Descriptive Summary

Creator: American Association of Pastoral Counselors.
Title: American Association of Pastoral Counselors records, 1964-1988
Call Number: Record Group No. 010
Extent: 50.6 cubic feet (120 boxes)
Abstract: Contains the records of the Board of Governors, records and correspondence of the Executive Director, and other administrative files for the American Association of Pastoral Counselors.
Language: Materials entirely in English.

Administrative Information

Restrictions on Access
Collection stored off-site. Researchers must contact the Pitts Theology Library in advance to access this collection.

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Citation
[after identification of item(s)], American Association of Pastoral Counselors records, RG 010, Archives and Manuscript Dept., Pitts Theology Library, Emory University.

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Processing
Processed by Jim Cooper with assistance from Kelley Burgess and Marcia Robinson, January 1996.

Collection Description

Historical Note
The American Association of Pastoral Counselors is a professional organization formed in 1964 to bring standards, order and communication to the expanding new phenomenon of pastoral counseling. Responding to the religious community's need for a form of depth ministry, pastoral counseling specialists emerged, drawing together the inspiration of the church and the wisdom of the behavioral sciences.

Formal dialogue among pastoral counseling specialists began at a national conference held in New York in 1963, and in 1964 the American Association of Pastoral Counselors was organized and incorporated.

Scope and Content Note
The records of the American Association of Pastoral Counselors consists mainly of material from the Executive Director's Office. These papers by no means cover every aspect and accomplishment of the association. They do, however, provide valuable information on the formation of the organization, its day to day operation, issues of interest and the growing concern for certification of pastoral counselors and counseling centers. The American Association of Pastoral Counselors collection is comprised of three distinct record series. They are Board of Governors, Executive Director, and Administrative Staff.

Series one, Board of Governors, is arranged chronologically and encompasses the years 1964 to 1986. From 1964 thru 1978 the board went by the title of the Board of Directors until it became the Board of Governors about 1979. Included in this series are meeting minutes of the Board, correspondence, lists of officers, and Association Council materials.

Series two contains the records of the Executive Director and comprises the bulk of the collection. This series is arranged alphabetically by subject. It contains papers relating to the annual conferences of AAPC, the various committees of the association, as well as an extensive collection of the executive director's correspondence. Among prominent correspondents are David Bennett, John Hagedorn, H. Terry Kriesel, William B. Oglesby, John Patton and Foster J. Williams.

The third and finally series is Administrative Staff. It consists mainly of General correspondence, the correspondence of the Assistant to the Executive Director (Barbara Gyomory, 1980-1984), Administrative Secretary Subject Files [arranged in original order], and the general correspondence of the Staff Secretaries, 1980-1984.

Arrangement Note
Organized into 4 series: (1) Board of Governors, (2) Executive Directory, (3) Administrative Staff, and (4) Membership Reports.
Description of Series

Series I: Board of Governors, 1964-1986
Series II: Executive Director, 1951-1988
Series III: Administrative Staff, 1965-1988
Series IV: Membership Reports, 1980-1987
Series I
Board of Governors, 1964-1986
Boxes 1 - 3

A. 1964.

<table>
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<td>1</td>
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B. 1965.

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C. 1966.

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D. 1967.

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<td>1. Officers of AAPC, 2 lists.</td>
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E. 1968.

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<td>2. Recommendations on terms of office of officers and Board member; Committee on Nominations, 5 January 1968.</td>
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<td>3. Meeting Minutes, 24-27 April 1968, 8-10 November 1968.</td>
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<td>2. Meeting Minutes.</td>
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<td>2. Meeting Minutes.</td>
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</table>

1 9 1. Correspondence.
1 9 2. Meeting Minutes.

1 10 1. Correspondence and Notes.
1 10 2. Meeting Minutes.

K. 1980.
1 12 1. Meeting Minutes, April & November 1980.

L. 1981.
2 3 1. Correspondence.
2 4 2. Meetings.
   a. 29 April - 3 May 1981; Annual Meeting, Toronto, Ontario, Canada.
      1. Meeting Minutes.
      2. Meeting Resources (reports, notes, etc).
         bb. Notes: Revisions to the Code of Ethics.
         gg. Transparencies.
2 5 b. 20-22 November 1981; St. Louis, Missouri.
   3. Meeting Resources (reports, notes, etc).
      cc. Statement to the Board of Governors, American Association of Pastoral Counselors by James W. Ewing, Executive Director. 20-22 November 1981; St. Louis, Missouri.
ee. Professional Concerns Committee for Supervisors; Consultation and Peer Review. Report.

ff. Report of the Vice President; Program Chairperson.

gg. AAPC Nominating Committee; Process and Timetable, 1982 Elections.


ii. Report of the Central Region, AAPC.

jj. "A Model for Assessing AAPC Candidates' Ability to Think Theologically and Religious Resources in Their Pastoral Counseling and Supervision of Pastoral Counseling”.

M. 1982.

1  6


2  7

2. Meetings.


1. Meeting Minutes.

2. Brochure/Program.


4. 19th Annual Meeting Agenda and Committee Reports.

5. Meeting Resources (reports, notes, etc).

aa. Guidelines for Developing Funding Goals for the American Association for Pastoral Counselors, 7 January 1982.

bb. Summary of Suggested Direction Leading to Major Funding Campaign, 1 May 1982.

c. Nation Membership Committee.

1. Resolution: Counselors-in-Training, Pastoral Affiliates, Professional Affiliates & International Affiliates may not advertise themselves as members or affiliates of AAPC.

2. Report, 29 April 1982


4. Report of the Constitution/Bylaws Revision and Interpretation Committee submitted by the Board of Governors to the AAPC Voting Membership.

dd. Finance Committee: Recommended Raise in Dues, 1982-83.

ee. National Research Committee Resolutions to the AAPC Board of Governors for Action, 29 April 1982.


gg. Ad Hoc Committee; Report 29 April 1982.

hh. Transparency: Memorandum Theological and Social Concerns Committee to Board of Governors; RE: Recommendation to Retain the Name AAPC, 28-29 April 1982.

2  8

3 1 4. Regions, 1981-1982; Correspondence.

N. 1983.
3 2 1. Correspondence.

3 4 2. Meetings.
      1. Officers and Board of Governors A.A.P.C., list.
      2. Minutes.
      3. Presentations, reports, etc.
      aa. Presentation to Council on Ministries in Specialized Settings by John L. Florell, President, AACP
   b. Annual Meeting, 5-8 April, 1984; San Diego, California.
      1. Yearly reports.
      2. Emerson Consultation Report; Executive Committee, 5 April 1984.
      3. Proposed Constitution and By-Law amendments making Secretary-Treasurer a member of the Finance Committee.
      4. Report to the Board of Governors Executive Committee Study Committees.
      5. Recommendations to the AACP Board of Governors Concerning Denominational Relationships; Theological and Social Concerns Committee, 5 April 1984.

3 9 2. Board of Governors; Stock Assets; Planning - Regular Meetings.
Series II  
Executive Director, 1951-1988  
Boxes 1 - 101  

A. Addresses: Executive Director's Addresses, Courses, Essays, Presentations, and 
Publications: James Ewing's Addresses, Essays, Presentations and Publications [material 
arranged chronologically].  

<table>
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<tr>
<th>Box</th>
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<th>Content</th>
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<tr>
<td>1</td>
<td>1</td>
<td>a. Installation Sermon/Speech; Centers and Training Conference, 30 January 1981.</td>
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<td>1</td>
<td>2</td>
<td>b. Memorial Service for Barbara Ann Murray, August 1981. [File includes program, notes and manuscript to prepare program, and an audio-tape.]</td>
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<td>1</td>
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<td>c. Pastoral Counseling Services of the Greater Milwaukee Area (PCS-GM), February 1982 Celebration. File contains correspondence to and from Reverend Daniel Jonas of the PCS-GM (dated 1981-82), a paper by Ewing on clinical methodology, and two typed statements. The actual address to the PCS-GM was not included with this material.</td>
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<td>1</td>
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<td>d. Address; Pennsylvania Foundation of Pastoral Counseling, June 5, 1983. File includes notes for address and typescript of worship service.</td>
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<td>1</td>
<td>6</td>
<td>a. Administrative Models for Pastoral Counseling, University of Notre Dame Summer Course, Master of Science Administration Program, James Ewing and Samaritan Institute, June 14-18, 1982.</td>
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1. Brochures and Course Summary and Schedule.  
2. Notes and Related Correspondence.  

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<td>1</td>
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<td>a. Book Review, July 14, 1981. [need to check to see where or if this review was published in a professional journal or the AAPC newsletter].</td>
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4. Presentations, 1981-.  

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<td>c. Presentation to the Standing Committee on Church Order and Vocation, Presbyterian Church, U.S.A., May 21, 1981.</td>
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</table>
d. Presentation, Valley Pastoral Counseling Center Banquet, 1983. Includes outline of presentation and related correspondence, brochures, and notes.


f. Speech and Presentation, Luncheon, AAPC Annual Convention, April 29-May 3, 1981. File includes speech manuscript, transparencies used with the speech, and miscellaneous notes.


B. Affiliated Pastoral Care Organizations.

1. Academy of Parish Clergy.
2. Academy of Pastoral Counselors.
3. Academy of Religion and Mental Health.
5. Anton Boisen Foundation.
6. Association for Clinical Pastoral Education (ACPE).


8. Citizens Against Nuclear War (CAN)


10. College of Chaplains.

11. Committee on Episcopal Ministry in Institutions.


13. Council on Ministries in Special Settings [COMISS].

a. Executive Committee Conferences/Meetings, 1979-1986.

b. Minutes, 1982-1986. [Contains additional materials from American Association of Pastoral Counselors and the Anton Boisen Foundation]

c. COMISS Glossary.

d. Correspondence, 1984-1985 [Folder 9 contains materials related to the National Conference on Ministry to the Armed Forces].

e. Publications.

f. Administration

1. Administrative Structure.

2. Glossary of Terms.


g. Financial.


2. Budget Projections.

3. Treasurer.


i. Agenda Items, December 1984.


o. Miscellaneous.

14. Albert V. Danielsen Institute for Pastoral Counseling.

a. Albert V. Danielsen Fund.


   b. Danielsen Institute.

   1. Events.

   aa. Service of Dedication of the New Counseling Facilities, April, 1981.

   c. Manucripts and Publications.

   1. Manuscripts.


   cc. Supporting Materials for the typed manuscript, "25 Years of the Danielsen Fund and the Story of Its Founder," Part II.

   2. Publications.

   aa. Trustees of Boston University, Albert Victor Danielsen: A Portrait., preface by John R. Silber (Boston: Boston University, 1980).

   15. Denominational Offerings.


   17. Ecclesiastical Endorsement Responses.

   18. Edinburgh, August 1979 [International Congress on Pastoral Care].


   20. Industrial Chaplaincy.


   a. 1979.

   b. 1980.

   22. International Group Communications in Pastoral Care and Counseling.

   23. Interorganizational Consultation on Chaplaincy.


   25. Joint Issues in Pastoral Care Organizations [JIPCO].

   a. JIPCO - COMISS Meeting, 1981.

   b. JIPCO - COMISS Meeting, 1982.

   c. JIPCO - COMISS Meeting; June 1983, Milwaukee.

   d. JIPCO - COMISS Meeting; June 1984.

   e. JIPCO - COMISS Meeting; December 1984.

   f. JIPCO 1985.

   g. JIPCO - COMISS Meeting; December 1986.

   h. JIPCO - COMISS Writing Committee, [1986-1987].

   i. JIPCO - COMISS Writing Group, February 1986.

American Association of Pastoral Counselors records

C. Certification.
4. Lay Endorsement Responses.

D. Committees [arranged alphabetically].
1. Ad Hoc Committee on the Executive Director
   a. [1977-1978].
   b. Executive Director's Fund [1977-1980].
2. Ad Hoc Committee Established to Study the Feasibility of a Register of Health Care Providers in Pastoral Psychotherapy with Recognition by HEW, [1979].
3. Ad Hoc Committee on Insurance.
   a. [1977].
   b. [1981-1982].
4. Ad Hoc Committee on Insurance and Health Care Legislation, [1972].
5. Ad Hoc Committee on Ministry.
6. Ad Hoc Committee on Ordination, Robert L. Myers.
8. Centers and Training Committee
   a. Site Visits [These files contain the correspondence, site visit reports, and schedules of teams sent to Pastoral Counseling and/or Training Centers to evaluate them for possible accreditation by the AAPC. The folders are arranged alphabetically by center. The material within each folder is arranged chronologically.]
<table>
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<tr>
<th>No.</th>
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<td>4</td>
<td>Chicago Institute for Pastoral Care</td>
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<td>5</td>
<td>Church Counseling Service of San Diego</td>
<td>November, 1970</td>
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<td>6</td>
<td>Claremont School of Theology</td>
<td>Dec. 1-2, 1980</td>
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<td></td>
<td>Most of the correspondence in this file</td>
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<td>concerns plans for a site visit in 1973, but</td>
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<td></td>
<td>there is no report for this visit.</td>
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<td>7</td>
<td>Columbus Pastoral Institute</td>
<td>April 13, 1978</td>
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<td>8</td>
<td>Counseling Center at First Community Church</td>
<td>January 15, 1966</td>
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<td>9</td>
<td>Danielsen Pastoral Counseling Service</td>
<td>November, 1970</td>
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<td>10</td>
<td>Georgia Association for Pastoral Care</td>
<td>January 3-4, 1971</td>
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<td>11</td>
<td>Georgia Association for Pastoral Care</td>
<td>October 29- 30, 1975</td>
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<td>12</td>
<td>Georgia Baptist Medical Center</td>
<td>Nov. 17-19, 1981</td>
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<td>13</td>
<td>Hudson River Counseling Services</td>
<td>September 27, 1976</td>
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<td>14</td>
<td>Hudson River Counseling Services</td>
<td>June 24-25, 1979</td>
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<td>16</td>
<td>Indiana Counseling and Pastoral Care Center</td>
<td>June 25-27, 1980</td>
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<td>17</td>
<td>Indianapolis Pastoral Care and Counseling</td>
<td>January 14-15, 1966</td>
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<td>18</td>
<td>Institutes of Religion and Health</td>
<td>January 27-29, 1976</td>
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<td>19</td>
<td>Interfaith Counseling Service</td>
<td>March 24-25, 1973</td>
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<td>Monadnock Area Pastoral Counseling Service</td>
<td>November 17-18, 1977</td>
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<td>21</td>
<td>Lutheran General Hospital</td>
<td>March 18, 1977</td>
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<td></td>
<td>Community Pastoral Counseling and Consultation Center</td>
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<td>22</td>
<td>North Carolina Baptist Hospital</td>
<td>April 23-25, 1978 (Counseling Center accreditation)</td>
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<td>23</td>
<td>North Carolina Baptist Hospital</td>
<td>June 22-24, 1980 (Training Center accreditation)</td>
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<td>24</td>
<td>North Shore Living and Learning Center</td>
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<td>June 16-17, 1975</td>
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<td>27</td>
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<td>28</td>
<td>bb. Onondaga Pastoral Counseling Center</td>
<td>March 13, 1981</td>
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<td>manual as background material for site visits</td>
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<td>cc. Onondaga Pastoral Counseling Center, undated background material for site visits.</td>
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<td>9</td>
<td>ee. Pastoral Counseling and Consultation Centers of Greater Washington D.C. (Supplementary information).</td>
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<td>ff. Pastoral Counseling and Consultation Centers of Greater Washington, D.C., Site Visit - March 4-6, 1980.</td>
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<td>gg. Pastoral Counseling and Education Center, Dallas, January 31-February 2, 1980.</td>
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<td>ii. Pittsburgh Pastoral Institute, October 31-November 2, 1979.</td>
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<td>kk. Virginia Institute of Pastoral Care, Richmond, Virginia, March 6-7, 1979.</td>
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<td>nn. Applications and other information from centers for which there is no record of a site visit and no attached correspondence. (Arranged alphabetically).</td>
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<td>Basic Committee Information.</td>
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<td>2. AAPC standards for Pastoral Counseling Service and Training Centers, Numerous drafts.</td>
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<td>4-5</td>
<td>3. Application Forms for Service Center, Training Center, and Institutional Affiliate Member.</td>
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<td>2. Regional Committee Reports (Alphabetical order by region).</td>
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d. Conferences
1. 1977 and 1979, St. Louis.
2. 1980, Denver, Colorado.
5. 1982, San Antonio, Texas.
7. 1986, Orlando, Florida.
8. 1987, Long Beach, California.

e. Correspondence.
1. Committee Chairman
dd. Richard G. Bruehl (Received, Alphabetical order).
ff. Brian W. Grant, (Received, Alphabetical Order).
gg. Brian W. Grant, Correspondence with Executive Director's Office and Regional Committee chairmen.

t. Correspondence, General
dd. 1978.
gg. 1980.
hh. 1981.
ii. 1982.
jj. 1983.
ll. 1985.

3. Old Site Reviews.
aa. Site Review Book.
bb. Association of Theological Schools (Ohio).
c. International Association of Counseling Services (Virginia).
21 5-6 dd. Samaritan Institute (Indiana).
21 7 ee. Washington Theological Consortium (Washington D.C.)

9. Committee on the Pastor and Community Mental Health [CPCMH],
   1968-1976. [This Committee does not seem to have remained in existence as a
   Standing Committee, according to AAPC letterhead.]

   1. Copies of Meeting Minutes from Business Meetings and Executive Committee

   2. List Directory (undated, but with 1971-76 material).
   4. Pamphlets and Part of an Article seemingly related to CPCMH, undated
      (this material could just as well go with the previous folder, but was with the
      1971-76 material).
   5. Questionnaires and Reports with Related Correspondence: (aa)
      Questionnaires, 1971 and undated; (bb) Reports, 1971-1973, undated; (cc)
      Report-Questionnaires, Oct. 1971; (dd) Related Correspondence with attached
      Questionnaires, 1971 and undated.

10. Communications Committee.


22 7 c. 1974-1976.

12. Constitution and By-Laws Revision Committee.

23 1 c. 1977-1978.
23 3 e. 1983.

14. Executive Committee.
1. Memoranda. [arranged chronologically].
3. Telephone Conferences: (aa) 18 September 1968; (bb) 9 January 1969.

1. Memoranda. [arranged chronologically].

1. Memoranda. [arranged chronologically].

1. Memoranda. [arranged chronologically].

e. 1976-1978.

1. Meeting Minutes: (aa) 14 November 1980; (bb) 30 April 1981.

g. 1982.
1. Meeting Minutes: (aa) 29 April 1982; (bb) 19-21 November 1982.

2. Meeting Minutes.

i. 1985-1986.
2. Executive Committee Documents.

23  5

24  3  3. Executive Committee Agendas.
24  4  4. Executive Committee Documents (COMISS)
24  5  i. 1985-1986.

3. Finance Committee.


2. Reports.
   aa. Report of an Ad Hoc Committee Concerning Financing American
      Association of Pastoral Counselors, 1971.
   1. Correspondence.
   1. Correspondence.
   1. Correspondence.
   1. Correspondence.
   2. Finance Committee Chairpersons; February 1977, list.
   1. Correspondence.
   4. Budget Request forms.
   5. Regional finance reports.
   1. Correspondence.
   2. Fiscal Year Budget Allocations: (aa) Finance Committee; (bb) Insurance
      Committee; (cc) International Committee on Pastoral Care & Counseling;
      (dd) Legislative Committee; (ee) Membership Committee; (ff) Nominating
      Committee; (gg) President's travel.
   3. Presidential Appointments to the Ad Hoc Committee on Definition of
      Ministry, 1 March 1981.
   5. AAPC Three year Budget Projection; draft, 30 November 1981.
   6. Proposed Budget 1981-1982; Eastern Region AAPC.
   7. Statistical Data.
   1. Correspondence.
   3. AAPC Financial Report; Johnson & Scarborough Certified Public
      Accountants; 30 June, 1982.

5. Fiscal Year Budget Allocations; Legal Concerns & Denominational Relations Committee.


j. 1983.

1. Correspondence.


1. Correspondence.


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   cc. A Description of the Ministry of the Staff Clergymen of Community Mental Health Centers and Clinics in the South Carolina Department of Mental Health.
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2. National Membership Requirements for Various Levels of Members. Includes: 1) Book of Basic Standards, 2) Standards for Member Level, 3) Standards for Fellow Level, 4) Equivalency for the Seminary Degree Requirements in AAPC Membership Standards.

3. AAPC Code of Ethics

4. Dues Information. Includes: 1) Dues Billing, 2) Sample Dues Bill, 3) Annual Dues Statements for Institutional and International Affiliates, and 4) Two Sample Letters from Executive Director to Those Who Have Paid Dues and to Those Who Have Not.

5. Application Kits. Includes various general information on the application procedure and sample application kits for different categories.


7. Requests for Information on the AAPC. Includes sample response letters and brochures.

8. Sample Letters for Response to Accepted Applicants.


10. Resignation or Otherwise Loss of Membership. Includes general information and sample letters.


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d. 1969. (1) Correspondence.
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25. Parish Concerns Committee.
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27. Professional Concerns Committee (PCC) [arranged chronologically].
1. Professional Concerns Committee, Helen Terkelsen correspondence.


3. Correspondence, 1964-1983:
   aa. Correspondence of National and Regional Chairmen, 1974-1979:
   1. Letters sent, with related materials where collected as a group.
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   aa. General Correspondence, 1964-73.
   bb. General Correspondence, with related material, 1980.
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8. Operational Manual of the PCC: Drafts of and Material Regarding the PCC

9. Peer Review Material: Correspondence, Forms, Guidelines, Reports, and

10. Private Practice Statements, 1963-73, and 1970 Questionnaire Results
    Regarding AAPC's Private Practice Statements.
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        Statements. See also letter to D. McGuire from H. Jernigan dated 7/20/70,
        PCC-Correspondence., 1964-73.

11. Professional Development Guidelines, 1979, and Interdisciplinary Dialogue,
    undated.

12. Reports with Related Material, 1963-1983, undated:
    aa. AAPC Internal Accounts Information, Budget Reports Received, and Budget
    ff. Regional Dues Reports, Oct. 25, 1979, with Related Handwritten Notes and/
        or Correspondence and Doris McGuire's (AAPC Administrator/Administrative
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l. AAPC National Meeting; Spring 1983.
m. AAPC National Meeting; 2-8 April 1984 (San Diego, CA).
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2. Conferences of other organizations [arranged chronologically]


b. International Congress on Pastoral Care and Counseling, Edinburgh, 1979. File contains brochures; application forms; general information and newsletter; registration lists and printouts, including material specifically involving AAPC members and a master list of registrants to the ICPCC (1983); and related correspondence. These materials date from 1978-1979 and 1983.

c. ACPE Annual Meeting; Estates Park, Colorado, 1981.
e. Canadian Association for Pastoral Education; National Convention - Halifax, 1981.

f. Foundation for Religion and Mental Health Fall Staff Conference, 1981. Correspondence and Brochure
g. Interfaith Council for Family and Financial Planning.


2. Steering Committee Meeting, 1982.


k. International Committee for Pastoral Care and Counseling and American Psychological Association Conferences, August 10-17, 1983 and August 26-30, 1983, respectively. Conferences seemed to have been planned together [see notes, correspondence, and other materials enclosed].


m. American Academy of Psychoanalysis, 1983-84. Includes program materials from 1983 and 1984 annual conferences; Fall 1984 newsletter; program materials, notes, and correspondence from October 1984 seminar, and unrelated correspondence enclosed with this material.


q. Association for Clinical Pastoral Education (ACPE) Conference Materials.

r. "Strangers in our Midst", 12-15 November 1985; San Diego, California.


3. Retreats.


4. Seminars and Symposia.[arranged alphabetically]


b. Bi / Polak Seminar, November 1982.


e. Seminar on Theological Discussions; 18 September 1980.

5. Study Tours and Workshop Material.[arranged alphabetically]

a. National Institute of Mental Health Depression Awareness, Recognition, and Treatment Program Workshop, Correspondence, March-May 1986.

c. Pastoral Counseling and Consultation Centers of Greater Washington, Pastoral Care and Adult Life Cycle Symposium Material, February 1984. See also Executive Director's Addresses, Courses, Essays, Presentations and Publications file under James Ewing for Ewing's response to Brueggemann's presentation at this symposium.

d. Pastoral Counseling Services' Fall Workshop for Clergy: "A Clinical Methodology for Professional Practice of Pastoral Ministry," September 1981. Sermon manuscript, conference materials, and correspondence and notes enclosed. See also publications section of Ewing's Addresses, etc. file for correspondence about and a photocopy of the sermon Ewing gave at this workshop.


G. Correspondence: Executive Director.

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d. William Donaldson, Dept. of Counseling and Psychological Services, Georgia State University: Correspondence, Handbook, Manuals, etc., 1984-1986. [See also GSU Equivalency Proposal in Executive Director’s Proposals: James Ewing].
e. John Florell, President, Vice-President, Board of Governors, Program Committee Chair, AAPC: Correspondence, Notes, and Reports, 1981-1984
g. Bruce M. Hartang, President, AAPC: Letter, [May 1984].
h. Donald Houts, President, AAPC: Correspondence, [1978-1982].
j. John Patton, President, AAPC: Correspondence, [1978-1979].
k. Blaine B. Rader, Secretary/Treasurer, AAPC: Correspondence, 1979, 1981-1983
o. James C. Wyrtzen, President, Secretary/Treasurer, AAPC: Correspondence, [1983-1984]
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   n. New York/Chicago/Boston Communications.
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4. Officers.
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   c. Hand, Quentin; Secretary.
   d. Kreutzer, Knox; President.
   e. Oates, Wayne; Vice-President.
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L. Executive Director's General Meeting Minutes and Notes: [arranged alphabetically and chronologically, where applicable; office meeting notes are arranged by date, where available].
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