford, GA 30054
770-784-8380

Descriptive Summary

Creator: Oxford College of Emory University. Office of Academic Affairs.
Title: Office of Academic Affairs records, 1929-2017, undated
Call Number: Series No. 010
Extent: 4.40 linear ft. (11 boxes)
Abstract: Consists of records pertaining to the Office of Academic Affairs from 1930 to the present.
Language: Materials entirely in English.

Administrative Information

Restrictions on Access
Unrestricted access.

Terms Governing Use and Reproduction
All requests subject to limitations noted in departmental policies on reproduction.

Source
Transfer with subsequent additions.

Citation
[after identification of item(s)], Office of Academic Affairs Records, Oxford College Archives, Oxford College Library, Emory University.

Processing

Emory Libraries provides copies of its finding aids for use only in research and private study. Copies supplied may not be copied for others or otherwise distributed without prior consent of the holding repository.
Collection Description

Biographical Note
The Office of Academic Affairs is responsible for the oversight of all academic departments and special academically oriented programs.

Scope and Content Note
The collection consists of the records pertaining to the Office of Academic Affairs from approximately 1930 to the present. The records include college catalogs, brochures, memos, handbooks, programs and other materials from all academic divisions and related special programs such as Oxford Studies, Theory-Practice/Service Learning (TPSL) and Southern studies.

Arrangement Note
Arranged in alphabetical order by division and program.
# Container List

## Catalogs

<table>
<thead>
<tr>
<th>Box</th>
<th>Folder</th>
<th>Content</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1</td>
<td>Emory Junior College, 1929-1930</td>
</tr>
<tr>
<td>1</td>
<td>2</td>
<td>Emory Junior College, 1930-1931</td>
</tr>
<tr>
<td>1</td>
<td>3</td>
<td>Emory Junior College, 1931-1932</td>
</tr>
<tr>
<td>1</td>
<td>4</td>
<td>Emory Junior College, 1932-1933</td>
</tr>
<tr>
<td>1</td>
<td>5</td>
<td>Emory Junior College and Emory University Academy, 1933-1934</td>
</tr>
<tr>
<td>1</td>
<td>6</td>
<td>Emory Junior College and Emory University Academy, 1934-1935</td>
</tr>
<tr>
<td>1</td>
<td>7</td>
<td>Emory at Oxford Preparatory School and Junior College, 1935-1936</td>
</tr>
<tr>
<td>1</td>
<td>8</td>
<td>Emory at Oxford Preparatory School and Junior College, 1936-1937</td>
</tr>
<tr>
<td>1</td>
<td>9</td>
<td>Emory at Oxford Preparatory School and Junior College, 1938-1939</td>
</tr>
<tr>
<td>1</td>
<td>10</td>
<td>Emory at Oxford Academy and Junior College, 1941-1942</td>
</tr>
<tr>
<td>1</td>
<td>11</td>
<td>Emory at Oxford Academy and Junior College, 1945-1946</td>
</tr>
<tr>
<td>1</td>
<td>12</td>
<td>Emory at Oxford Academy and Junior College, 1946-1947</td>
</tr>
<tr>
<td>1</td>
<td>13</td>
<td>Emory at Oxford College and Academy, 1947-1948</td>
</tr>
<tr>
<td>2</td>
<td>1</td>
<td>Emory at Oxford College and Academy, 1948-1949</td>
</tr>
<tr>
<td>2</td>
<td>2</td>
<td>Emory at Oxford, 1949-1950</td>
</tr>
<tr>
<td>2</td>
<td>3</td>
<td>Emory at Oxford, 1950-1951</td>
</tr>
<tr>
<td>2</td>
<td>4</td>
<td>Emory at Oxford, 1951-1952</td>
</tr>
<tr>
<td>2</td>
<td>5</td>
<td>Emory at Oxford, &quot;Education is the Key!&quot; 1952-1957</td>
</tr>
<tr>
<td>2</td>
<td>6</td>
<td>Emory at Oxford, 1957-1958</td>
</tr>
<tr>
<td>2</td>
<td>7</td>
<td>Emory at Oxford, 1958-1959</td>
</tr>
<tr>
<td>2</td>
<td>8</td>
<td>Emory at Oxford, 1959-1960</td>
</tr>
<tr>
<td>2</td>
<td>9</td>
<td>Emory at Oxford, 1960-1961</td>
</tr>
<tr>
<td>2</td>
<td>10</td>
<td>Emory at Oxford, 1961-1962</td>
</tr>
<tr>
<td>2</td>
<td>11</td>
<td>Emory at Oxford, 1962-1963</td>
</tr>
<tr>
<td>2</td>
<td>12</td>
<td>Emory at Oxford, 1963-1965</td>
</tr>
<tr>
<td>2</td>
<td>13</td>
<td>Oxford College, 1965-1967</td>
</tr>
<tr>
<td>2</td>
<td>14</td>
<td>Oxford College, 1966-1967</td>
</tr>
<tr>
<td>2</td>
<td>15</td>
<td>Oxford College, 1967-1968</td>
</tr>
<tr>
<td>3</td>
<td>1</td>
<td>Oxford College of Emory University, 1968-1969</td>
</tr>
<tr>
<td>3</td>
<td>2</td>
<td>Oxford College of Emory University, 1969-1970</td>
</tr>
<tr>
<td>3</td>
<td>3</td>
<td>Oxford College of Emory University, 1970-1971</td>
</tr>
<tr>
<td>3</td>
<td>4</td>
<td>Oxford College of Emory University, 1971-1972</td>
</tr>
<tr>
<td>3</td>
<td>5</td>
<td>Oxford College of Emory University, 1972-1973</td>
</tr>
<tr>
<td>3</td>
<td>6</td>
<td>Oxford College of Emory University, 1973-1974</td>
</tr>
<tr>
<td>3</td>
<td>7</td>
<td>Oxford College of Emory University, 1974-1975</td>
</tr>
<tr>
<td>Series No.</td>
<td>Year Range</td>
<td></td>
</tr>
<tr>
<td>------------</td>
<td>------------------</td>
<td></td>
</tr>
<tr>
<td>010</td>
<td>Oxford College of Emory University, 1976-1978</td>
<td></td>
</tr>
<tr>
<td>010</td>
<td>Oxford College of Emory University, 1977-1979</td>
<td></td>
</tr>
<tr>
<td>010</td>
<td>Oxford College of Emory University, 1979-1980</td>
<td></td>
</tr>
<tr>
<td>010</td>
<td>Oxford College of Emory University, 1980-1981</td>
<td></td>
</tr>
<tr>
<td>010</td>
<td>Oxford College of Emory University, 1981-1982</td>
<td></td>
</tr>
<tr>
<td>010</td>
<td>Oxford College of Emory University, 1982-1983</td>
<td></td>
</tr>
<tr>
<td>010</td>
<td>Oxford College of Emory University, 1983-1984</td>
<td></td>
</tr>
<tr>
<td>010</td>
<td>Oxford College of Emory University, 1984-1985</td>
<td></td>
</tr>
<tr>
<td>010</td>
<td>Oxford College of Emory University, 1985-1986</td>
<td></td>
</tr>
<tr>
<td>010</td>
<td>Oxford College of Emory University, 1986-1987</td>
<td></td>
</tr>
<tr>
<td>010</td>
<td>Oxford College of Emory University, 1987-1988</td>
<td></td>
</tr>
<tr>
<td>010</td>
<td>Oxford College of Emory University, 1988-1989</td>
<td></td>
</tr>
<tr>
<td>010</td>
<td>Oxford College of Emory University, 1989-1990</td>
<td></td>
</tr>
<tr>
<td>010</td>
<td>Oxford College of Emory University, 1990-1991</td>
<td></td>
</tr>
<tr>
<td>010</td>
<td>Oxford College of Emory University, 1991-1992</td>
<td></td>
</tr>
<tr>
<td>010</td>
<td>Oxford College of Emory University, 1992-1994</td>
<td></td>
</tr>
<tr>
<td>010</td>
<td>Oxford College of Emory University, 1994-1995</td>
<td></td>
</tr>
<tr>
<td>010</td>
<td>Oxford College of Emory University, 1995-1996</td>
<td></td>
</tr>
<tr>
<td>010</td>
<td>Oxford College of Emory University, 1996-1997</td>
<td></td>
</tr>
<tr>
<td>010</td>
<td>Oxford College of Emory University, 1997-1998</td>
<td></td>
</tr>
<tr>
<td>010</td>
<td>Oxford College of Emory University, 1998-1999</td>
<td></td>
</tr>
<tr>
<td>010</td>
<td>Oxford College of Emory University, 1999-2000</td>
<td></td>
</tr>
<tr>
<td>010</td>
<td>Oxford College of Emory University, 2000-2001</td>
<td></td>
</tr>
<tr>
<td>010</td>
<td>Oxford College of Emory University, 2001-2002</td>
<td></td>
</tr>
<tr>
<td>010</td>
<td>Oxford College of Emory University, 2002-2003</td>
<td></td>
</tr>
<tr>
<td>010</td>
<td>Oxford College of Emory University, 2003-2004</td>
<td></td>
</tr>
<tr>
<td>010</td>
<td>Oxford College of Emory University, 2004-2005</td>
<td></td>
</tr>
<tr>
<td>010</td>
<td>Oxford College of Emory University, 2005-2006</td>
<td></td>
</tr>
<tr>
<td>010</td>
<td>Oxford College of Emory University, 2006-2008</td>
<td></td>
</tr>
<tr>
<td>010</td>
<td>Oxford College of Emory University, 2007-2009</td>
<td></td>
</tr>
<tr>
<td>010</td>
<td>Oxford College of Emory University, 2008-2009</td>
<td></td>
</tr>
<tr>
<td>010</td>
<td>Oxford College of Emory University, 2009-2010</td>
<td></td>
</tr>
<tr>
<td>010</td>
<td>Oxford College of Emory University, 2010-2011</td>
<td></td>
</tr>
<tr>
<td>010</td>
<td>Oxford College of Emory University, 2011-2012</td>
<td></td>
</tr>
<tr>
<td>010</td>
<td>Oxford College of Emory University, 2012-2013</td>
<td></td>
</tr>
<tr>
<td>010</td>
<td>Oxford College of Emory University, 2013-2014</td>
<td></td>
</tr>
<tr>
<td>010</td>
<td>Oxford College of Emory University, 2014-2015</td>
<td></td>
</tr>
<tr>
<td>010</td>
<td>Oxford College of Emory University, 2015-2016</td>
<td></td>
</tr>
<tr>
<td>010</td>
<td>Oxford College of Emory University, 2016-2017</td>
<td></td>
</tr>
</tbody>
</table>
9  4  Oxford College of Emory University, 2017-2018

**Dept. of Athletics and Recreation**
9  6  Brochures and collected materials, 2004-ongoing

**Division of Humanities**
9  7  2005-2007

**Division of Natural Sciences and Mathematics**
9  8  Biology 102 lab guide, 1967
9  9  Physical Geology lab manual, 1967
10  1  Memo and brochures, 1991-2007

**Division of Physical Education and Dance [see also: Dept. of Athletics and Recreation]**
10  2  Event publicity, 1994-1996
10  3  Handbooks and brochures, 1963-1986, undated
10  5  Clippings, 1977-1989, undated

**Division of Social Science**
10  6  Memoranda, 1984, undated
10  7  Microlab manager report, 1989
10  8  Newton County African American Family Research Project-part 1 Early trustees of Rust Chapel, U.M.C., 2001

**Faculty Files**
10  9  Faculty development grant files, 1997
10 10  Faculty development grant files, 1998

**General**
10 11  Academic Policy Planning Committee (APCC) meeting minutes, 2010
10 13  Brochures and printed ephemera, 2002-2012
10 14  First generation student programs, 2016
10 15  International Student Advising Office: 2010 Fall Report
10 16  Liberal Arts Intensive Subcommittee, 2006
10 17  Oxford College departmental letterhead, undated
10 18  Oxford faculty meeting minutes, 2009-2010
10 19  Oxford College new faculty and staff announcements, 2006-2011
### Oxford Studies

<table>
<thead>
<tr>
<th>No.</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>10</td>
<td>Flyers, undated</td>
</tr>
<tr>
<td>10</td>
<td>Memoranda and test, 1978, undated</td>
</tr>
<tr>
<td>11</td>
<td>Schedules, 1980-1989</td>
</tr>
<tr>
<td>11</td>
<td>Schedules, 1990-2009</td>
</tr>
</tbody>
</table>

### Publications

<table>
<thead>
<tr>
<th>No.</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>11</td>
<td>Center for Academic Excellence: Institute for Pedagogy in the Liberal Arts, 2010-2011</td>
</tr>
<tr>
<td>11</td>
<td>Clippings - Atlanta Journal Constitution, 2001 June 21</td>
</tr>
<tr>
<td>11</td>
<td>Emory Academic Profile, 2000-2005</td>
</tr>
<tr>
<td>11</td>
<td>Emory Academic Profile, 2006-2009</td>
</tr>
<tr>
<td>11</td>
<td>Emory University Strategic Plan, 2005 September</td>
</tr>
<tr>
<td>11</td>
<td>&quot;Teaching at Emory: Report of the Committee on Teaching,&quot; 1997 September</td>
</tr>
</tbody>
</table>

### Southern Studies Program

<table>
<thead>
<tr>
<th>No.</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>11</td>
<td>Remembering the founders: early trustees of Rust Chapel United Methodist Church in Oxford, Georgia, part 1, undated</td>
</tr>
<tr>
<td>11</td>
<td>Southern studies conference program, 2002</td>
</tr>
</tbody>
</table>

### Theory-Practice/Service Learning (TPSL)

<table>
<thead>
<tr>
<th>No.</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>11</td>
<td>Brochures, 2002-2007</td>
</tr>
</tbody>
</table>