AMERICAN ASSOCIATION
OF PASTORAL COUNSELORS.
American Association of Pastoral Counselors records, 1964-1988

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Pitts Theology Library
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Descriptive Summary

Creator: American Association of Pastoral Counselors.
Title: American Association of Pastoral Counselors records, 1964-1988
Call Number: Record Group No. 010
Extent: 50.6 cubic feet (120 boxes)
Abstract: Contains the records of the Board of Governors, records and correspondence of the Executive Director, and other administrative files for the American Association of Pastoral Counselors.
Language: Materials entirely in English.

Administrative Information

Restrictions on Access
Collection stored off-site. Researchers must contact the Pitts Theology Library in advance to access this collection.

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Citation
[after identification of item(s)], American Association of Pastoral Counselors records, RG 010, Archives and Manuscript Dept., Pitts Theology Library, Emory University.

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Collection Description

Historical Note
The American Association of Pastoral Counselors is a professional organization formed in 1964 to bring standards, order and communication to the expanding new phenomenon of pastoral counseling. Responding to the religious community's need for a form of depth ministry, pastoral counseling specialists emerged, drawing together the inspiration of the church and the wisdom of the behavioral sciences.

Formal dialogue among pastoral counseling specialists began at a national conference held in New York in 1963, and in 1964 the American Association of Pastoral Counselors was organized and incorporated.

Scope and Content Note
The records of the American Association of Pastoral Counselors consists mainly of material from the Executive Director's Office. These papers by no means cover every aspect and accomplishment of the association. They do, however, provide valuable information on the formation of the organization, its day to day operation, issues of interest and the growing concern for certification of pastoral counselors and counseling centers. The American Association of Pastoral Counselors collection is comprised of three distinct record series. They are Board of Governors, Executive Director, and Administrative Staff.

Series one, Board of Governors, is arranged chronologically and encompasses the years 1964 to 1986. From 1964 thru 1978 the board went by the title of the Board of Directors until it became the Board of Governors about 1979. Included in this series are meeting minutes of the Board, correspondence, lists of officers, and Association Council materials.

Series two contains the records of the Executive Director and comprises the bulk of the collection. This series is arranged alphabetically by subject. It contains papers relating to the annual conferences of AAPC, the various committees of the association, as well as an extensive collection of the executive director's correspondence. Among prominent correspondents are David Bennett, John Hagedorn, H. Terry Kriesel, William B. Oglesby, John Patton and Foster J. Williams.

The third and finally series is Administrative Staff. It consists mainly of General correspondence, the correspondence of the Assistant to the Executive Director (Barbara Gyomory, 1980-1984), Administrative Secretary Subject Files [arranged in original order], and the general correspondence of the Staff Secretaries, 1980-1984.

Arrangement Note
Organized into 4 series: (1) Board of Governors, (2) Executive Directory, (3) Administrative Staff, and (4) Membership Reports.
Description of Series

Series I: Board of Governors, 1964-1986
Series II: Executive Director, 1951-1988
Series III: Administrative Staff, 1965-1988
Series IV: Membership Reports, 1980-1987
Series I
Board of Governors, 1964-1986
Boxes 1 - 3

A. 1964.

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B. 1965.

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C. 1966.

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D. 1967.

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E. 1968.

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<td>2. Recommendations on terms of office of officers and Board member; Committee on Nominations, 5 January 1968.</td>
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<td>3. Meeting Minutes, 24-27 April 1968, 8-10 November 1968.</td>
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<td>2. Meeting Minutes.</td>
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1 10 1. Correspondence and Notes.
1 10 2. Meeting Minutes.

K. 1980.
1 12 1. Meeting Minutes, April & November 1980.

L. 1981.
2 3 1. Correspondence.
2 4 2. Meetings.
a. 29 April - 3 May 1981; Annual Meeting, Toronto, Ontario, Canada.
   1. Meeting Minutes.
   2. Meeting Resources (reports, notes, etc).
   bb. Notes: Revisions to the Code of Ethics.
   gg. Transparencies.
2 5 b. 20-22 November 1981; St. Louis, Missouri.
   3. Meeting Resources (reports, notes, etc).
   cc. Statement to the Board of Governors, American Association of Pastoral Counselors by James W. Ewing, Executive Director. 20-22 November 1981; St. Louis, Missouri.
ee. Professional Concerns Committee for Supervisors; Consultation and Peer Review. Report.

ff. Report of the Vice President; Program Chairperson.

gg. AAPC Nominating Committee; Process and Timetable, 1982 Elections.


ii. Report of the Central Region, AAPC.

jj. "A Model for Assessing AAPC Candidates' Ability to Think Theologically and Religious Resources in Their Pastoral Counseling and Supervision of Pastoral Counseling".

**M. 1982.**

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2. Meetings.

   1. Meeting Minutes.
   2. Brochure/Program.

4. 19th Annual Meeting Agenda and Committee Reports.

5. Meeting Resources (reports, notes, etc).

aa. Guidelines for Developing Funding Goals for the American Association for Pastoral Counselors, 7 January 1982.

bb. Summary of Suggested Direction Leading to Major Funding Campaign, 1 May 1982.

cc. Nation Membership Committee.

1. Resolution: Counselors-in-Training, Pastoral Affiliates, Professional Affiliates & International Affiliates may not advertise themselves as members or affiliates of AAPC.

2. Report, 29 April 1982


4. Report of the Constitution/Bylaws Revision and Interpretation Committee submitted by the Board of Governors to the AAPC Voting Membership.

dd. Finance Committee: Recommended Raise in Dues, 1982-83.

ee. National Research Committee Resolutions to the AAPC Board of Governors for Action, 29 April 1982.


gg. Ad Hoc Committee; Report 29 April 1982.

hh. Transparency: Memorandum Theological and Social Concerns Committee to Board of Governors; RE: Recommendation to Retain the Name AAPC, 28-29 April 1982.

American Association of Pastoral Counselors records

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N. 1983.

3 1 4. Regions, 1981-1982; Correspondence.

3 2 1. Correspondence.


3 4 2. Meetings.
      1. Officers and Board of Governors A.A.P.C., list.
      2. Minutes.
      3. Presentations, reports, etc.
   aa. Presentation to Council on Ministries in Specialized Settings by John L. Florell, President, AAPC
3 5 b. Annual Meeting, 5-8 April, 1984; San Diego, California.
   1. Yearly reports.
   2. Emerson Consultation Report; Executive Committee, 5 April 1984.
   3. Proposed Constitution and By-Law amendments making Secretary-Treasurer a member of the Finance Committee.
   4. Report to the Board of Governors Executive Committee Study Committees.
   5. Recommendations to the AAPP Board of Governors Concerning Denominational Relationships; Theological and Social Concerns Committee, 5 April 1984.


3 9 2. Board of Governors; Stock Assets; Planning - Regular Meetings.
Series II
Executive Director, 1951-1988
Boxes 1 - 101

A. Addresses: Executive Director's Addresses, Courses, Essays, Presentations, and Publications: James Ewing's Addresses, Essays, Presentations and Publications [material arranged chronologically].

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<tr>
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<td>1</td>
<td>a. Installation Sermon/Speech; Centers and Training Conference, 30 January 1981.</td>
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<td>1</td>
<td>2</td>
<td>b. Memorial Service for Barbara Ann Murray, August 1981. [File includes program, notes and manuscript to prepare program, and an audio-tape.]</td>
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<td>1</td>
<td>3</td>
<td>c. Pastoral Counseling Services of the Greater Milwaukee Area (PCS-GM), February 1982 Celebration. File contains correspondence to and from Reverend Daniel Jonas of the PCS-GM (dated 1981-82), a paper by Ewing on clinical methodology, and two typed statements. The actual address to the PCS-GM was not included with this material.</td>
</tr>
<tr>
<td>1</td>
<td>4</td>
<td>d. Address; Pennsylvania Foundation of Pastoral Counseling, June 5, 1983. File includes notes for address and typescript of worship service.</td>
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<tr>
<td>1</td>
<td>6</td>
<td>a. Administrative Models for Pastoral Counseling, University of Notre Dame Summer Course, Master of Science Administration Program, James Ewing and Samaritan Institute, June 14-18, 1982.</td>
</tr>
<tr>
<td>1</td>
<td>7</td>
<td>a. Book Review, July 14, 1981. [need to check to see where or if this review was published in a professional journal or the AAPC newsletter].</td>
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<td>10</td>
<td>c. Presentation to the Standing Committee on Church Order and Vocation, Presbyterian Church, U.S.A., May 21, 1981.</td>
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American Association of Pastoral Counselors records

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B. Affiliated Pastoral Care Organizations.

16. 1. Academy of Parish Clergy.

17. 2. Academy of Pastoral Counselors.

18. 3. Academy of Religion and Mental Health.

19. 4. Academy of Religion and Psychical Research.

20. 5. Anton Boisen Foundation.

21. 6. Association for Clinical Pastoral Education (ACPE).


8. Citizens Against Nuclear War (CAN)
10. College of Chaplains.
11. Committee on Episcopal Ministry in Institutions.
13. Council on Ministries in Special Settings [COMISS].

a. Executive Committee Conferences/Meetings, 1979-1986.
b. Minutes, 1982-1986. [Contains additional materials from American Association of Pastoral Counselors and the Anton Boisen Foundation]
c. COMISS Glossary.
d. Correspondence, 1984-1985 [Folder 9 contains materials related to the National Conference on Ministry to the Armed Forces].

e. Publications.
f. Administration

1. Administrative Structure.
2. Glossary of Terms.
g. Financial.

2. Budget Projections.
3. Treasurer.

i. Agenda Items, December 1984.


o. Miscellaneous.

14. Albert V. Danielsen Institute for Pastoral Counseling.

a. Albert V. Danielsen Fund.


American Association of Pastoral Counselors records

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11


Danielsen Institute.

1. Events.

Service of Dedication of the New Counseling Facilities, April, 1981.

Manuscripts and Publications.

1. Manuscripts.


Supporting Materials for the typed manuscript, "25 Years of the Danielsen Fund and the Story of Its Founder," Part II.

2. Publications.

Trustees of Boston University, Albert Victor Danielsen: A Portrait., preface by John R. Silber (Boston: Boston University, 1980).

15. Denominational Offerings.

Development Committee, 1981 [ACPE].

17. Ecclesiastical Endorsement Responses.

Edinburgh, August 1979 [International Congress on Pastoral Care].

Guidelines for Clergy Serving in Mental Health Centers.

20. Industrial Chaplaincy.


1979.

b. 1980.

22. International Group Communications in Pastoral Care and Counseling.

23. Interorganizational Consultation on Chaplaincy.


25. Joint Issues in Pastoral Care Organizations [JIPCO].

JIPCO - COMISS Meeting, 1981.

JIPCO - COMISS Meeting, 1982.

JIPCO - COMISS Meeting; June 1983, Milwaukee.

JIPCO - COMISS Meeting; June 1984.

JIPCO - COMISS Meeting; December 1984.

JIPCO 1985.

JIPCO - COMISS Meeting; December 1986.

JIPCO - COMISS Writing Committee, [1986-1987].

JIPCO - COMISS Writing Group, February 1986.

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<td>8</td>
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<td>k. JIPCO brochures.</td>
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<td>27. New York Board of Rabbis.</td>
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<td>28. St. Louis Consultation [Joint Issues in Pastoral Care Organizations].</td>
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<td>12</td>
<td>29. St. Alban's Institute.</td>
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<td>13</td>
<td>30. Society for the Advancement of Continuing Education for Ministry (SACEM).</td>
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<td>14</td>
<td>31. Task Force on Relationship with Seminaries, 1974.</td>
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**C. Certification.**

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<td>9</td>
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<td>4. Lay Endorsement Responses.</td>
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**D. Committees [arranged alphabetically].**

1. Ad Hoc Committee on the Executive Director
   - a. [1977-1978].

2. Ad Hoc Committee Established to Study the Feasibility of a Register of Health Care Providers in Pastoral Psychotherapy with Recognition by HEW, [1979].

3. Ad Hoc Committee on Insurance.
   - a. [1977].
   - b. [1981-1982].

4. Ad Hoc Committee on Insurance and Health Care Legislation, [1972].

5. Ad Hoc Committee on Ministry.

6. Ad Hoc Committee on Ordination, Robert L. Myers.


8. Centers and Training Committee
   - a. Site Visits [These files contain the correspondence, site visit reports, and schedules of teams sent to Pastoral Counseling and/or Training Centers to evaluate them for possible accreditation by the AAPC. The folders are arranged alphabetically by center. The material within each folder is arranged chronologically.]


6. Claremont School of Theology, Dec. 1-2, 1980. Most of the correspondence in this file concerns plans for a site visit in 1973, but there is no report for this visit.

7. Columbus Pastoral Institute, Columbus, Ga, April 13, 1978.

8. Counseling Center at First Community Church, Columbus, Ohio, January 15, 1966.


10. Georgia Association for Pastoral Care, Pastoral Counseling Center Site Visit-January 3-4, 1971.

11. Georgia Association for Pastoral Care, Pastoral Training Center Site Visit-October 29-30, 1975.

12. Georgia Baptist Medical Center, Pastoral Counseling Center, Nov. 17-19, 1981.


21. Lutheran General Hospital, Community Pastoral Counseling and Consultation Center, February 19-20, 1976 (provisional training center accreditation), March 18, 1977 (full accreditation).

22. North Carolina Baptist Hospital, Pastoral Counseling Center, Winston-Salem, NC, April 23-25, 1978. (Counseling Center accreditation)

23. North Carolina Baptist Hospital, Winston-Salem, N.C., June 22-24, 1980. (Training Center accreditation)


bb. Onondaga Pastoral Counseling Center, manual as background material for site visits.
| 13 | 7 | cc. Onondaga Pastoral Counseling Center, undated background material for site visits. |
| 13 | 9 | ee. Pastoral Counseling and Consultation Centers of Greater Washington D.C. (Supplementary information). |
| 13 | 10 | ff. Pastoral Counseling and Consultation Centers of Greater Washington, D.C., Site Visit - March 4-6, 1980. |
| 14 | 1 | gg. Pastoral Counseling and Education Center, Dallas, January 31-February 2, 1980. |
| 14 | 3 | ii. Pittsburgh Pastoral Institute, October 31-November 2, 1979. |
| 14 | 5 | kk. Virginia Institute of Pastoral Care, Richmond, Virginia, March 6-7, 1979. |
| 15 | 1 | nn. Applications and other information from centers for which there is no record of a site visit and no attached correspondence. (Arranged alphabetically). |
| 15 | 2 | b. Basic Committee Information. |
| 15 | 3 | 2. AAPC standards for Pastoral Counseling Service and Training Centers, Numerous drafts. |
| 15 | 4-5 | 3. Application Forms for Service Center, Training Center, and Institutional Affiliate Member. |
| 16 | 1 | c. Reports |
| 16 | 2 | 2. Regional Committee Reports (Alphabetical order by region). |
d. Conferences
17 1 1. 1977 and 1979, St. Louis.
17 2 2. 1980, Denver, Colorado.
17 3 3. 1981, Savannah, Georgia.
17 5 5. 1982, San Antonio, Texas.
17 7 7. 1986, Orlando, Florida.
17 8 8. 1987, Long Beach, California.
e. Correspondence.
   1. Committee Chairman
18 1 dd. Richard G. Bruehl (Received, Alphabetical order).
18 3 ff. Brian W. Grant, (Received, Alphabetical Order).
18 4 gg. Brian W. Grant, Correspondence with Executive Director's Office and Regional Committee chairmen.
2. Correspondence, General
19 5 dd. 1978.
20 2 gg. 1980.
20 3 hh. 1981.
20 4 ii. 1982.
20 5 jj. 1983.
20 7 ll. 1985.
3. Old Site Reviews.
21 1 aa. Site Review Book.
21 2-3 bb. Association of Theological Schools (Ohio).
21 4 cc. International Association of Counseling Services (Virginia).
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<th>Record Group No. 010</th>
<th>American Association of Pastoral Counselors records</th>
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<tr>
<td>9. Committee on the Pastor and Community Mental Health [CPCMH]. 1968-1976. [This Committee does not seem to have remained in existence as a Standing Committee, according to AAPC letterhead.]</td>
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<td>4. Pamphlets and Part of an Article seemingly related to CPCMH, undated (this material could just as well go with the previous folder, but was with the 1971-76 material).</td>
<td>5. Questionnaires and Reports with Related Correspondence: (aa) Questionnaires, 1971 and undated; (bb) Reports, 1971-1973, undated; (cc) Report-Questionnaires, Oct. 1971; (dd) Related Correspondence with attached Questionnaires, 1971 and undated.</td>
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<td>14. Executive Committee.</td>
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<td>1. Memoranda. [arranged chronologically].</td>
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<td>3. Telephone Conferences: (aa) 18 September 1968; (bb) 9 January 1969.</td>
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<td>e. 1976-1978.</td>
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<td>1. Meeting Minutes: (aa) 14 November 1980; (bb) 30 April 1981.</td>
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<td>1. Meeting Minutes: (aa) 29 April 1982; (bb) 19-21 November 1982.</td>
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<td>2. Donald Houts - Board of Governors - Executive Committee [1981-1982].</td>
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<td>3. Executive Committee Agendas.</td>
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<td>15. Finance Committee.</td>
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2. Reports.
1. Correspondence.
1. Correspondence.
2. Finance Committee Chairpersons; February 1977, list.
1. Correspondence.
4. Budget Request forms.
5. Regional finance reports.
1. Correspondence.
2. Fiscal Year Budget Allocations: (aa) Finance Committee; (bb) Insurance Committee; (cc) International Committee on Pastoral Care & Counseling; (dd) Legislative Committee; (ee) Membership Committee; (ff) Nominating Committee; (gg) President's travel.
3. Presidential Appointments to the Ad Hoc Committee on Definition of Ministry, 1 March 1981.
5. AAPC Three year Budget Projection; draft, 30 November 1981.
6. Proposed Budget 1981-1982; Eastern Region AAPC.
7. Statistical Data.
1. Correspondence.

5. Fiscal Year Budget Allocations; Legal Concerns & Denominational Relations Committee.


j. 1983.

1. Correspondence.


1. Correspondence.


1. Correspondence.


1. Correspondence.
2. Suggestions for Program and Budget Building, January 1986.

25 12 5. AAPC Financial Report; Johnson & Scarborough Certified Public
   26 2  b. AAPC Fund Drive, 1974-1975.
   26 4  d. Miscellaneous Budget - Fund Raising, 1982.
   26 5  e. Long Range Planning; Consultant Responses, [1982].
   26 6  f. Long Range Planning and Fund Raising Committee, [1982].
   26 7  j. Long Range Planning and Fund Raising Committee; Convention File [1982].
   26 8  k. Fund Raising Proposal; Gary Arnold, [1982].
   26 9  l. Long Range Planning and Fund Raising Committee, 1983.
   27 1  m. Fund Raising Committee, 1984.
   27 2  n. Long Range Planning, [1984].
   27 8  q. Endowment Fund Materials, [1985].
   28 1  t. Fund Raising Campaign, 1986.
   28 5  19. International Committee
   20. Investment Advisory Committee.
   28 10  c. 1986.
   21. Legal Concerns Committee.
   a. 1983.
   1. Correspondence.
   28 12  aa. January - May
   28 14  2. Reports, papers & articles.
   aa. "Testimony on Behalf of the Washington State Membership of the American
      Association of Pastoral Counselors in Support of House Bill No. 188 to The
      House Social and Health Services Committee; Representative Mike Kreidel,
      Chairperson"; 1 March 1983.
dd. AAPC Legal Concerns Committee, list of members.
e. Newspaper articles.

b. 1984.
29 2 1. January-April.
29 3 2. March-December.
d. 1986.
29 7 2. September-December.
29 8 3. [Needham Pastoral Counseling Center.]
29 9 e. 1987.

22. Legislative Committee
30 2 2. Committee Reports, 29 April 1967; Items for Consideration by the Legislative Committee; American Association of Pastoral Counselors, 6 November 1967; 24 April 1968.
30 3 3. Papers, articles, etc.: Revised Attorney General's Opinion; California State Psychologist, Vol. 8, No. 5 (June, 1967); "Deductibility of Pastoral Counseling Fees as Medical Expenses for Federal Income Tax Purposes"; Leila M. Foster, 15 August 1968. For AAPC Newsletter.
2. Reports.
30 5 aa. AAPC Legislation Committee Proposals for Board for Action; 30 April 1969.
30 5 dd. Addendum to Executive Committee Minutes: AAPC's Legislative Goals for a National Health Program, 19 February 1971.
30 7 3. Articles, papers, and resources.
aa. An Act to amend the education law, in relation to the licensing and regulation of pastoral counselors; State of New York, 1969.


30 8 4. Legislative concerns.

aa. Chapter 1021; Commonwealth of Massachusetts: An Act establishing a board of registration of psychologists and regulating the practice of psychology, 1971.

bb. A-4288; State of New York: An act to amend the education law, in relation to the practice of mental health profession... (Biondo Bill), 12 February 1973.

cc. Implications for Pastoral Counseling of Licensing and Certification, Donald E. Smith; 1974-1975.


e. Uniform Human Mental Health Services Practice Act; Colorado, 1974.


30 9 1. Correspondence.


dd. Legislative Committee Workshop, 1975.

4. Regional Legislative Committee Chairpersons; list, [1975].

30 10 5. Legislative concerns.

aa. Implications for Pastoral Counseling of Licensing and Certification, Donald E. Smith; 1974-1975.


cc. Uniform Human Mental Health Services Practice Act; Colorado, 1974.


1. Correspondence

30 11 aa. 1976.

30 12 bb. 1977.
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<td>cc. AAPP Legislative Committee Workshop Report, 2 May 1976.</td>
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<td>ff. Northwest Region: (i) Position Paper for AAPC Legislative Meeting, 10 October 1976. (ii) Concerns of Members of AAPC Northwest Region Regarding State and Federal Legislation as Well as Their Attitudes Toward Their Own Profession.</td>
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<td>gg. Report of the Legislative Committee; Central Region, 19 February 1977.</td>
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<td>hh. 1977 Annual Report; Central Region AAPC Legislative Committee, undated.</td>
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<td>bb. Motion: Statement of AAPC's present position on the issue of licensure of pastoral counselors.</td>
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<td>cc. List: Legislative Committee Chairpersons, undated.</td>
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<td>bb. Legislative Committee Meeting, 8-10 October 1976; notes.</td>
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<td>dd. AAPC Annual Conference; Legislative Committee, 27 April 1977.</td>
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<td>bb. HB 247: Establishes a Texas State Board of Examiners in Social Psychotherapy, defines psychotherapy and provides for the use of applied psychotherapy in practice.</td>
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31  3  aa. 1978.
31  4  bb. 1979.
31  5  2. Meetings.
   aa. AAPC Legislative Committee Meeting minutes, 3 May 1978.
   bb. AAPC Legislative Committee Meeting, notes; 8 August 1979.
   cc. Coalition of Independent Health Professions (CIHP) meeting, 7 September 1979.
31  6  3. Paper &, reports.
   aa. Motion presented by the Chairperson of the Legislative Committee:
       Statement on AAPC position on the issue of licensure of pastoral counselors,
       February 1979.
   bb. Standards for Pastoral Counseling Centers, 1975; 1978.
   cc. Report of the AAPC Legislation Committee on Confidential Privileged
       Communications and State Regulation of Professions; September, 1972.
31  7  4. Legislative concerns.
   aa. Substitute Senate Bill No. 176; State of Ohio: Revised Code to create a state
       board of psychology to license psychologists. 1978.
   bb. Section 1. Amend Title 14, Delaware Code; Chapter 30. Professional
5. Legal Concerns.
31  8  aa. Ratified House Bill 1134, Marital and Family Certification Act; North
       Carolina, 1979.
   f. 1980.
31  9  1. Correspondence.
31 10  2. Papers, motions, articles, and lists.
   aa. Excerpts from "Legal Concerns of the Pastoral Counselor"; paper presented
       12 April 1980 at National Meeting of AAPC.
   bb. "Musings on the Relationship of AAPC to the Political Arena"; Ben Pratt,
       June 1980.
   dd. "Legal Concerns"; Joel Jay Rogge, undated.
31 11  3. Meeting notes, 28 June 1980. (Jim Ewing, Ben Pratt & Fred West)
31 12  4. Legislative concerns.
   aa. Bill 30: The Health Occupations Act; Legislative Assembly of Alberta,
   g. 1981.
31 14  1. Correspondence.
31 15  2. Meetings
   aa. Minutes, National Legislative Committee, 18th Annual AAPC Convention;
       30 April.
bb. Consultation: Joel Rogge; notes, 5 June.

31 16 3. Legislative concerns.
aa. Senate Bill 33: Licensed Pastoral Counselors-Insurance Coverage; New Hampshire


4. Papers, Reports & lists.
bb. "Legal Concerns"; Joel Jay Rogge, undated.

32 2 dd. Licensure Regulations: Mental Health Personnel; data, 1981.

h. 1982.

32 3 1. Correspondence.

32 4 2. Reports, papers & notes.
aa. Information Flow Procedure; Legal Concerns Committee - AAPC.
bb. Report to the Board of Governors; Legal Concerns Committee - AAPC.
c. A Description of the Ministry of the Staff Clergymen of Community Mental Health Centers and Clinics in the South Carolina Department of Mental Health.

dd. Liaison Workshop; AAPC Annual Conference, notes.

23. Membership Committee.

a. Committee Regulations and Materials

32 5 1. Membership Standards and information on the membership process.


32 9 5. Experimental Program for Membership Evaluation.

32 10 6. Record-Keeping.


32 12 8. Formation of new regions and make-up of the new regional committees.


b. Membership Candidate Lists

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c. Regional Action Reports [Reporting action taken on applications before the various regional committee].

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d. Membership Reviews [These, held twice a year, essentially continued the function of the Action Reports. Reports of Action Taken on applications was sent by the various regions to the National committee].

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g. Membership Committee Meetings

1. National Meeting, 1981 [Includes three cassette tapes].

h. General Committee Correspondence.

3. Correspondence, 1980.
5. Correspondence, 1982.
6. Correspondence, 1983.
8. Correspondence, 1985-1987 and N.D.
i. Committee Chairmen's Correspondence.

15. H. Terry Kriesel, Pacific Region Membership Committee Chair, Nov. 1982-March 1983.

j. General Information Binder.

1. Regional Membership Guidelines for: (1) Central Region, 2) Eastern Region, 3) Midwest Region, 4) Northwest Region (standards for diplomat level membership), 5) Pacific Region (interviewing guidelines for members), 6) Southwest Region (list of materials to be sent by membership applicants), and 7) Examination Procedures for Regional Membership Committees.

2. National Membership Requirements for Various Levels of Members. Includes: 1) Book of Basic Standards, 2) Standards for Member Level, 3) Standards for Fellow Level, 4) Equivalency for the Seminary Degree Requirements in AAPC Membership Standards.

3. AAPC Code of Ethics

4. Dues Information. Includes: 1) Dues Billing, 2) Sample Dues Bill, 3) Annual Dues Statements for Institutional and International Affiliates, and 4) Two Sample Letters from Executive Director to Those Who Have Paid Dues and to Those Who Have Not.

5. Application Kits. Includes various general information on the application procedure and sample application kits for different categories.


7. Requests for Information on the AAPC. Includes sample response letters and brochures.

8. Sample Letters for Response to Accepted Applicants.


10. Resignation or Otherwise Loss of Membership. Includes general information and sample letters.


12. Times of National Committees and Board of Governor’s Meetings.


24. Nominating Committee.


d. 1969. (1) Correspondence.


f. 1971. (1) Correspondence. (2) Ballot & Biographical data on nominees.

g. 1972. (1) Correspondence. (2) Ballot & Biographical data on nominees.


i. 1974. (1) Correspondence.

j. 1975. (1) Correspondence. (2) Ballot & Biographical data on nominees. (3) Meeting Minutes, 14 February 1975.


l. 1977. (1) Correspondence. (2) Ballot & Biographical data on nominees.

m. 1978. (1) Correspondence. (2) Ballot & Biographical data on nominees.


r. 1982. (1) Correspondence. (2) Biographical data on nominees. (3) 1982 Ballot.


t. 1984. (1) Correspondence. (2) Biographical data on nominees. (3) 1984 Ballot.


v. 1986. (1) Correspondence. (2) Biographical data on nominees. (3) 1986 Ballot.

w. 1987. (1) Correspondence. (2) 1987 Ballot.

25. Parish Concerns Committee.


27. Professional Concerns Committee (PCC) [arranged chronologically].
1. Professional Concerns Committee, Helen Terkelsen correspondence.


3. Correspondence, 1964-1983:
   aa. Correspondence of National and Regional Chairmen, 1974-1979:

   aa. General Correspondence, 1964-73.
   bb. General Correspondence, with related material, 1980.
   cc. General Correspondence and notes, with related material, 1981.
   dd. General Correspondence, with related material, 1982.
   ee. General Correspondence, with related and undated material, 1983.


    bb. 1970 Questionnaire Results Regarding the AAPC's Private Practice Statements. See also letter to D. McGuire from H. Jernigan dated 7/20/70, PCC-Correspondence., 1964-73.


12. Reports with Related Material, 1963-1983, undated:
    aa. AAPC Internal Accounts Information, Budget Reports Received, and Budget Building Process Statements, 1983.
    ff. Regional Dues Reports, Oct. 25, 1979, with Related Handwritten Notes and/or Correspondence and Doris McGuire's (AAPC Administrator/Administrative Secretary) Correspondence and Notes on the Dues and Self Reports of
Regional PCC Members from 1977-79. (This material was originally bundled together and should be cross referenced with Doris McGuire's files.)

45  2 2. General Correspondence, 1984-85.
45  4 4. "The Pastoral Counseling Specialist" Pamphlet, adapted from the O. Strunk Draft by the AAPC, with the Original O. Strunk Draft and Selected Correspondence between the AAPC Executive Director and Strunk (see also General Correspondence, 1984-85 above).
45  5 5. PCC Manual, 1984: Revised Original and Revision Pages, with related correspondence and notes (regarding the revision of the PCC Manual) and copy of 1983 Manual.
45  6 6. Printouts Received regarding the payment of dues and the completion of self-reports, with related correspondence, 1983.
45 10 10. Various Printouts with related Correspondence from the Assistant to the Executive Director, March 28 and September 17, 1985.

46  2 2. General Correspondence, 1986.
46  5 5. Minutes from National PCC Meeting, April 8-9, 1986.
28. Program Committee.
46  8 b. [1981-1982].
29. Research Committee.
46  9 a. 1964-1965; Correspondence.
    b. 1965-1966; Research Information Center.
    1. Committee Reports.
       aa. April, 1968.
cc. 1969.
2. Correspondence.

46 11
2. Correspondence.

46 12
e. 1971-1972.
1. Correspondence.
2. Meeting: (aa) Minutes; (bb) Report: Joint Council on Research; Clearinghouse on Research in Pastoral Care and Counseling Virginia Institute of Pastoral Care, INC. John L. Florell.

47 1
1. Correspondence.
2. Committee Reports: (aa) 1973; (bb) April, 1974
5. Survey instrument, 1974; Joint Council on Research in Pastoral Care and Counseling.
6. Research Questionnaire on Insurance and I.R.S. Decisions: (aa) Questionnaire; (bb) Results to questionnaire.

47 2
g. 1975-1977.
1. Correspondence.
3. Supervision Questionnaire.

47 3
h. 1978-1979; Correspondence.

47 4
1. Correspondence.
2. Research proposal: CPE training does prepare persons to enter the Pastoral Ministry, 14 November 1980.
3. bstracts Report Form & brochure.

47 5
1. Correspondence.

47 6
k. 1983.
1. Correspondence.

47 7 1. 1984.
   1. Correspondence.

47 8 m. 1985.
   1. Correspondence.
   2. Draft Summary of the 1984 AAPC Pastoral Counseling Questionnaire.
   3. Budget request form.

n. 1986.

   4. Research Summary of the 1984 Pastoral Counseling Questionnaire.

   31. Special Committee on Denominational Relations
      a. Special Committee, [1982].
      b. Special Committee, 1984.
   32. Standing Committee and Board Members.
      a. Correspondence and Notes Regarding Financial Concerns, 1983.
      b. Lists and List Directories of Committee Chairs and Board of Governors Members, 1983.

   34. Theological and Social Concerns Committee (TSCC) [arranged chronologically].

48 2 1. Agenda, Guidelines, Major Issues, Meeting Minutes, and Statements, with related correspondence, where included, 1980-84.

48 3 2. Agenda, Guidelines, Major Issues, Meeting Minutes, and Statements, with related correspondence, where included, 1984-85.


48 6 5. General Correspondence, August 27, 1979-December 2, 1981.

48 7 6. General Correspondence, February 27-December 13, 1982.

48 8 7. General Correspondence, January 8-November 9, 1983.

48 9 8. General Correspondence, January 24-September 25, 1984.


49 2 12. General Correspondence, November 7-December 20, 1985.

49 3 13. Papers and articles re: professional issues or theological issues of pastoral care (with related correspondence enclosed), 1982-83.


b. 1986-87.


49 6 2. General Correspondence, 1986-87.

49 7 3. Newspaper clippings, articles, etc. re: Social Issues of Concern to the TSCC, 1986-87.


35. Miscellaneous.

49 9 a. AAPC Committee Members, 1965-1967.

b. AAPC Committee Meetings, 1984-1986.


50 1 c. Regional Executive Committee Officers and Standing Committee Chairpersons (by region).

50 2 d. Histories of Regional Officers.

50 3 e. Members of Discontinued Committees.

50 4 f. National and Regional Committee Chairpersons (by committee).

50 5 g. AAPC Standing Committee Meeting, Winter 1985.

E. Conferences, Retreats, Seminars, Study Tours, Symposia and Workshops

1. AAPC Annual Conference.


51 3 1. Conference Programs.

51 4 2. General Correspondence.

51 5 3. Invited Guests.
d. International Pastoral Care & Counseling Conference; Heidelberg/Zurich, 1974-1975.
e. AAPC Annual Conference, 1975.

1. Guest List.

f. AAPC Annual Conference, 1976.

1. Guest List.

2. Programs & Correspondence.

g. AAPC Annual Conference, 1977


h. AAPC Annual Conference, 1978.

i. AAPC Annual Meeting; Toronto, Ontario, 29 April - 3 May 1981.

j. AAPC St. Louis Convention; November, 1981.

k. AAPC 19th Annual Meeting; San Antonio, Texas, April 1982.

l. AAPC National Meeting; Spring 1983.

m. AAPC National Meeting; 2-8 April 1984 (San Diego, CA).

n. AAPC Annual Convention, 1985.


2. AAPC Annual Convention, 1985.

3. AAPC Annual Convention, 1986.

2. Conferences of other organizations [arranged chronologically]


b. International Congress on Pastoral Care and Counseling, Edinburgh, 1979. File contains brochures; application forms; general information and newsletter; registration lists and printouts, including material specifically involving AAPC members and a master list of registrants to the ICPCC (1983); and related correspondence. These materials date from 1978-1979 and 1983.

c. ACPE Annual Meeting; Estates Park, Colorado, 1981.


e. Canadian Association for Pastoral Education; National Convention - Halifax, 1981.

f. Foundation for Religion and Mental Health Fall Staff Conference, 1981. Correspondence and Brochure

g. Interfaith Council for Family and Financial Planning.


2. Steering Committee Meeting, 1982.


k. International Committee for Pastoral Care and Counseling and American Psychological Association Conferences, August 10-17, 1983 and August 26-30, 1983, respectively. Conferences seemed to have been planned together [see notes, correspondence, and other materials enclosed].


m. American Academy of Psychoanalysis, 1983-84. Includes program materials from 1983 and 1984 annual conferences; Fall 1984 newsletter; program materials, notes, and correspondence from October 1984 seminar, and unrelated correspondence enclosed with this material.


q. Association for Clinical Pastoral Education (ACPE) Conference Materials.

r. "Strangers in our Midst", 12-15 November 1985; San Diego, California.


3. Retreats.


4. Seminars and Symposia.[arranged alphabetically]


b. Bi / Polak Seminar, November 1982.


e. Seminar on Theological Discussions; 18 September 1980.

5. Study Tours and Workshop Material.[arranged alphabetically]

a. National Institute of Mental Health Depression Awareness, Recognition, and Treatment Program Workshop, Correspondence, March-May 1986.

c. Pastoral Counseling and Consultation Centers of Greater Washington, Pastoral Care and Adult Life Cycle Symposium Material, February 1984. See also Executive Director's Addresses, Courses, Essays, Presentations and Publications file under James Ewing for Ewing's response to Brueggemann's presentation at this symposium.

d. Pastoral Counseling Services' Fall Workshop for Clergy: "A Clinical Methodology for Professional Practice of Pastoral Ministry," September 1981. Sermon manuscript, conference materials, and correspondence and notes enclosed. See also publications section of Ewing's Addresses, etc. file for correspondence about and a photocopy of the sermon Ewing gave at this workshop.


G. Correspondence: Executive Director.

1. General Correspondence [arranged chronologically].

2. Executive Director's Correspondence: Individual Correspondence, includes notes and other materials [arranged alphabetically by person's last name].
b. Sue Webb Cardwell, President, AAPC: Correspondence, Newsletter Material
c. Edward T. Clark, Ph.D., Adjunct Professor of Environmental Education,
d. William Donaldson, Dept. of Counseling and Psychological Services, Georgia
   State University: Correspondence, Handbook, Manuals, etc., 1984-1986. [See
   also GSU Equivalency Proposal in Executive Director's Proposals: James
   Ewing].
e. John Florell, President, Vice-President, Board of Governors, Program
   Committee Chair, AAPC: Correspondence, Notes, and Reports, 1981-1984
f. Quentin Hand, Secretary, AAPC: Correspondence and Telephone Notes, 1978,
g. Bruce M. Hartang, President, AAPC: Letter, [May 1984].
h. Donald Houts, President, AAPC: Correspondence, [1978-1982].
j. John Patton, President, AAPC: Correspondence, [1978-1979].
k. Blaine B. Rader, Secretary/Treasurer, AAPC: Correspondence, 1979,
   1981-1983
o. James C. Wyrtzen, President, Secretary/Treasurer, AAPC: Correspondence,
   [1983-1984]
3. Organizations & Subject file.
b. Association of Theological Schools, 1983-84.
4. General Correspondence; Executive Director; Roy Woodruff.
a. Correspondence; September, 1988.
b. Correspondence; October, 1988.
d. Correspondence; December, 1988.

H. Denominational Bodies [arranged alphabetically].
2. Christian Church (Disciples of Christ), [1975; 1979].
4. Episcopal Church, [1977].
5. Episcopal Church; Executive Council, [1979].
I. Financial Documents.
   1. Treasurer.
      c. Budgets.
      d. Merrill Lynch (Carl Meyer).
      8. Stocks/Investment (Dean Witter Reynolds, Inc.).
      h. Stone Foundation Fund.
         i. Treasurer's Reports.
      j. Correspondence.
      5. 2. 1978-1979 (Wesley Brett, Treasurer).

J. Historical Documents.
1. AAPC Foundation.
   a. Articles of Incorporation of American Association of Pastoral Counselors.
   b. Correspondence.

2. "Historical Committee", Clinebell & van Wagner.
   3. Interviews & Communications.
      a. STD transcript of interview with Clinebell.
      b. STD transcript of interview with Quentin Hand [11 October 1980].
      c. STD transcript of interview with Hiltner.
      e. STD transcript of interview with Robert Leslie [3 May 1981]
      f. STD transcript of interview with Doris McGuire [9 January 1982].
      g. STD transcript of interview with Edward Thornton [1 May 1981].
      h. Interview with Rev. Charles Von Wagner II.
      i. Interview with Frank West.
      j. Toronto Communications.
      k. STD Telephone Conversations with Historical Figures.
      l. Interviews completed.
      m. STD New York/Boston/Louisville/Communications.
      n. New York/Chicago/Boston Communications.
      o. AAPC Archives from National Office in Preparation for Toronto Interview.

4. Officers.
   a. Clinebell, Howard.
   b. Goddling, Richard A.; Secretary.
   c. Hand, Quentin; Secretary.
   d. Kreutzer, Knox; President.
   e. Oates, Wayne; Vice-President.
   f. Pepper, Kenneth; President.
   g. Smith, Donald.
   h. Wise, Carroll.

5. Miscellaneous files.
   a. "Duplications: To be Returned to Original Files".
   b. "Duplication: To be refiled as Chapter 3".
   c. AAPC Archives: Documents copied from ACPE Archives.

K. Insurance.
   1. Hartford Insurance Company; Disability Insurance Payments.
   3. Church Life Insurance Corporation.
American Association of Pastoral Counselors records

Record Group No. 010

5. Blue Cross and Blue Shield.
7. Professional Liability Insurance.
9. Insurance Policies for AAPC.

L. Executive Director's General Meeting Minutes and Notes: [arranged alphabetically and chronologically, where applicable; office meeting notes are arranged by date, where available].

1. General Meeting Minutes and Notes, 1982-87.
   a. Board of Managers of the Journal of Pastoral Care, Meeting Minutes, 1983.
   b. Coalition of Independent Health Professions (CIHP), Meeting and Organizational Notes with related correspondence, 1982-1983.
2. Notes, 1982-83.
   a. Update Notes, 1982-83.
   b. Miscellaneous Notes, 1983.
   c. Miscellaneous Notes, undated.

M. Programs and Proposals.

2. AAPC Equivalency Proposals; Georgia State University Pastoral Counseling Program Equivalency Proposal, undated.

N. Publications.

   a. History of AAPC: Chapter 1.
2. History - CPE; Chapter 1.
3. IAC [Interim Administrative Commission] Meeting; Chapter 1.
   b. Historical Documents Related to Chapter 1 of "AAPC: The Beginning Years, 1963-1970".
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5. Newsletters, Magazines, Bulletins, etc.


91 1 1. Editorial Committee; Board of Managers, September 1982.


91 3 3. Board of Managers, March 1983.

b. AAPC and Local.

91 4 1. General Correspondence (AAPC).

91 5 2. AAPC Newsletter; Vol. 17 Nos. 1&4, 1979.

91 6 3. AAPC Newsletter; Vol. 18 Nos. 1&5, 1980.

91 7 4. AAPC Newsletter; Vol. 19 Nos. 2-4, 1981.

91 8 5. AAPC Newsletter; Vol. 20 Nos. 1, 2 &4, 1982.


91 14 11. Local Center Newsletters.

91 15 12. AAPC Regional Newsletters.

91 16 13. Newsletters.

c. Other.


92 3 3. National Health Care [National Health Insurance Reports].


O. Regional Files [arranged alphabetically by region].
1. Atlantic Region.
2. Central Region.
   a. Regional Files; Central Region, 1972-1983.
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   c. Northeast Region Annual Meeting; Minutes, 9 November 1984.
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   d. Regionalization; Northwest Region, 1984.
   e. Executive Director's Files (Regional); Northwest Region, 1985.
8. Pacific Region.
   b. Regional Files; Pacific Region, 1980-1983.
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P. Regional Files; Chapter files [arranged alphabetically by region].

1. Los Angeles Area, [1969-1975].
3. Ohio Chapter, [1972].
Q. Regional Correspondence Files.
99 7 2. Regional Coordinator's General Correspondence, 1972-1980.

100 1 1. Apartment Information.
   2. Blueprints & Fairfax Plaza Office lease.
   3. Correspondence, 1982.

S. Reports.
100 2 1. Report of the Association for Specialized Ministry Concerns on Specific Ministry (8 January 1985).
100 3 2. Pastoral Counseling Perspective.
100 4 3. Evaluation Procedures.
100 8 7. Special Committee for study called for Legal Concerns (1983).

T. United States Government Agencies: Executive Director's Institutional Applications to Government Agencies [materials arranged alphabetically by organization].
      a. Petition to the for National Recognition as an Accrediting Body.
         1. 1974
         i. Agenda of Petition Meeting.
      dd. Materials Related to the Composition of the Initial Petition.


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8. Third International Congress on Pastoral Care and Counseling, [1987].
10. Institute for Living, [1982].
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14. Upcoming Workshops and Conferences.
17. Church Publications - Pastoral Care.
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23. Lesbian and Gay Issues in Pastoral Care and Counseling, [1987].
24. Ewing - Position Papers; ["The AAPC and the Political Process; Legislative Committee Position Paper, 1980].
27. Faith Development Project - Stokes, [1984].
30. Board of Governors - Information and misc. loose papers.
34. "Pastoral Counselors and Malpractice".
35. Religion & Health; Clergy Consultation Service, [1987].
38. Filing to be completed.
40. Pastoral Care Centers - Directory.
41. Pastoral Care; Ad Hoc (Relationship with Academy of Pastoral Counselors.
42. Registry of Training Programs.
43. Denominational administrative Officers.
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