

**OXFORD COLLEGE OF EMORY UNIVERSITY.  
OFFICE OF ACADEMIC AFFAIRS.  
Office of Academic Affairs records, 1929-2017, undated**

Emory University  
Oxford College Archives  
Oxford College Library  
134 Few Circle  
Oxford, GA 30054  
770-784-8380

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**Descriptive Summary**

**Creator:** Oxford College of Emory University. Office of Academic Affairs.  
**Title:** Office of Academic Affairs records, 1929-2017, undated  
**Call Number:** Series No. 010  
**Extent:** 4.40 linear ft. (11 boxes)  
**Abstract:** Consists of records pertaining to the Office of Academic Affairs from 1930 to the present.  
**Language:** Materials entirely in English.

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**Administrative Information**

**Restrictions on Access**

Unrestricted access.

**Terms Governing Use and Reproduction**

All requests subject to limitations noted in departmental policies on reproduction.

**Source**

Transfer with subsequent additions.

**Citation**

[after identification of item(s)], Office of Academic Affairs Records, Oxford College Archives, Oxford College Library, Emory University.

**Processing**

Processed by Nancy Watkins, 2003.

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## **Collection Description**

### **Biographical Note**

The Office of Academic Affairs is responsible for the oversight of all academic departments and special academically oriented programs.

### **Scope and Content Note**

The collection consists of the records pertaining to the Office of Academic Affairs from approximately 1930 to the present. The records include college catalogs, brochures, memos, handbooks, programs and other materials from all academic divisions and related special programs such as Oxford Studies, Theory-Practice/Service Learning (TPSL) and Southern studies.

### **Arrangement Note**

Arranged in alphabetical order by division and program.

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## Container List

### Catalogs

| Box | Folder | Content  |
|-----|--------|--|
| 1   | 1      | Emory Junior College, 1929-1930                                  |
| 1   | 2      | Emory Junior College, 1930-1931                                  |
| 1   | 3      | Emory Junior College, 1931-1932                                  |
| 1   | 4      | Emory Junior College, 1932-1933                                  |
| 1   | 5      | Emory Junior College and Emory University Academy, 1933-1934     |
| 1   | 6      | Emory Junior College and Emory University Academy, 1934-1935     |
| 1   | 7      | Emory at Oxford Preparatory School and Junior College, 1935-1936 |
| 1   | 8      | Emory at Oxford Preparatory School and Junior College, 1936-1937 |
| 1   | 9      | Emory at Oxford Preparatory School and Junior College, 1938-1939 |
| 1   | 10     | Emory at Oxford Academy and Junior College, 1941-1942            |
| 1   | 11     | Emory at Oxford Academy and Junior College, 1945-1946            |
| 1   | 12     | Emory at Oxford Academy and Junior College, 1946-1947            |
| 1   | 13     | Emory at Oxford College and Academy, 1947-1948                   |
| 2   | 1      | Emory at Oxford College and Academy, 1948-1949                   |
| 2   | 2      | Emory at Oxford, 1949-1950                                       |
| 2   | 3      | Emory at Oxford, 1950-1951                                       |
| 2   | 4      | Emory at Oxford, 1951-1952                                       |
| 2   | 5      | Emory at Oxford, "Education is the Key!" 1952-1957               |
| 2   | 6      | Emory at Oxford, 1957-1958                                       |
| 2   | 7      | Emory at Oxford, 1958-1959                                       |
| 2   | 8      | Emory at Oxford, 1959-1960                                       |
| 2   | 9      | Emory at Oxford, 1960-1961                                       |
| 2   | 10     | Emory at Oxford, 1961-1962                                       |
| 2   | 11     | Emory at Oxford, 1962-1963                                       |
| 2   | 12     | Emory at Oxford, 1963-1965                                       |
| 2   | 13     | Oxford College, 1965-1967  |
| 2   | 14     | Oxford College, 1966-1967  |
| 2   | 15     | Oxford College, 1967-1968  |
| 3   | 1      | Oxford College of Emory University, 1968-1969                    |
| 3   | 2      | Oxford College of Emory University, 1969-1970                    |
| 3   | 3      | Oxford College of Emory University, 1970-1971                    |
| 3   | 4      | Oxford College of Emory University, 1971-1972                    |
| 3   | 5      | Oxford College of Emory University, 1972-1973                    |
| 3   | 6      | Oxford College of Emory University, 1973-1974                    |
| 3   | 7      | Oxford College of Emory University, 1974-1975                    |

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|---|----|---|
| 3 | 8  | Oxford College of Emory University, 1976-1978 |
| 3 | 9  | Oxford College of Emory University, 1977-1979 |
| 3 | 10 | Oxford College of Emory University, 1979-1980 |
| 3 | 11 | Oxford College of Emory University, 1980-1981 |
| 4 | 1  | Oxford College of Emory University, 1981-1982 |
| 4 | 2  | Oxford College of Emory University, 1982-1983 |
| 4 | 3  | Oxford College of Emory University, 1983-1984 |
| 4 | 4  | Oxford College of Emory University, 1984-1985 |
| 4 | 5  | Oxford College of Emory University, 1985-1986 |
| 4 | 6  | Oxford College of Emory University, 1986-1987 |
| 4 | 7  | Oxford College of Emory University, 1987-1988 |
| 5 | 1  | Oxford College of Emory University, 1988-1989 |
| 5 | 2  | Oxford College of Emory University, 1989-1990 |
| 5 | 3  | Oxford College of Emory University, 1990-1991 |
| 5 | 4  | Oxford College of Emory University, 1991-1992 |
| 5 | 5  | Oxford College of Emory University, 1992-1994 |
| 5 | 6  | Oxford College of Emory University, 1994-1995 |
| 5 | 7  | Oxford College of Emory University, 1995-1996 |
| 6 | 1  | Oxford College of Emory University, 1996-1997 |
| 6 | 2  | Oxford College of Emory University, 1997-1998 |
| 6 | 3  | Oxford College of Emory University, 1998-1999 |
| 6 | 4  | Oxford College of Emory University, 1999-2000 |
| 6 | 5  | Oxford College of Emory University, 2000-2001 |
| 7 | 1  | Oxford College of Emory University, 2001-2002 |
| 7 | 2  | Oxford College of Emory University, 2002-2003 |
| 7 | 3  | Oxford College of Emory University, 2003-2004 |
| 7 | 4  | Oxford College of Emory University, 2004-2005 |
| 7 | 5  | Oxford College of Emory University, 2005-2006 |
| 8 | 1  | Oxford College of Emory University, 2006-2008 |
| 8 | 2  | Oxford College of Emory University, 2007-2009 |
| 8 | 3  | Oxford College of Emory University, 2008-2009 |
| 8 | 4  | Oxford College of Emory University, 2009-2010 |
| 8 | 5  | Oxford College of Emory University, 2010-2011 |
| 8 | 6  | Oxford College of Emory University, 2011-2012 |
| 8 | 7  | Oxford College of Emory University, 2012-2013 |
| 8 | 8  | Oxford College of Emory University, 2013-2014 |
| 9 | 1  | Oxford College of Emory University, 2014-2015 |
| 9 | 2  | Oxford College of Emory University, 2015-2016 |
| 9 | 3  | Oxford College of Emory University, 2016-2017 |

9 4 Oxford College of Emory University, 2017-2018

9 5 Survival Guide, 2015-2016

### **Dept. of Athletics and Recreation**

9 6 Brochures and collected materials, 2004-ongoing

### **Division of Humanities**

9 7 2005-2007

### **Division of Natural Sciences and Mathematics**

9 8 Biology 102 lab guide, 1967

9 9 Physical Geology lab manual, 1967

9 10 Desert Geology : Portrait of a Classroom without Borders, 1987-2016

10 1 Memo and brochures, 1991-2007

### **Division of Physical Education and Dance [see also: Dept. of Athletics and Recreation]**

10 2 Event publicity, 1994-1996

10 3 Handbooks and brochures, 1963-1986, undated

10 4 Oxford Dance Company, 1990-1994

10 5 Clippings, 1977-1989, undated

### **Division of Social Science**

10 6 Memoranda, 1984, undated

10 7 Microlab manager report, 1989

10 8 Newton County African American Family Research Project-part 1 Early trustees of Rust Chapel, U.M.C., 2001

### **Faculty Files**

10 9 Faculty development grant files, 1997

10 10 Faculty development grant files, 1998

### **General**

10 11 Academic Policy Planning Committee (APCC) meeting minutes, 2010

10 12 Brochures - Teaching at Oxford College, 2006-2007

10 13 Brochures and printed ephemera, 2002-2012

10 14 First generation student programs, 2016

10 15 International Student Advising Office: 2010 Fall Report

10 16 Liberal Arts Intensive Subcommittee, 2006

10 17 Oxford College departmental letterhead, undated

10 18 Oxford faculty meeting minutes, 2009-2010

10 19 Oxford College new faculty and staff announcements, 2006-2011

**Oxford Studies**

- 10 20 Flyers, undated
- 10 21 Memoranda and test, 1978, undated
- 11 1 Schedules, 1980-1989
- 11 2 Schedules, 1990-2009

**Publications**

- 11 3 "A Vision for Emory: Report from the Chancellor," 1998 April
- 11 4 Center for Academic Excellence: Institute for Pedagogy in the Liberal Arts, 2010-2011
- 11 5 "Choices and Responsibility: Report from the Provost," 1994 October
- 11 6 Clippings - Atlanta Journal Constitution, 2001 June 21
- 11 7 Emory Academic Profile, 2000-2005
- 11 8 Emory Academic Profile, 2006-2009
- 11 9 Emory University Strategic Plan, 2005 September
- 11 10 "Research at Emory: Report of the Commission on Research," 2003 October
- 11 11 "Teaching at Emory: Report of the Committee on Teaching," 1997 September

**Southern Studies Program**

- 11 12 Remembering the founders: early trustees of Rust Chapel United Methodist Church in Oxford, Georgia, part 1, undated
- 11 13 Southern studies conference program, 2002

**Theory-Practice/Service Learning (TPSL)**

- 11 14 Brochures, 2002-2007
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