

# GLENN MEMORIAL UNITED METHODIST CHURCH.

## Glenn Memorial United Methodist Church (Atlanta, GA) records, 1913-1995

Emory University  
Pitts Theology Library  
1531 Dickey Drive, Suite 560  
Atlanta, GA 30322  
404-727-4166



### Collection Stored Off-Site

All or portions of this collection are housed off-site. Materials can still be requested but researchers should expect a delay of up to two business days for retrieval.

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## Descriptive Summary

<b>Creator:</b>	Glenn Memorial United Methodist Church.
<b>Title:</b>	Glenn Memorial United Methodist Church (Atlanta, GA) records, 1913-1995
<b>Call Number:</b>	Record Group No. 007
<b>Extent:</b>	33.6 cubic feet (53 boxes)
<b>Abstract:</b>	This collection consists of the church records for Emory University Church and its successor, Glenn Memorial United Methodist Church, containing correspondence, minutes, financial records, bulletins, newsletters, photographs, and some audio media.
<b>Language:</b>	Materials entirely in English.

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## Administrative Information

### Restrictions on Access

Collection stored off-site. Researchers must contact the Pitts Theology Library in advance to access this collection.

### Terms Governing Use and Reproduction

All requests subject to limitations noted in departmental policies on reproduction.

### Related Materials in Other Repositories

A small collection of materials related to Glenn Memorial United Methodist Church are held by the Emory University Archives (Series 252).

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### **Citation**

[after identification of item(s)], Glenn Memorial United Methodist Church records, RG 007, Archives and Manuscript Dept., Pitts Theology Library, Emory University.

### **Processing**

Processed by Beth Carpenter, August 1991; Aimee Morgan with assistance from Craig Clark, March 2006; John Michael Blackmon, August 2017

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## **Collection Description**

### **Biographical Note**

Glenn Memorial United Methodist Church began on Emory University's campus in 1920 as the Emory University Methodist Church. In 1931, the congregation moved from the chapel in the University's Candler School of Theology to a new building on the edge of campus named for Emory alumnus Reverend Wilbur Fisk Glenn. Glenn Memorial United Methodist Church added a Church School Building in 1940 and Youth Building in 1963.

### **Scope and Content Note**

This collection contains the records for Glenn Memorial United Methodist Church and its predecessor the Emory University Church. Archives. The Emory University Church was founded in January, 1920, and the archives date from February 1920 until the renaming of the church to Glenn Memorial in 1930.

### **Arrangement Note**

This collection is divided into two subgroups; The Emory University Church Archives and Glenn Memorial United Methodist Church Archives.

The Emory University Church subgroup consists of two series: Minutes and Printed Material. Minutes consist of Quarterly Conference Minutes (1920-1930) and the Woman's Missionary Society Minutes (1925-29). Most of the early quarterly conference minutes (1920-1923) are photocopies, but the rest are original reports. The second series, Printed Material consists of a weekly bulletin dated February 2, 1930 and a bound volume of programs dated 1922-1926.

The Glenn Memorial United Methodist Church Archives consists of fourteen series:

**Series I: Administrative Reports and Minutes, 1932-1995** Quarterly and charge conference records and administrative board minutes comprise the bulk of this series. Also included are minutes and other records of official commissions and councils within the church. This series is arranged with the Quarterly Conference reports first, then the Administrative Board minutes, and then commissions and councils in alphabetical order. The Administrative Board Minutes (1939-1991) consists of three different groups because of name changes over the years. First it was called the Board of Stewards (1930-1939), then the Official Board (1940-1969), and then the Administrative Board (1970-1991). The Commission on Education (1935-1976) also underwent a name change; it started out as the Board of Christian Education (1935-1952), and then became the Commission on Education (1953-1976). Also included in here are a complete set of attendance records for the Church School for the years 1963-1983.

**Series II: Committees and Church Organizations, 1930-1991** In this series are materials from numerous committees and organizations within the church. Of particular note are the finance committee, the long-range planning committee, the Wesleyan Service Guild and the Women's Society of Christian Service, and the 75th Anniversary Committee. The amount of material available on each group varies considerably.

**Series III: Correspondence, 1935-1994** This series is arranged into two different groups; General and United Methodist Women. Correspondence is arranged chronologically under each of these general headings.

**Series IV: Financial Records, 1939-1993** Consists of audits, bank statements, insurance policies, receipts, stewards' lists, budgets, financial reports, and other records related to the financial affairs of the church.

**Series V: Legal Records, 1942-1972** Consists of various groups' and The Methodist Church's legal documents.

**Series VI: Membership Records, 1953-1989** Consists of forms and correspondence documenting membership transfers into and out of Glenn Memorial. There are also data sheets with information about church families collected from 1958-1962 and from 1974-1989.

**Series VII: Youth Program, 1974-1992** Contains records related to youth programs at Glenn Memorial, including directories, programs, schedules, and promotional materials. This series includes files on youth service trips to Appalachia and the youth choir program, including choir tours and musical productions.

**Series VIII: Subject Files, 1959-1991** Consists of files on several topics, including hunger, community agencies, public schools, and church programming.

**Series IX: Literary Productions, 1913-1983, undated** This series consists mostly of notes taken by James W. May's while writing *The Glenn Memorial Story*. This book, a history of Glenn Memorial, was written for the Bicentennial of American Methodism in 1985. A copy of the book is in Box 10, Folder 23. Also included in this series is a book by W.F. Glenn, *A Sketch of the Ancestry and Lives of Rev. and Mrs. W.F. Glenn* (1913), and miscellaneous sermons and speeches.

**Series X: Printed Material, 1925-1990** Consists of books, bulletins, calendars, new clippings, directories, newsletters and other printed material. Most of the books are about other churches. The biggest part of this collection is made up of the bulletins: morning worship (1969-1970), weekly bulletins (1927-1990), and miscellaneous bulletins from Glenn, from Emory and from other places. The directories (1935-1982) are from various groups within the church, but the bulk of them are from the Administrative Board. Included within newsletters (1946-1991) are *The Builder*, *Couples Class News*, *Glenn Newsletter*, and *the Spire*, along with other titles.

**Series XI: Maps, 1975, undated** Consists of one file of maps.

**Series XII: Scrapbooks, circa 1930-1950** Consists of one scrapbook that dates from approximately 1930-1950.

**Series XIII: Photographs, undated** Photographs in this series are divided into two groups: people and buildings. Many of the photographs do not have a date, but the photos that are dated

usually have the date on the back. Also, most of the photographs are not identified. Others have general identification on the folder, but not on the individual item.

**Series XIV: Audio Tapes, 1960-1982** This series includes two reel to reel tapes of the 40th Anniversary Celebration and three cassette tapes of a class, "Invitation to History Symposium" (1982). The majority of tapes are 90 minute audiocassettes of Couples Classes held from the late 1960s through the early 1980s.

## **Description of Series**

### Group I: Emory University Methodist Episcopal Church, South, 1920-1933

Series I.I: Minutes, 1920-1933

Series I.II: Printed Material, 1930

### Group II: Glenn Memorial United Methodist Church, 1913-1995

Series II.I: Administrative Reports and Minutes, 1932-1995

Series II.II: Committees, and Church Organizations, 1930-1991

Series II.III: Correspondence, 1935-1994

Series II.IV: Financial Records, 1939-1993

Series II.V: Legal Records, 1942-1972

Series II.VI: Membership Records, 1953-1991

Series II.VII: Youth Program, 1974-1992

Series II.VIII: Subject Files, 1959-1991

Series II.IX: Literary Productions, 1913-1983, undated

Series II.X: Printed Material, 1925-1990

Series II.XI: Maps, 1975, undated

Series II.XII: Scrapbooks, circa 1930-1950

Series II.XIII: Photographs, untitled

Series II.XIV: Audiocassettes, 1960-1982

**Group I**

**Emory University Methodist Episcopal Church, South, 1920-1933**

**Boxes 1, 40**

**Scope and Content Note**

The Emory University Church was founded in January, 1920, and the archives date from February 1920 until the renaming of the church to Glenn Memorial in 1930. The Emory University Church subgroup consists of two series: Minutes and Printed Material. Minutes consist of Quarterly Conference Minutes (1920-1930) and the Woman's Missionary Society Minutes (1925-29). Most of the early quarterly conference minutes (1920-1923) are photocopies, but the rest are original reports. The second series, Printed Material consists of a weekly bulletin dated February 2, 1930 and a bound volume of programs dated 1922-1926.

**Arrangement Note**

Arranged by type then date.

**Series I.I**  
**Minutes, 1920-1933**  
**Box 1**

**Arrangement Note**

Arranged by date.

<b>Box</b>	<b>Folder</b>	<b>Content</b>
1	1-15	Quarterly Conferences, 1920-1923
<b>Box</b>	<b>Folder</b>	<b>Content</b>
1	16	Quarterly Conferences, 1928-33, scattered
<b>Box</b>	<b>Folder</b>	<b>Content</b>
1	17-18	Quarterly Conferences, 1924-1930
1	19-21	Quarterly Conferences, 1925-1929

**Series I.II**  
**Printed Material, 1930**  
**Boxes 1, 40**

**Arrangement Note**

Arranged by date.

<b>Box</b>	<b>Folder</b>	<b>Content</b>
40	30	Programs (bound volume), 1922-1926
<b>Box</b>	<b>Folder</b>	<b>Content</b>
1	22	Bulletin, 1930, February 2



## **Group II**

### **Glenn Memorial United Methodist Church, 1913-1995**

#### **Boxes 2 - 48**

#### **Scope and Content Note**

The name of the church was changed to Glenn Memorial in 1930. The records in this group date primarily from this period onward and include minutes, reports, correspondence, records, and other historical materials.

#### **Arrangement Note**

The Glenn Memorial United Methodist Church Archives consists of fourteen series: (I) Administrative Reports and Minutes, (II) Committees and Church Organizations, (III) Correspondence, (IV) Financial Records, (V) Legal Records, (VI) Membership Records, (VII) Youth Program, (VIII) Subject Files, (IX) Literary Productions, (X) Printed Material, (XI) Maps, (XII) Scrapbooks, (XIII) Photographs, and (XIV) Audio Tapes.

## **Series II.I**

### **Administrative Reports and Minutes, 1932-1995**

#### **Boxes 2 - 7, 35**

#### **Arrangement Note**

Quarterly and charge conference records and administrative board minutes comprise the bulk of this series. Also included are minutes and other records of official commissions and councils within the church. This series is arranged with the Quarterly Conference reports first, then the Administrative Board minutes, and then commissions and councils in alphabetical order. The Administrative Board Minutes (1939-1991) consists of three different groups because of name changes over the years. First it was called the Board of Stewards (1930-1939), then the Official Board (1940-1969), and then the Administrative Board (1970-1991). The Commission on Education (1935-1976) also underwent a name change; it started out as the Board of Christian Education (1935-1952), and then became the Commission on Education (1953-1976). Also included in here are a complete set of attendance records for the Church School for the years 1963-1983.

<b>Box</b>	<b>Folder</b>	<b>Content</b>
2	1-66	Quarterly and Charge Conferences, 1932-1969
<b>Box</b>	<b>Folder</b>	<b>Content</b>
3	1-3	Quarterly and Charge Conferences, 1969-1971
<b>Box</b>	<b>Folder</b>	<b>Content</b>
35	1	Quarterly and Charge Conferences, 1970-1971
35	2	Quarterly and Charge Conferences, 1972-1973, 1975-1977
35	3-12	Quarterly and Charge Conferences, 1978-1990
3	4	Quarterly and Charge Conferences, 1982-1984 scattered
3	5	Quarterly and Charge Conferences, undated
3	6	Quarterly and Charge Conferences blank forms
3	7-8	Quarterly and Charge Conferences annual reports, 1976-1985
3	9	Quarterly and Charge Conferences reports, 1973-1976
3	10-58	Administrative Board, 1939-1967
4	1-22	Administrative Board, 1968-1985
35	13-16	Administrative Board, 1986-1991
4	23	Administrative Board, undated
51	13	Church School Attendance and Offering Report, 1979 Jan 7 - Dec 30
51	14	Church School Attendance and Offering Report, 1980 Jan 6 - Dec 28
51	1	Church School Attendance and Offering Report, 1981 Jan 4 - Dec 27
52	2	Church School Attendance and Offering Report, 1982 Jan 3 - Dec 19
52	3	Church School Attendance and Offering Report, 1983 Jan 2 - Dec 11
52	4	Church School Attendance and Offering Report, 1984 Jan 8 - May 13
52	5	Church School Attendance and Offering Report, 1991 Jan 6 - 1992 Dec 7
52	6	Church School Statistics Report, 1967-1977

- 52 7 Church School Visitors Record, 1976 Jul 18 - 1979 Apr 22
- 4 24-25 Commission on Christian Social Concerns, 1959-1966
- 4 26 Commission on Christian Social Concerns, undated
- 4 27 Commission on Christian Social Concerns reports, 1963-1965
- 4 28-39 Commission on Education (Board of Christian Education), 1935-1942
- 4 40 Commission on Education (Board of Christian Education), 1946; Index for  
1940-1946
- 4 41-48 Commission on Education (Board of Christian Education), 1947-1956
- 5 1-12 Commission on Education (Board of Christian Education), 1957-1976
- 5 13 Commission on Education (Board of Christian Education), undated
- 35 17 Commission on Education (Board of Christian Education) church school rosters,  
1972-1974
- 5 14 Commission on Education (Board of Christian Education) reports, 1953,  
1954-1955
- 5 15 Commission on Education (Board of Christian Education) reports, 1963-1964
- 5 16 Commission on Education (Board of Christian Education) reports (attendance),  
1963, 1964
- 5 17-40 Commission on Education (Board of Christian Education) reports (attendance),  
1964-1983
- 5 41 Commission on Education (Board of Christian Education) reports (attendance),  
blank forms
- 6 42-45 Commission on Missions, 1954-1960, 1968
- 6 46-49 Commission on Membership and Evangelism, 1954-1961, 1968
- 35 18 Commission on the Status and Role of Women, 1986
- 7 12-17 Council on Ministries, 1969-1973
- 35 19-22 Council on Ministries, 1973-1979
- 7 18 Council on Ministries, 1977, 1979-1984
- 35 23 Council on Ministries, 1983-1984
- 41 1-3 Council on Ministries, 1984-1989
- 35 24-26 Council on Ministries, 1988-1992
- 35 27 Council on Ministries, 1994-1995
- 7 19 Council on Youth Ministries, undated
- 49 1 Official Board Directories and Minutes, 1962-1963
- 49 2 Official Board Directories and Minutes, 1963-1964
- 49 3 Official Board Directories and Minutes, 1967-1969
- 49 4 Official Board Directories, Minutes, and Commissions, 1964-1965
- 49 5 Official Board Directories, Minutes, and Commissions, 1966-1967

**Series II.II**

**Committees, and Church Organizations, 1930-1991**

**Boxes 6 - 8, 36 - 37, 41**

**Arrangement Note**

In this series are materials from numerous committees and organizations within the church. Of particular note are the finance committee, the long-range planning committee, the Wesleyan Service Guild and the Women's Society of Christian Service, and the 75th Anniversary Committee. The amount of material available on each group varies considerably.

<b>Box</b>	<b>Folder</b>	<b>Content</b>
41	4	75th Anniversary Committee, 1993-1995
<b>Box</b>	<b>Folder</b>	<b>Content</b>
7	1	Advisory Committee, 1954-1962
<b>Box</b>	<b>Folder</b>	<b>Content</b>
36	1	Adult Ministries, 1974-1979
36	2	Altar Guild, 1974-1979
7	2	Altar Guild, undated
50	8	Appalachia service project, 1978-1979
7	3	Building Committee, 1956-1957
7	4	Building Committee, 1961, 1965
36	3	Building and Grounds Committee, 1990-1991
7	5	Campus-Church Relations Committee, 1951-1955
7	6	Campus-Church Relations Committee, undated
7	7	Campus-Church Relations Committee Reports, 1951
7	8	Campus Ministry; Board of Directors, 1963-1964, 1966
50	9	Candidate's forum, 1974
36	4	Capital Area Ministries, 1984-1986
36	5-6	Children's Council, 1982-1988
36	7-8	Children's Ministries, 1974-1979, undated
50	10	Children's Ministries: Mother's morning out, 1974-1979
7	9	Christian Forum Class, 1960
36	9	Church and Society, 1981-1990
7	10	Commission on Worship, 1960-1961
7	11	Committee on Pastoral Relations, 1950-1969, 1973, undated
36	10	Communications Task Force, 1974
7	20-23	Couples Class, 1950-1971
36	11	Couples Class, 1964
7	24	Couples Class, undated
7	25	Couples Class Reports, 1968, undated
36	12	Direct Mission Involvement Task Force, 1974

36	13	Ecumenical Affairs, 1974-1979
36	14	Education, 1974-1978
36	15	Education Models Task Force, 1975
36	16	Emory Community Ecumenical Group, 1975-1990
36	17	Emory/Glenn Liaison Committee, 1990-1991
7	26	Emory/Glenn Organ Committee Reports, undated
36	18-19	Evangelism, 1975-1980, 1990
36	20-21	Family Council, 1976-1978, 1989-1990
36	22	Family Ministries, 1974-1979
6	1-40	Finance Committee, 1936-1985
36	23-25	Finance Committee, 1966-1968
50	11	Financial Committee, 1985-1986
41	5	Finance Committee, 1987-1989
41	6	Finance Committee, 1990
36	26-30	Finance Committee, 1990-1991
6	41	Finance Committee Reports, 1949
36	31	Glenn Fellowship, 1974-1975
7	27	Glenn Neighbor Groups, 1971-1973
7	28	Glenn Neighbor Groups, undated
50	12	Glenn Visitarians, 1974-1975
36	32	Hunger Task Force, 1978-1979
36	33	Interfaith, Inc., 1977-1978
36	34	Intergenerational Class Task Force, 1974-1975
36	35	Junior UMYF, 1987-1989
7	29	Kindergarten, Board of Managers, 1954, 1968-1970
7	30	Long-Range Planning Committee, 1974, 1982 May
36	36	Long-Range Planning Committee, 1974
7	31	Long-Range Planning Committee, 1982 June - 1984 January
7	32	Long-Range Planning Committee (sub-committee on worship), 1964, 1983
7	33	Long-Range Planning Committee (sub-committee on caring ministry), 1983, undated
7	34	Long-Range Planning Committee (sub-committee on youth), 1973
7	35	Long-Range Planning Committee (sub-committee on mission and outreach), 1982-1983
7	36	Long-Range Planning Committee Surveys, 1968
7	37-41	Long-Range Planning Committee Surveys, 1982
7	42	Long-Range Planning Committee Surveysm Miscellaneous
7	43	Long-Range Planning Committee Reports, 1964-1970
7	44	Long-Range Planning Committee Reports, 1974-1983
7	45-46	Long-Range Planning Committee Reports 1984, undated

7	47	Men's Bible Class, 1958, undated
36	37	Missions, 1975-1979
36	38	Missions, Homer Morgan, 1973-1976
36	39	Missions, Vietnamese-American, 1975-1976
36	40	Music, 1985-1993
36	41-42	Nominating, 1965-1979
37	1-4	Nominating, 1980-1993
37	5	Parent/Youth Committee, 1983-1988
37	6	Pastor/Parish Relations, 1973, 1984
50	13	Personnel: Job Descriptions, 1974-1990
37	7	Planning Retreat, 1991
37	8	Religion and Race, 1991
7	48	Scouts, 1941-1954
37	9	Self-Study, 1969-1971
37	10	Singles Council, 1985-1989
37	11	Singles Group, 1977
37	12	Singles Mix, 1986
50	14	Singles Program Council minutes, 1985-1986
50	15	Singles Program Questionnaires, undated
50	16	Singles Program Retreat material, 1986
50	17	Singles Program Rosters, 1986-1989
50	18	Singles Program Special events, 1986-1989
51	1	Singles Program Thursday nights together, 1986-1987
37	13-14	Social Concerns, 1974-1982
7	49-52	Staff Meetings, 1954-1961
37	15	Staff-Parish Relations Committee, 1990-1991
37	16	Stewardship, 1975-1978
37	17	Strategies, 1990-1991
37	18	Strategies for Glenn's Future, Discussion Groups, 1989-1990
37	19	Strategies for Glenn's Future, Final Report, 1990
37	20	Strategies for Glenn's Future, Final Report Drafts, 1990
37	21	Strategies for Glenn's Future, Minutes, 1989-1990
37	22	Strategies for Glenn's Future, Miscellaneous, 1989-1990
7	53	United Methodist Campus Ministry, 1960-1967, 1984
37	23	United Methodist Women, 1974-1979
37	24	University Ministries, 1974-1979
7	54	Wesley Fellowship, 1959, 1960-1961, 1966
37	25	Wills and Gifts, undated
7	55	Worker's Council, 1939

8	1-11	Woman's Missionary Society, 1930-1941
51	2	Wednesday Night Programs, 1977-1979
51	3	Wednesday Night Programs, 1990-1995
8	12-17	Wesleyan Service Guild, 1947, 1960-1976
41	7	Wesleyan Service Guild, Minutes, Correspondence, and Miscellaneous, 1960-1965
37	26	Wesleyan Service Guild, Yearbooks, 1959-1967
8	18-23	Woman's Society of Christian Service, 1941-1947
8	24-45	Woman's Society of Christian Service, 1952-1973
8	46	Woman's Society of Christian Service (membership lists), undated
8	47	Woman's Society of Christian Service, Reports 1957-68
8	48	Woman's Society of Christian Service, Miscellaneous
37	27	Work Area on Missions, 1981-1988
41	8	Work Area on Missions, 1988-1990
37	28	Work Area on Stewardship, 1989
37	29-30	Worship Committee, 1974-1978
37	31	Worship Committee, 1984-1990
8	49-52	United Methodist Women, 1973-1976, 1981, undated
37	32	Young Adult, 1974-1979
37	33	Youth Ministries, 1974-1977
8	53	Miscellaneous minutes

**Series II.III**  
**Correspondence, 1935-1994**  
**Boxes 9, 37**

**Arrangement Note**

This series is arranged into two different groups; General and United Methodist Women. Correspondence is arranged chronologically under each of these general headings.

<b>Box</b>	<b>Folder</b>	<b>Content</b>
9	1-53	Correspondence, 1935-1987
<b>Box</b>	<b>Folder</b>	<b>Content</b>
9	65	Correspondence, 1992-1994
<b>Box</b>	<b>Folder</b>	<b>Content</b>
9	54-55	Correspondence, undated
37	34	North Georgia Conference and Bishop Correspondence, 1990-1991
9	56-63	United Methodist Women Correspondence, 1944-1976
9	64	United Methodist Women Correspondence, undated



**Series II.IV**  
**Financial Records, 1939-1993**  
**Boxes 10, 37 - 38, 41**

**Arrangement Note**

Consists of audits, bank statements, insurance policies, receipts, stewards' lists, budgets, financial reports, and other records related to the financial affairs of the church.

<b>Box</b>	<b>Folder</b>	<b>Content</b>
10	1-5	Audits, 1939-1946
<b>Box</b>	<b>Folder</b>	<b>Content</b>
37	35	Audits, 1976, 1978-1979
<b>Box</b>	<b>Folder</b>	<b>Content</b>
37	36	Audits, 1989-1990
10	6-12	Bank Statements, 1936-1938
37	37	Banking and Deposits, 1991
37	38	Budget, 1976-1978
41	9	Budget, 1989
41	10	Budget and Pledge Data, 1990
37	39-40	Budget, 1991
37	41	Budget, 1993
41	11	Financial Correspondence, 1978-1985
38	1	Financial Correspondence, 1990-1991
38	2	Financial Guidelines, 1988-1992
41	12-13	Financial, Miscellaneous, 1987-1990
38	3	Financial Reports, 1986
38	4-7	Financial Reports, 1990-1991
41	14	Financial Statements, 1988-1989
38	8	Gifts and Bequests, 1991
10	13	Insurance Policies 1962
38	9	Money Counters, 1991
38	10	Pledge Campaign, 1989
10	14-15	Receipts 1939-1970
10	16	Stewards' lists 1938, 1948-1951
38/	11	Stewardship Campaign, 1989

**Series II.V**

**Legal Records, 1942-1972**

**Box 10**

**Arrangement Note**

Consists of various groups' and The Methodist Church's legal documents.

<b>Box</b>	<b>Folder</b>	<b>Content</b>
10	17	Couples Class, undated
<b>Box</b>	<b>Folder</b>	<b>Content</b>
10	18	Methodist Campus Ministry, 1963
<b>Box</b>	<b>Folder</b>	<b>Content</b>
10	19	Methodist Church, 1942-1964, undated
10	20	United Methodist Women, 1952-1972
10	21	Wesley Fellowship, 1952
10	22	Miscellaneous, 1952-1967

**Series II.VI**  
**Membership Records, 1953-1991**  
**Boxes 38 - 39, 41**

**Arrangement Note**

Consists of forms and correspondence documenting membership transfers into and out of Glenn Memorial. There are also data sheets with information about church families collected from 1958-1962 and from 1974-1989.

<b>Box</b>	<b>Folder</b>	<b>Content</b>
41	15-19	Certificates of Transfer, 1953-1991
<b>Box</b>	<b>Folder</b>	<b>Content</b>
38	12-16	Family Data Sheets, 1958-1962
<b>Box</b>	<b>Folder</b>	<b>Content</b>
38	17	Family Data Sheets, 1974
38	18	Family Data Sheets, 1976-1977
38	19	Family Data Sheets, 1979-1980
38	20-24	Family Data Sheets, 1983-1989
38	25	Letters to New Members, 1985-1986
38	26	Membership Directories, 1980, 1989
38	27	Membership Prospects, 1977-1978
38	28	Miscellaneous, undated
38	29-33	Transfers Granted, 1956-1961
38	34	Transfers Granted, 1968-1969
39	1-4	Transfers Granted, 1970-1977
39	5	Transfers Granted, 1979-1980
39	6-9	Transfers Received, 1956-1961
39	10-13	Transfers Received, 1968-1981

**Series II.VII**  
**Youth Program, 1974-1992**  
**Boxes 39 - 40, 42**

**Arrangement Note**

Contains records related to youth programs at Glenn Memorial, including directories, programs, schedules, and promotional materials. This series includes files on youth service trips to Appalachia and the youth choir program, including choir tours and musical productions.

<b>Box</b>	<b>Folder</b>	<b>Content</b>
39	14	Youth, 1974-1975
<b>Box</b>	<b>Folder</b>	<b>Content</b>
39	15-18	Youth, 1979-1985
<b>Box</b>	<b>Folder</b>	<b>Content</b>
42	1	Youth, 1986
39	19	Youth, 1987
42	2-4	Youth, 1988-1990
39	20	Youth, 1991-1992
39	21	Youth, Appalachian Service Project, 1976-1978
39	22	Youth, Appalachian Service Project, 1990
39	23	Youth Building and Van Schedule, 1974-1983
39	24	Youth Choir, 1988-1989
39	25	Youth Choir Tour, 1985-1987
39	26	Youth Council, 1994, undated
39	27	Youth Directories, 1986-1990
39	28	Youth Lists, 1987-1990
39	29	Youth Minister, 1974-1977
39	30	Youth Musicals, 1988-1989
40	1	Youth Newsletter, 1977-1980
40	2	Youth Newsletter, 1987-1988
40	3	Youth Rosters, 1971-1972

**Series II.VIII**  
**Subject Files, 1959-1991**  
**Box 40**

**Arrangement Note**

Consists of files on several topics, including hunger, community agencies, public schools, and church programming.

<b>Box</b>	<b>Folder</b>	<b>Content</b>
40	4	Community Educational Services, 1974
<b>Box</b>	<b>Folder</b>	<b>Content</b>
40	5	Community Health Agencies, 1970s
<b>Box</b>	<b>Folder</b>	<b>Content</b>
40	6	Egleston Hospital Ministries, 1985
40	7	Hunger, 1975
40	8	Pastoral Care Proposal, 1991
40	9	Program Ideas, 1974-1978
40	10	Program Schedules, 1974-1978
41	20	Public School Situation, 1959

**Series II.IX**

**Literary Productions, 1913-1983, undated**

**Boxes 10 - 12**

**Arrangement Note**

This series consists mostly of notes taken by James W. May's while writing The Glenn Memorial Story. This book, a history of Glenn Memorial, was written for the Bicentennial of American Methodism in 1985. A copy of the book is in Box 10, Folder 23. Also included in this series is a book by W.F. Glenn, *A Sketch of the Ancestry and Lives of Rev. and Mrs. W. F. Glenn* (1913), and miscellaneous sermons and speeches.

<b>Box</b>	<b>Folder</b>	<b>Content</b>
10	23	The Glenn Memorial Story, by James W. May

**The Glenn Memorial Story, by James W. May Author's Notes**

<b>Box</b>	<b>Folder</b>	<b>Content</b>
10	24	Altar Guild
10	25	Anniversaries
10	26	Asbury Methodist Church
10	27	Assistant Pastor's Reports- 1939-1945
10	28	L. A. Bauman
10	29	Board of Christian Education
10	30	Boy Scouts
10	31-32	Budd Pastorate
10	33	W. C. Budd
10	34	Casavant Organ
10	35	Centenary and Christian Education Movement
10	36	Chapter 8
10	37	Chapter 16
10	38	Chapter 17
10	39	Choir - Emory University Church
10	40	Church Bulletins
10	41	Church School
10	42	Church Use
10	43	Committees - tables
10	44	Coordinators
10	45	Couples Class
10	46	Cox
10	47	E. Daniel
10	48	Emory Christian Association
10	49	Emory Faculty

- 10 50 Emory University Church - Church roll
- 10 51 Emory University Church - Pastoral Appts.
- 10 52 Emory University Church - Programs and activities
- 10 53-54 Emory University Church - Summary
- 10 55 Emory University Church - Sunday School
- 10 56 Epilogue
- 10 57 Family Camp
- 10 58 General Conferences 1968, 1970, 1972
- 10 59 Girl Scouts
- 10 60 T. K. Glenn
- 10 61 W. F. Glenn
- 10 62 Glenn Memorial Architecture
- 10 63 Glenn Memorial and Church School Building Construction
- 10 64 Glenn Memorial Construction
- 10 65 Glenn Memorial Records in Emory University Archives (Woodruff)
- 10 66 R. Gray
- 10 67 Hamff
- 10 68 W. G. Henry
- 10 69 History
- 10 70 History - Dewey's notes
- 10 71 History - Glenn, scratch notes
- 10 72 History - Protestant Church Education
- 10 73 A. Holloway
- 10 74 E. and M. V. Johnson
- 10 75 Kindergarten - history
- 10 76 B. Jones
- 10 77 B. Landiss
- 10 78-84 Landiss History
- 10 85 J. T. Laney
- 10 86 Life enrichment, Glenn's ministry to the elderly
- 10 87 T. H. Lipscomb
- 10 88 Little Chapel
- 10 89 N. G. Long
- 11 1 B. M. Mackay
- 11 2 E. G. Mackay
- 11 3 J. Mackay
- 11 4 S. W. Martin, Methodist Advance
- 11 5 Ministers
- 11 6 MYF Caravan 1966 (St. Croix)

11	7	MYF Caravan 1967 (Costa Rica)
11	8	1960's
11	9-21	Note cards 1933-1959
11	22	Parsonage
11	23	Pastors' reports, 1939, 1942
11	24	Pastoral Relations Committee, 1950
11	25	Remodeled Sanctuary
11	26	Revival, 1921
11	27	E. Richardson
11	28	L. Rogers Pastorate
11	29	Rogers - Long Pastorate
11	30	W. Rogers
11	31	School - Druid Hills
11	32	Sermons - Drinkard, 1963, 1965, 1968
11	33	Service World War II
11	34	Shockley Chaplaincy
11	35	J. A. Smith
11	36	M. Smith
11	37	Staff 1959-1984
11	38	W. B. Stubbs
11	39	Student Criticism of Compulsory Chapel
11	40	Survey
11	41	R. Taylor
11	42	M. Trimble (and M. Duskin)
11	43	Temporary Chapel
11	44	Trustees Report
11	45	R. Z. Tyler
11	46	University Enrollment Figures
11	47	Urban Observatory Project
11	48	W. T. Watkins
11	49	Wesley Fellowship
11	50	Wesley Memorial Hospital
11	51	Wesleyan Service Guild
11	52	G. C. White
11	53	Woman's Missionary Society
11	54	YMCA and DSRL
11	55-56	Miscellaneous
11	57-60	Photographs
11	61	Photographs - Former Pastors



**Miscellaneous**

- 11 62 Budd, "Miss Dorothy Crim"
- 11 63 W. Burson, untitled, 1969 May 6
- 11 64 L. B. Chesnutt, "Radical Theology Challenges the Church" 1966 May 22
- 11 65 Dean, "The State of the Methodist Student Ministry at Emory University - A Student's View," undated
- 11 66 Drinkard, "40th Anniversary," undated
- 11 67 Drinkard, "Some Comments Made to the Committee Studying University Worship," 1964
- 11 68 W. J. Erwin, "Manual for a Stewardship Crusade in the Local Church," undated
- 11 69 R. H. Gray, A History of Glenn Memorial United Methodist Church Kindergarten, undated
- 11 70 B. Hoy, "Glenn's Ministry to the Elderly," 1983
- 11 71 Hymns and Prayers, miscellaneous.
- 11 72 J. Lofflin, "Hope for Shattered Families," 1970
- 11 73 Long Range Policies and Goals, 1974
- 11 74 E. G. Mackay, "Easter Sermon," undated
- 11 75 E. G. Mackay, "Our Daily Bread," 1950
- 11 76 E. G. Mackay, Prayers, 1945, 1946
- 11 77 E. G. Mackay, "Spiritual Springtime," 1950
- 11 78 Methodist Church, Division of Educational Institutes, "The Philosophy of College and University Religious Work of the Methodist Church," undated
- 11 79 Pastors of Little Rock, "A New Dimension of Love," undated
- 11 80 T. Runyon, "The Church at Worship," undated
- 12 1 Glenn, A Sketch of the Ancestry and Lives of Rev. and Mrs. W.F. Glenn, 1913
- 12 2 Stubbs, "Every Member a Kingdom Builder in 1956," 1956
- 12 3 Carroll, A Study of Glenn Memorial United Methodist Church, 1970
- 12 4 Carroll, A Study of Glenn Memorial United Methodist Church, 1970
- 12 5 Mobley and Brewer, A Study of Glenn Memorial United Methodist Church, 1983
- 12 6 Mobley and Brewer, A Study of Glenn Memorial United Methodist Church, 1983
- 12 7 J. C. Ward, "The Church and the University and the Seminary," 1973
- 12 8 W. T. Watkins, "A Southern View," undated
- 12 9 G. C. White, address at presentation of Dr. Cox's portrait, [1935]
- 12 10 P. Worley, "Emory University and the Church," 1972
- 12 11 Speech at the occasion of Drinkards' leaving, undated
- 12 12 "Glenn Memorial United Methodist Church 60th Anniversary," Jan. 11, 1960
- 12 13 "The Ministry at Emory at Mid-Century, Historical Sketch," [1960]

**Series II.X**  
**Printed Material, 1925-1990**  
**Boxes 12-17, 40**

**Arrangement Note**

Consists of books, bulletins, calendars, new clippings, directories, newsletters and other printed material. Most of the books are about other churches. The biggest part of this collection is made up of the bulletins: morning worship (1969-1970), weekly bulletins (1927-1990), and miscellaneous bulletins from Glenn, from Emory and from other places. The directories (1935-1982) are from various groups within the church, but the bulk of them are from the Administrative Board. Included within newsletters (1946-1991) are *The Builder*, *Couples Class News*, *Glenn Newsletter*, and the *Spire*, along with other titles.

**Books**

<b>Box</b>	<b>Folder</b>	<b>Content</b>
12	14	A Brief History of Union Church of Pocantico Hills, undated
<b>Box</b>	<b>Folder</b>	<b>Content</b>
12	15	N. W. and B.B. Spellmann, A Century of Faith, 1981.
12	16	Christian Symbolism in the Memorial Chapel of St. Paul Methodist Church, Columbus, GA, 1953.
12	17	J. R. Smith, The Church that Stayed, 1979.
12	18	J. Betjeman, The City of London Churches, undated
12	19	C. Carmer, The Years of Grace, 1958.
12	20	T. W. Matthews, St. Stephen Walbrook: A Short History, undated
51	4	Jackson W. Carroll, A Study of Glenn Memorial United Methodist Church, 1970

**Bulletins**

49	8	75th Anniversay Celebration, 1995 Jan 8
40	11	Ash Wednesday Bulletin, 1988
49	6	Children Worship Bulletins, 1992 Jan 5 -1993 Dec 26
49	7	Children Worship Bulletins, 1994 Jan 9 - Dec 25
49	9	Good Neighbor Day Project, 1995
40	12	Holy Week Bulletins, 1988-1990
12	21-24	Morning Worship Bulletins, 1969-1970
49	10	Music for Christmas 20th annual concert, 1994 Dec 6
40	13	Sunday Bulletins, 1927-1928
12	25-46	Sunday Bulletins, 1930-1943
13	1-69	Sunday Bulletins, 1944-1961
14	1-67	Sunday Bulletins, 1961-1977
15	1-28	Sunday Bulletins, 1977-1984
40	14-19	Sunday Bulletins, 1985-1990
49	11	Sunday Bulletins/Orders of Worship, 1992 Jan 5 - Dec 27

- 49 12 Sunday Bulletins/Orders of Worship, 1993 Jan 16 - Dec 11
- 50 1 Sunday Bulletins/Orders of Worship, 1994 Jan 2 - Dec 25
- 15 29-31 Miscellaneous Glenn Memorial, 1939-1985
- 15 32 Miscellaneous Glenn Memorial, undated
- 15 33 Miscellaneous Bulletins, 1925-1960
- 15 34 Miscellaneous Bulletins, 1961-1994

### **Calendars**

- 15 35 Dated Calendars, 1955-1985
- 15 36 Undated Calendars, undated

### **Clippings**

- 15 37-39 1930-1967
- 15 40 1974
- 40 20 1974-1980
- 15 41 1977-1978
- 15 42-45 1981-1985
- 15 46-47 undated

### **Directories**

- 15 48 Board of Stewards, Official Board, 1939-1950
- 15 49 Official Board 1950-1957
- 15 50 Official Board/Administrative Board 1962-1975
- 15 51 Administrative Board 1976-1982
- 15 52 Administrative Board undated
- 15 53 Altar Guild 1973-74, 1980-1981
- 15 54 Altar Guild undated
- 16 1 Atlanta - Emory District Officers, 1964-1965
- 16 2 Board of Christian Education, 1935-1936
- 16 3 Board of Christian Education, undated
- 16 4 Builder's Class, undated
- 16 5 Builder's Class, 1946-1948
- 50 2 Chancel choir, 1977
- 16 6 Children's Choir, 1967
- 16 7-8 Choir, undated
- 16 9 Christian Forum Class, 1965
- 16 10 Christian Forum Class, undated
- 16 11 Church School, 1959-1964
- 16 12 Church School, undated
- 16 13 Commission on Christian Social Concerns, 1955-1956

16	14	Commission on Membership and Evangelism, undated
16	15	Council on Ministries, 1974
16	16	Couples Class, 1951-1952
16	17	Couples Class, 1961-1962
16	18-19	Couples Class, 1969-1970
16	20-21	Couples Class, 1975-1976
16	22	Couples Class, 1978-1979
16	23	Couples Class, undated
16	24	Finance Committee [1939-1941]
16	25	Glenn Memorial Membership, 1970
16	26	Glenn Memorial Membership [1973]
16	27	Glenn Memorial Membership, 1976
16	28	Glenn Memorial Membership, 1977-1978
16	29	Glenn Memorial Membership, 1980
50	4	Glenn Memorial Membership, 1985
50	5	Glenn Memorial Membership, 1991
50	6	Glenn Memorial Membership, 1995
16	30	Investment Advisory Committee, undated
50	3	Judson C. Ward class rosters, 1990-94
16	31	Men's Bible Class, 1935-1967
16	32	Men's Bible Class, 1959, undated
16	33	Men of Glenn Memorial, List, undated
16	34	Methodist Men's Club, undated
16	35	Philosopher's Class, 1968
16	36	Scouts, 1961-1964
50	7	Sunday School class rosters, 1986-89
16	37-38	United Methodist Women, 1974-1978
16	39	United Methodist Women, 1980-1982
16	40	Ushers, 1939-1957
16	41	Vacation Church School, 1964
16	42	Women's Bible Class, 1956-1980
16	43	Wesleyan Service Guild, 1957-1970
16	44	Woman's Society of Christian Service, 1954-1958
16	45	Woman's Society of Christian Service and Wesleyan Service Guild, 1967-1973
16	46	Miscellaneous Directories

#### **Newsletters**

16	47-48	The Builder, 1946
16	49	The Builder, 1949
16	50	The Builder, undated

- 16 51-53 Couples Class News, 1949-1968
- 16 54 Couples Class News, undated
- 16 55 Glennotes, Vol. 1, no. 1. 1971
- 40 21-22 Glennotes, 1990
- 51 6 GlenNotes, 1990
- 40 23-24 Glennotes, 1991
- 51 7 GlenNotes, 1994
- 40 25 Glennotes, 1994
- 16 56 The Glenn Connection, 1986-1988
- 40 26 The Glenn Connection, 1986-1988
- 51 5 The Glenn Connection, 1986-1988
- 16 57 The Glenn Gleaner, undated
- 16 58 The Glenn Gleaner, 1947
- 16 59 Glenn Memorial Church School Bulletin, 1954, 1956
- 16 60 Methodist Memo, Mar. 1983-1984
- 16 61 Methodist Memo, undated
- 16 62-67 The Glenn Newsletter, 1978-1984
- 51 12 The Glenn Newsletter, 1978-1984
- 40 27 The Glenn Newsletter, 1984
- 40 28 Glenn Singles, 1985-1987
- 16 68-75 The Spire, 1954-1973
- 16 76 The Spire (bound volume), 1954-1969
- 16 77 The Spire, Feature Articles on Persons and Families, undated
- 16 78 Woman's Society of Christian Service Bulletin, 1961-1967
- 16 79 United Methodist Women Newsheet, 1973-1974, 1981
- 16 80 Wesley Fellowship Gazette, Vol. 2, no. 2. Jan. 1980
- 16 81 Miscellaneous newsletters

**Miscellaneous**

- 40 29 Christmas Gift Catalog, 1988
- 51 11 The Glenn Memorial Story, history of Glenn Memorial Church publication and distribution information, 1982 Nov 9 - 1986 Jul 28
- 51 8 Hynmal Study Report, Larry Golemon, 1994 May
- 51 9 Journey of the Spirit: A Lenten Devotional Guide, 1995
- 51 10 North Georgia Annual Conference, 1963, 1965, 1970
- 17 1-4 Miscellaneous - Glenn Memorial
- 17 5 Miscellaneous - Glenn Memorial Financial
- 17 6-7 Miscellaneous - Emory University
- 17 8-19 Miscellaneous

**Series II.XI**  
**Maps, 1975, undated**  
**Box 18**

**Arrangement Note**

Consists of one file of maps.

<b>Box</b>	<b>Folder</b>	<b>Content</b>
18	1	1975, undated

**Series II.XII**  
**Scrapbooks, circa 1930-1950**  
**Box 18**

**Arrangement Note**

Consists of one scrapbook that dates from approximately 1930-1950.

<b>Box</b>	<b>Folder</b>	<b>Content</b>
18	2	1930?-1950

**Series II.XIII**  
**Photographs, untitled**  
**Boxes 19 - 20**

**Arrangement Note**

Photographs in this series are divided into two groups: people and buildings. Many of the photographs do not have a date, but the photos that are dated usually have the date on the back. Also, most of the photographs are not identified. Others have general identification on the folder, but not on the individual item.

<b>Box</b>	<b>Folder</b>	<b>Content</b>
19	1	People
<b>Box</b>	<b>Folder</b>	<b>Content</b>
19	2	People, Confirmation Classes
<b>Box</b>	<b>Folder</b>	<b>Content</b>
19	3	People
19	4	People, Thomas Flight, Medan, Sumatra, Indonesia
19	5	People
19	6	People, Mrs. Keck - Bauman - Church Staff - Kindergarten - Kindergarten Staff
19	7-13	People
19	14	People, Choir - Bauman - Youth Activities - Jacobs
19	15-16	People, Homer Morgan
19	17	People
19	18	People, Reception for Dr. and Mrs. Budd
20	1-3	People
53	3	People, 1965-1995, undated
53	4	People, undated
53	1	People, Glenn Memorial 75th Anniversary, 1995
20	4-6	Buildings
53	2	Buildings, 1947-1950, undated



**Series II.XIV**  
**Audiocassettes, 1960-1982**  
**Boxes 21, 43-48**

**Arrangement Note**

This series includes two reel to reel tapes of the 40th Anniversary Celebration and three cassette tapes of a class, "Invitation to History Symposium" (1982). The majority of tapes are 90 minute audiocassettes of Couples Classes held from the late 1960s through the early 1980s.

<b>Box</b>	<b>Folder</b>	<b>Content</b>
21	1	40th Anniversary Celebration. 2 copies, reel to reel. 1960
<b>Box</b>	<b>Folder</b>	<b>Content</b>
21	2	Invitation to History Symposium. 3 tapes. April 14, 1982
<b>Box</b>	<b>Folder</b>	<b>Content</b>
43		Couples Class, 1969 Nov 16-1973 Apr 22 [34 audiocassettes]
44		Couples Class, 1973 Apr 29-1975 Jan 19 [36 audiocassettes]
45		Couples Class, 1975 Feb 9-1976 Aug 1 [35 audiocassettes]
46		Couples Class, 1976 Aug 8-1978 May 28 [36 audiocassettes]
47		Couples Class, 1978 11 Jun-6 Apr 1980 [36 audiocassettes]
48		Couples Class, 1980 Apr 13-1982 Jan 24 [14 audiocassettes]
48		"Reminiscence" Fellowship Luncheon and "Youth's Need - Faith and Purpose," Dr. Robert Taylor and Dr. Jake Ward, 1973 May 22 and 27 [1 audiocassette]
48		"The Work at the Calcutta United Methodist Church," Rev. Homer Morgan, 1973 Jul 10 [1 audiocassette]
48		"Happy Birthday Pearl Smith / Dr. Ruth Hughey Speaking on Women of Europe," 1978 Apr 29 [1 audiocassette]
48		"Mrs. Ira Goodyear Jones' 100th Birthday Celebration," 1978 May 17 [1 audiocassette]

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