Descriptive Summary

Creator: American Association of Pastoral Counselors.
Title: American Association of Pastoral Counselors records, 1964-1988
Call Number: Record Group No. 010
Extent: 50.6 cubic feet (120 boxes)
Abstract: Contains the records of the Board of Governors, records and correspondence of the Executive Director, and other administrative files for the American Association of Pastoral Counselors.
Language: Materials entirely in English.

Administrative Information

Restrictions on Access
Collection stored off-site. Researchers must contact the Pitts Theology Library in advance to access this collection.

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Citation
[after identification of item(s)], American Association of Pastoral Counselors records, RG 010, Archives and Manuscript Dept., Pitts Theology Library, Emory University.

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Processing
Processed by Jim Cooper with assistance from Kelley Burgess and Marcia Robinson, January 1996.

Collection Description

Historical Note
The American Association of Pastoral Counselors is a professional organization formed in 1964 to bring standards, order and communication to the expanding new phenomenon of pastoral counseling. Responding to the religious community's need for a form of depth ministry, pastoral counseling specialists emerged, drawing together the inspiration of the church and the wisdom of the behavioral sciences.

Formal dialogue among pastoral counseling specialists began at a national conference held in New York in 1963, and in 1964 the American Association of Pastoral Counselors was organized and incorporated.

Scope and Content Note
The records of the American Association of Pastoral Counselors consists mainly of material from the Executive Director's Office. These papers by no means cover every aspect and accomplishment of the association. They do, however, provide valuable information on the formation of the organization, its day to day operation, issues of interest and the growing concern for certification of pastoral counselors and counseling centers. The American Association of Pastoral Counselors collection is comprised of three distinct record series. They are Board of Governors, Executive Director, and Administrative Staff.

Series one, Board of Governors, is arranged chronologically and encompasses the years 1964 to 1986. From 1964 thru 1978 the board went by the title of the Board of Directors until it became the Board of Governors about 1979. Included in this series are meeting minutes of the Board, correspondence, lists of officers, and Association Council materials.

Series two contains the records of the Executive Director and comprises the bulk of the collection. This series is arranged alphabetically by subject. It contains papers relating to the annual conferences of AAPC, the various committees of the association, as well as an extensive collection of the executive director's correspondence. Among prominent correspondents are David Bennett, John Hagedorn, H. Terry Kriesel, William B. Oglesby, John Patton and Foster J. Williams.

The third and finally series is Administrative Staff. It consists mainly of General correspondence, the correspondence of the Assistant to the Executive Director (Barbara Gyomory, 1980-1984), Administrative Secretary Subject Files [arranged in original order], and the general correspondence of the Staff Secretaries, 1980-1984.

Arrangement Note
Organized into 4 series: (1) Board of Governors, (2) Executive Directory, (3) Administrative Staff, and (4) Membership Reports.
Description of Series

Series I: Board of Governors, 1964-1986
Series II: Executive Director, 1951-1988
Series III: Administrative Staff, 1965-1988
Series IV: Membership Reports, 1980-1987
**Series I**  
**Board of Governors, 1964-1986**  
**Boxes 1 - 3**

### A. 1964.

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### B. 1965.

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### C. 1966.

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### D. 1967.

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<td>4</td>
<td>1. Officers of AAPC, 2 lists.</td>
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### E. 1968.

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<td>2. Recommendations on terms of office of officers and Board member; Committee on Nominations, 5 January 1968.</td>
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<td>3. Meeting Minutes, 24-27 April 1968, 8-10 November 1968.</td>
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### G. Association Council, 1974-1975.

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<td>2. Meeting Minutes.</td>
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1 9 1. Correspondence.
1 9 2. Meeting Minutes.

1 10 1. Correspondence and Notes.
1 10 2. Meeting Minutes.

K. 1980.
1 12 1. Meeting Minutes, April & November 1980.

L. 1981.
2 3 1. Correspondence.
2 4 2. Meetings.
a. 29 April - 3 May 1981; Annual Meeting, Toronto, Ontario, Canada.
   1. Meeting Minutes.
   2. Meeting Resources (reports, notes, etc).
   bb. Notes: Revisions to the Code of Ethics.
   gg. Transparencies.
2 5 b. 20-22 November 1981; St. Louis, Missouri.
   3. Meeting Resources (reports, notes, etc).
   cc. Statement to the Board of Governors, American Association of Pastoral Counselors by James W. Ewing, Executive Director. 20-22 November 1981; St. Louis, Missouri.
ee. Professional Concerns Committee for Supervisors; Consultation and Peer Review. Report.

ff. Report of the Vice President; Program Chairperson.

gg. AAPC Nominating Committee; Process and Timetable, 1982 Elections.


ii. Report of the Central Region, AAPC.

jj. "A Model for Assessing AAPC Candidates' Ability to Think Theologically and Religious Resources in Their Pastoral Counseling and Supervision of Pastoral Counseling".

### M. 1982.

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2. Meetings.

    1. Meeting Minutes.
    2. Brochure/Program.
    4. 19th Annual Meeting Agenda and Committee Reports.
    5. Meeting Resources (reports, notes, etc).

aa. Guidelines for Developing Funding Goals for the American Association for Pastoral Counselors, 7 January 1982.

bb. Summary of Suggested Direction Leading to Major Funding Campaign, 1 May 1982.

cc. Nation Membership Committee.
    1. Resolution: Counselors-in-Training, Pastoral Affiliates, Professional Affiliates & International Affiliates may not advertise themselves as members or affiliates of AAPC.
    2. Report, 29 April 1982
    4. Report of the Constitution/Bylaws Revision and Interpretation Committee submitted by the Board of Governors to the AAPC Voting Membership.

dd. Finance Committee: Recommended Raise in Dues, 1982-83.

ee. National Research Committee Resolutions to the AAPC Board of Governors for Action, 29 April 1982.


gg. Ad Hoc Committee; Report 29 April 1982.

hh. Transparency: Memorandum Theological and Social Concerns Committee to Board of Governors; RE: Recommendation to Retain the Name AAPC, 28-29 April 1982.

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<th>4. Regions, 1981-1982; Correspondence.</th>
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**N. 1983.**

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**O. 1984.**

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<td>3</td>
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<td>2. Meetings.</td>
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<td>1. Officers and Board of Governors A.A.P.C., list.</td>
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<td>2. Minutes.</td>
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<td>3. Presentations, reports, etc.</td>
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<td>aa. Presentation to Council on Ministries in Specialized Settings by John L. Florell, President, AACP</td>
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<td>5</td>
<td>b. Annual Meeting, 5-8 April, 1984; San Diego, California.</td>
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<td>1. Yearly reports.</td>
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<td>2. Emerson Consultation Report; Executive Committee, 5 April 1984.</td>
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<td>3. Proposed Constitution and By-Law amendments making Secretary-Treasurer a member of the Finance Committee.</td>
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<td>4. Report to the Board of Governors Executive Committee Study Committees.</td>
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<td>5. Recommendations to the AACP Board of Governors Concerning Denominational Relationships; Theological and Social Concerns Committee, 5 April 1984.</td>
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**P. 1985-1986.**

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<td>2. Board of Governors; Stock Assets; Planning - Regular Meetings.</td>
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### Series II
**Executive Director, 1951-1988**
**Boxes 1 - 101**

A. Addresses: Executive Director's Addresses, Courses, Essays, Presentations, and Publications: James Ewing's Addresses, Essays, Presentations and Publications [material arranged chronologically].

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<td>a. Installation Sermon/Speech; Centers and Training Conference, 30 January 1981.</td>
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| 1   | 2      | b. Memorial Service for Barbara Ann Murray, August 1981. [File includes program, notes and manuscript to prepare program, and an audio-tape.]
| 1   | 3      | c. Pastoral Counseling Services of the Greater Milwaukee Area (PCS-GM), February 1982 Celebration. File contains correspondence to and from Reverend Daniel Jonas of the PCS-GM (dated 1981-82), a paper by Ewing on clinical methodology, and two typed statements. The actual address to the PCS-GM was not included with this material. |
| 1   | 4      | d. Address; Pennsylvania Foundation of Pastoral Counseling, June 5, 1983. File includes notes for address and typescript of worship service. |
| 1   | 6      | a. Administrative Models for Pastoral Counseling, University of Notre Dame Summer Course, Master of Science Administration Program, James Ewing and Samaritan Institute, June 14-18, 1982.  
1. Brochures and Course Summary and Schedule.  
2. Notes and Related Correspondence.  
| 1   | 7      | a. Book Review, July 14, 1981. [need to check to see where or if this review was published in a professional journal or the AAPC newsletter].  
4. Presentations, 1981-. |
1. Brochures and Course Summary and Schedule.  
2. Notes and Related Correspondence.  
| 1   | 10     | c. Presentation to the Standing Committee on Church Order and Vocation, Presbyterian Church, U.S.A., May 21, 1981. |
d. Presentation, Valley Pastoral Counseling Center Banquet, 1983. Includes outline of presentation and related correspondence, brochures, and notes.


f. Speech and Presentation, Luncheon, AAPC Annual Convention, April 29 -May 3, 1981. File includes speech manuscript, transparencies used with the speech, and miscellaneous notes.


B. Affiliated Pastoral Care Organizations.

1. Academy of Parish Clergy.
2. Academy of Pastoral Counselors.
3. Academy of Religion and Mental Health.
5. Anton Boisen Foundation.
6. Association for Clinical Pastoral Education (ACPE).


American Association of Pastoral Counselors records

Record Group No. 010

10

2  9  8. Citizens Against Nuclear War (CAN)
2  11 10. College of Chaplains.
2  12 11. Committee on Episcopal Ministry in Institutions.
13. Council on Ministries in Special Settings [COMISS].

3  1-12 a. Executive Committee Conferences/Meetings, 1979-1986.
4  6  c. COMISS Glossary.
4  12-13 e. Publications.
   f. Administration
5  1  1. Administrative Structure.
5  2  2. Glossary of Terms.
   g. Financial.
5  6  2. Budget Projections.
5  7  3. Treasurer.
5  9  i. Agenda Items, December 1984.
5 15-18 o. Miscellaneous.
14. Albert V. Danielsen Institute for Pastoral Counseling.
   a. Albert V. Danielsen Fund.
b. Danielsen Institute.
1. Events.
   aa. Service of Dedication of the New Counseling Facilities, April, 1981.

c. Manuscripts and Publications.
1. Manuscripts.
   cc. Supporting Materials for the typed manuscript, "25 Years of the Danielsen Fund and the Story of Its Founder," Part II.
2. Publications.
   aa. Trustees of Boston University, Albert Victor Danielsen: A Portrait., preface by John R. Silber (Boston: Boston University, 1980).
   15. Denominational Offerings.
   17. Ecclesiastical Endorsement Responses.
   18. Edinburgh, August 1979 [International Congress on Pastoral Care].
   20. Industrial Chaplaincy.
      a. 1979.
      b. 1980.
   22. International Group Communications in Pastoral Care and Counseling.
   5-6 23. Interorganizational Consultation on Chaplaincy.
   7 24. Joint Council on Specialized Settings.
   7 25. Joint Issues in Pastoral Care Organizations [JIPCO].
      a. JIPCO - COMISSL Meeting, 1981.
      b. JIPCO - COMISS Meeting, 1982.
      c. JIPCO - COMISSL Meeting; June 1983, Milwaukee.
      d. JIPCO - COMISS Meeting; June 1984.
      e. JIPCO - COMISS Meeting; December 1984.
      f. JIPCO 1985.
      g. JIPCO - COMISSL Meeting; December 1986.
      h. JIPCO - COMISS Writing Committee, [1986-1987].
      i. JIPCO - COMISS Writing Group, February 1986.
      k. JIPCO brochures.
   27. New York Board of Rabbis.
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<th>28. St. Louis Consultation [Joint Issues in Pastoral Care Organizations].</th>
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<td>29. St. Alban's Institute.</td>
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<td>30. Society for the Advancement of Continuing Education for Ministry (SACEM).</td>
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### C. Certification.

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<td>4. Lay Endorsement Responses.</td>
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### D. Committees [arranged alphabetically].

1. Ad Hoc Committee on the Executive Director  
   a. [1977-1978].  
   b. Executive Director's Fund [1977-1980].  
2. Ad Hoc Committee Established to Study the Feasibility of a Register of Health Care Providers in Pastoral Psychotherapy with Recognition by HEW, [1979].  
   3. Ad Hoc Committee on Insurance.  
      a. [1977].  
      b. [1981-1982].
4. Ad Hoc Committee on Insurance and Health Care Legislation, [1972].  
5. Ad Hoc Committee on Ministry.  
6. Ad Hoc Committee on Ordination, Robert L. Myers.  
8. Centers and Training Committee  
   a. Site Visits [These files contain the correspondence, site visit reports, and schedules of teams sent to Pastoral Counseling and/or Training Centers to evaluate them for possible accreditation by the AAPC. The folders are arranged alphabetically by center. The material within each folder is arranged chronologically.]
6. Claremont School of Theology, Dec. 1-2, 1980. Most of the correspondence in this file concerns plans for a site visit in 1973, but there is no report for this visit.

7. Columbus Pastoral Institute, Columbus, Ga, April 13, 1978.

8. Counseling Center at First Community Church, Columbus, Ohio, January 15, 1966.


10. Georgia Association for Pastoral Care, Pastoral Counseling Center Site Visit-January 3-4, 1971.

11. Georgia Association for Pastoral Care, Pastoral Training Center Site Visit-October 29-30, 1975.

12. Georgia Baptist Medical Center, Pastoral Counseling Center, Nov. 17-19, 1981.


21. Lutheran General Hospital, Community Pastoral Counseling and Consultation Center, February 19-20, 1976 (provisional training center accreditation), March 18, 1977 (full accreditation).

22. North Carolina Baptist Hospital, Pastoral Counseling Center, Winston-Salem, NC, April 23-25, 1978. (Counseling Center accreditation)

23. North Carolina Baptist Hospital, Winston-Salem, N.C., June 22-24, 1980. (Training Center accreditation)


bb. Onondaga Pastoral Counseling Center, manual as background material for site visits.

cc. Onondaga Pastoral Counseling Center, undated background material for site visits.

ee. Pastoral Counseling and Consultation Centers of Greater Washington D.C. (Supplementary information).

ff. Pastoral Counseling and Consultation Centers of Greater Washington, D.C., Site Visit - March 4-6, 1980.

gg. Pastoral Counseling and Education Center, Dallas, January 31-February 2, 1980.


ii. Pittsburgh Pastoral Institute, October 31-November 2, 1979.


kk. Virginia Institute of Pastoral Care, Richmond, Virginia, March 6-7, 1979.


nn. Applications and other information from centers for which there is no record of a site visit and no attached correspondence. (Arranged alphabetically).

b. Basic Committee Information.


2. AAPC standards for Pastoral Counseling Service and Training Centers, Numerous drafts.

3. Application Forms for Service Center, Training Center, and Institutional Affiliate Member.


c. Reports


2. Regional Committee Reports (Alphabetical order by region).


d. Conferences
17 1. 1977 and 1979, St. Louis.
17 2. 1980, Denver, Colorado.
17 3. 1981, Savannah, Georgia.
17 5. 1982, San Antonio, Texas.
17 7. 1986, Orlando, Florida.
17 8. 1987, Long Beach, California.

e. Correspondence.
17 1. Committee Chairman
18 1. dd. Richard G. Bruehl (Received, Alphabetical order).
18 3. ff. Brian W. Grant, (Received, Alphabetical Order).
18 4. gg. Brian W. Grant, Correspondence with Executive Director's Office and Regional Committee chairmen.
2. Correspondence, General
19 5. dd. 1978.
20 2. gg. 1980.
20 5. jj. 1983.
3. Old Site Reviews.
21 2-3. bb. Association of Theological Schools (Ohio).
21 4. cc. International Association of Counseling Services (Virginia).
21 5-6. dd. Samaritan Institute (Indiana).
9. Committee on the Pastor and Community Mental Health [CPCMH], 1968-1976. [This Committee does not seem to have remained in existence as a Standing Committee, according to AAPC letterhead.]


2. List Directory (undated, but with 1971-76 material).
4. Pamphlets and Part of an Article seemingly related to CPCMH, undated (this material could just as well go with the previous folder, but was with the 1971-76 material).

10. Communications Committee.


22 7 c. 1974-1976.

12. Constitution and By-Laws Revision Committee.


14. Executive Committee.

1. Memoranda. [arranged chronologically].
3. Telephone Conferences: (aa) 18 September 1968; (bb) 9 January 1969.

1. Memoranda. [arranged chronologically].

1. Memoranda. [arranged chronologically].

1. Memoranda. [arranged chronologically].

e. 1976-1978.

1. Meeting Minutes: (aa) 14 November 1980; (bb) 30 April 1981.

g. 1982.
1. Meeting Minutes: (aa) 29 April 1982; (bb) 19-21 November 1982.

2. Donald Houts - Board of Governors - Executive Committee [1981-1982].
2. Meeting Minutes.

3. Executive Committee Agendas.
4. Executive Committee Documents (COMISS)
i. 1985-1986.
2. Executive Committee Documents.

15. Finance Committee.

2. Reports.

  1. Correspondence.

  1. Correspondence.

  1. Correspondence.

  1. Correspondence.
  2. Finance Committee Chairpersons; February 1977, list.

g. 1979-1980.
  1. Correspondence.
  4. Budget Request forms.
  5. Regional finance reports.

h. 1981.
  1. Correspondence.
  2. Fiscal Year Budget Allocations: (aa) Finance Committee; (bb) Insurance Committee; (cc) International Committee on Pastoral Care & Counseling; (dd) Legislative Committee; (ee) Membership Committee; (ff) Nominating Committee; (gg) President's travel.
  3. Presidential Appointments to the Ad Hoc Committee on Definition of Ministry, 1 March 1981.
  5. AAPC Three year Budget Projection; draft, 30 November 1981.
  6. Proposed Budget 1981-1982; Eastern Region AAPC.
  7. Statistical Data.

i. 1982.
  1. Correspondence.
5. Fiscal Year Budget Allocations; Legal Concerns & Denominational Relations Committee.


25 1 j. 1983.
1. Correspondence.


25 5 1. Correspondence.


1. Correspondence.


25 10 1. Correspondence.
2. Suggestions for Program and Budget Building, January 1986.


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<td>Fund Raising &amp; Long Range Planning Committee.</td>
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<td>b. AAPC Fund Drive, 1974-1975.</td>
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<td>26</td>
<td>e. Long Range Planning; Consultant Responses, [1982].</td>
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<td>26</td>
<td>f. Long Range Planning and Fund Raising Committee, [1982].</td>
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<td>26</td>
<td>j. Long Range Planning and Fund Raising Committee; Convention File [1982].</td>
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<td>26</td>
<td>k. Fund Raising Proposal; Gary Arnold, [1982].</td>
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<td>l. Long Range Planning and Fund Raising Committee, 1983.</td>
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<td>m. Fund Raising Committee, 1984.</td>
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<td>n. Long Range Planning, [1984].</td>
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<td>27</td>
<td>q. Endowment Fund Materials, [1985].</td>
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<td>19. International Committee</td>
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<td>Investment Advisory Committee.</td>
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<td>c. 1986.</td>
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<td>Legal Concerns Committee.</td>
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<td>28</td>
<td>1. Correspondence.</td>
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<td>28</td>
<td>aa. January - May</td>
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<td>28</td>
<td>bb. June - December.</td>
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<td>28</td>
<td>2. Reports, papers &amp; articles.</td>
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<td>28</td>
<td>aa. &quot;Testimony on Behalf of the Washington State Membership of the American Association of Pastoral Counselors in Support of House Bill No. 188 to The House Social and Health Services Committee; Representative Mike Kreidel, Chairperson&quot;; 1 March 1983.</td>
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dd. AAPC Legal Concerns Committee, list of members.
e. Newspaper articles.

b. 1984.
29 2 1. January-April.
29 3 2. March-December.
d. 1986.
29 7 2. September-December.
29 8 3. [Needham Pastoral Counseling Center.]
29 9 e. 1987.

22. Legislative Committee
30 2 2. Committee Reports, 29 April 1967; Items for Consideration by the Legislative Committee; American Association of Pastoral Counselors, 6 November 1967; 24 April 1968.
30 3 3. Papers, articles, etc.: Revised Attorney General's Opinion; California State Psychologist, Vol. 8, No. 5 (June, 1967); "Deductibility of Pastoral Counseling Fees as Medical Expenses for Federal Income Tax Purposes"; Leila M. Foster, 15 August 1968. For AAPC Newsletter.
2. Reports.
30 5 aa. AAPC Legislation Committee Proposals for Board for Action; 30 April 1969.
30 5 dd. Addendum to Executive Committee Minutes: AAPC's Legislative Goals for a National Health Program, 19 February 1971.
30 7 3. Articles, papers, and resources.
aa. An Act to amend the education law, in relation to the licensing and regulation of pastoral counselors; State of New York, 1969.


4. Legislative concerns.

aa. Chapter 1021; Commonwealth of Massachusetts: An Act establishing a board of registration of psychologists and regulating the practice of psychology, 1971.


c. Implications for Pastoral Counseling of Licensing and Certification, Donald E. Smith; 1974-1975.


e. Uniform Human Mental Health Services Practice Act; Colorado, 1974.

1. Correspondence.


dd. Legislative Committee Workshop, 1975.

4. Regional Legislative Committee Chairpersons; list, [1975].

5. Legislative concerns.

aa. Implications for Pastoral Counseling of Licensing and Certification, Donald E. Smith; 1974-1975.


c. Uniform Human Mental Health Services Practice Act; Colorado, 1974.


1. Correspondence

aa. 1976.

bb. 1977.

2. Reports.
cc. AAPC Legislative Committee Workshop Report, 2 May 1976.
ff. Northwest Region: (i) Position Paper for AAPC Legislative Meeting, 10 October 1976. (ii) Concerns of Members of AAPC Northwest Region Regarding State and Federal Legislation as Well as Their Attitudes Toward Their Own Profession.
gg. Report of the Legislative Committee; Central Region, 19 February 1977.
hh. 1977 Annual Report; Central Region AAPC Legislative Committee, undated.

30 14 3. Papers, motions, articles, and lists.
bb. Motion: Statement of AAPC's present position on the issue of licensure of pastoral counselors.
c. List: Legislative Committee Chairpersons, undated.

30 15 4. Meetings.
bb. Legislative Committee Meeting, 8-10 October 1976; notes.
dd. AAPC Annual Conference; Legislative Committee, 27 April 1977.

5. Legislative concerns.
bb. HB 247: Establishes a Texas State Board of Examiners in Social Psychotherapy, defines psychotherapy and provides for the use of applied psychotherapy in practice.

1. Correspondence

31 3 aa. 1978.
2. Meetings.
   aa. AAPC Legislative Committee Meeting minutes, 3 May 1978.
   bb. AAPC Legislative Committee Meeting, notes; 8 August 1979.
   cc. Coalition of Independent Health Professions (CIHP) meeting, 7 September 1979.

3. Paper & reports.
   aa. Motion presented by the Chairperson of the Legislative Committee: Statement on AAPC position on the issue of licensure of pastoral counselors, February 1979.
   bb. Standards for Pastoral Counseling Centers, 1975; 1978.
   cc. Report of the AAPC Legislation Committee on Confidential Privileged Communications and State Regulation of Professions; September, 1972.

4. Legislative concerns.
   aa. Substitute Senate Bill No. 176; State of Ohio: Revised Code to create a state board of psychology to license psychologists. 1978.

5. Legal Concerns.
   f. 1980.

1. Correspondence.

2. Papers, motions, articles, and lists.
   aa. Excerpts from "Legal Concerns of the Pastoral Counselor"; paper presented 12 April 1980 at National Meeting of AAPC.
   bb. "Musings on the Relationship of AAPC to the Political Arena"; Ben Pratt, June 1980.
   dd. "Legal Concerns"; Joel Jay Rogge, undated.

3. Meeting notes, 28 June 1980. (Jim Ewing, Ben Pratt & Fred West)

4. Legislative concerns.

   g. 1981.

1. Correspondence.

2. Meetings
   aa. Minutes, National Legislative Committee, 18th Annual AAPC Convention; 30 April.
   bb. Consultation: Joel Rogge; notes, 5 June.
31 16 3. Legislative concerns.
aa. Senate Bill 33: Licensed Pastoral Counselors-Insurance Coverage; New Hampshire


4. Papers, Reports & lists.
bb. "Legal Concerns"; Joel Jay Rogge, undated.

32 2 dd. Licensure Regulations: Mental Health Personnel; data, 1981.
h. 1982.

32 3 1. Correspondence.

32 4 2. Reports, papers & notes.
aa. Information Flow Procedure; Legal Concerns Committee - AAPC.
bb. Report to the Board of Governors; Legal Concerns Committee - AAPC.
cc. A Description of the Ministry of the Staff Clergymen of Community Mental Health Centers and Clinics in the South Carolina Department of Mental Health.
dd. Liaison Workshop; AAPC Annual Conference, notes.

23. Membership Committee.
a. Committee Regulations and Materials

32 5 1. Membership Standards and information on the membership process.


32 9 5. Experimental Program for Membership Evaluation.

32 10 6. Record-Keeping.


32 12 8. Formation of new regions and make-up of the new regional committees.


b. Membership Candidate Lists
10. National and Regional Lists and Committee Action Taken, Fall 1976.
11. National and Regional Lists and Committee Action Taken, Spring and Fall 1977.
13. National and Regional Lists and Committee Action Taken, Fall 1978.
15. National and Regional Lists and Committee Action Taken, Fall 1979.
17. Institutional Members, 1982 and prior.
c. Regional Action Reports [Reporting action taken on applications before the various regional committee].
1. Action Reports, Fall 1980.
3. Action Reports, Fall 1981.
d. Membership Reviews [These, held twice a year, essentially continued the function of the Action Reports. Reports of Action Taken on applications was sent by the various regions to the National committee].
1. Spring 1984 Review.
2. Fall 1984 Review.
4. Fall 1985 Review.
5. Spring 1986 Review.
f. Minutes and Reports.
g. Membership Committee Meetings
38 4 1. National Meeting, 1981 [Includes three cassette tapes].
38 5-6 2. National Meeting, Fall 1983.

h. General Committee Correspondence.
39 5 5. Correspondence, 1982.
39 8 8. Correspondence, 1985-1987 and N.D.

i. Committee Chairmen’s Correspondence.
41 6 15. H. Terry Kriesel, Pacific Region Membership Committee Chair, Nov. 1982-March 1983.
41 7 16. H. Terry Kriesel, National Membership Committee Chair, 1983.

j. General Information Binder.

1. Regional Membership Guidelines for: (1) Central Region, 2) Eastern Region, 3) Midwest Region, 4) Northwest Region (standards for diplomat level membership), 5) Pacific Region (interviewing guidelines for members), 6) Southwest Region (list of materials to be sent by membership applicants), and 7) Examination Procedures for Regional Membership Committees.

2. National Membership Requirements for Various Levels of Members. Includes: 1) Book of Basic Standards, 2) Standards for Member Level, 3) Standards for Fellow Level, 4) Equivalency for the Seminary Degree Requirements in AAPC Membership Standards.

3. AAPC Code of Ethics

4. Dues Information. Includes: 1) Dues Billing, 2) Sample Dues Bill, 3) Annual Dues Statements for Institutional and International Affiliates, and 4) Two Sample Letters from Executive Director to Those Who Have Paid Dues and to Those Who Have Not.

5. Application Kits. Includes various general information on the application procedure and sample application kits for different categories.


7. Requests for Information on the AAPC. Includes sample response letters and brochures.

8. Sample Letters for Response to Accepted Applicants.


10. Resignation or Otherwise Loss of Membership. Includes general information and sample letters.


12. Times of National Committees and Board of Governor's Meetings.


24. Nominating Committee.


d. 1969. (1) Correspondence.
f. 1971. (1) Correspondence. (2) Ballot & Biographical data on nominees.
g. 1972. (1) Correspondence. (2) Ballot & Biographical data on nominees.
i. 1974. (1) Correspondence.
j. 1975. (1) Correspondence. (2) Ballot & Biographical data on nominees. (3) Meeting Minutes, 14 February 1975.
l. 1977. (1) Correspondence. (2) Ballot & Biographical data on nominees.
m. 1978. (1) Correspondence. (2) Ballot & Biographical data on nominees.
r. 1982. (1) Correspondence. (2) Biographical data on nominees. (3) 1982 Ballot.
t. 1984. (1) Correspondence. (2) Biographical data on nominees. (3) 1984 Ballot.
v. 1986. (1) Correspondence. (2) Biographical data on nominees. (3) 1986 Ballot.
w. 1987. (1) Correspondence. (2) 1987 Ballot.

25. Parish Concerns Committee.


a. [1975].
b. 1981.

27. Professional Concerns Committee (PCC) [arranged chronologically].
1. Professional Concerns Committee, Helen Terkelsen correspondence.


3. Correspondence, 1964-1983:
   aa. Correspondence of National and Regional Chairmen, 1974-1979:

1. Letters sent, with related materials where collected as a group.
2. Letters received, with related materials, whether originally collected as such or
   where observed as related.


  aa. General Correspondence, 1964-73.
  bb. General Correspondence, with related material, 1980.
  cc. General Correspondence and notes, with related material, 1981.
  dd. General Correspondence, with related material, 1982.
  ee. General Correspondence, with related and undated material, 1983.


8. Operational Manual of the PCC: Drafts of and Material Regarding the PCC

9. Peer Review Material: Correspondence, Forms, Guidelines, Reports, and

10. Private Practice Statements, 1963-73, and 1970 Questionnaire Results
    Regarding AAPC's Private Practice Statements.

    bb. 1970 Questionnaire Results Regarding the AAPC's Private Practice
        Statements. See also letter to D. McGuire from H. Jernigan dated 7/20/70,
        PCC-Correspondence., 1964-73.


12. Reports with Related Material, 1963-1983, undated:

    aa. AAPC Internal Accounts Information, Budget Reports Received, and Budget

13. ff. Regional Dues Reports, Oct. 25, 1979, with Related Handwritten Notes and/
    or Correspondence and Doris McGuire's (AAPC Administrator/Administrative
    Secretary) Correspondence and Notes on the Dues and Self Reports of
Regional PCC Members from 1977-79. (This material was originally bundled together and should be cross referenced with Doris McGuire's files.)

45  2  2. General Correspondence, 1984-85.
45  4  4. "The Pastoral Counseling Specialist" Pamphlet, adapted from the O.
        Strunk Draft by the AAPC, with the Original O. Strunk Draft and Selected
        Correspondence between the AAPC Executive Director and Strunk (see also
        General Correspondence, 1984-85 above).
45  5  5. PCC Manual, 1984: Revised Original and Revision Pages, with related
        correspondence and notes (regarding the revision of the PCC Manual) and
45  6  6. Printouts Received regarding the payment of dues and the completion of self-
        reports, with related correspondence, 1983.
45 10 10. Various Printouts with related Correspondence from the Assistant to the
        Executive Director, March 28 and September 17, 1985.
46  1  1. Form Letters Regarding Dues and Self-Report Forms with Lists and Printouts
        of Delinquent Members, 1986.
46  2  2. General Correspondence, 1986.
46  4  4. Memos, Revised Letters with attachments, Instructions and Printouts regarding
46  5  5. Minutes from National PCC Meeting, April 8-9, 1986.
        28. Program Committee.
46  7  7. b. [1981-1982].
46  8  8. Research Committee.
        a. 1964-1965; Correspondence.
        b. 1965-1966; Research Information Center.
        1. Committee Reports.
        aa. April, 1968.
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cc. 1969.
2. Correspondence.

46  11

2. Correspondence.
3. Membership Information Project: (aa) Survey instrument, 24 June 1971; (bb)
   Brief summary of results.

46  12
e. 1971-1972.
1. Correspondence.
2. Meeting: (aa) Minutes; (bb) Report: Joint Council on Research; Clearinghouse
   on Research in Pastoral Care and Counseling Virginia Institute of Pastoral
   Care, INC. John L. Florell.

47  1
1. Correspondence.
2. Committee Reports: (aa) 1973; (bb) April, 1974
3. Meeting Minutes; Joint Council on Research in Pastoral Care and Counseling,
5. Survey instrument, 1974; Joint Council on Research in Pastoral Care and
   Counseling.
6. Research Questionnaire on Insurance and I.R.S. Decisions: (aa) Questionnaire;
   (bb) Results to questionnaire.

47  2
g. 1975-1977.
1. Correspondence.
3. Supervision Questionnaire.

47  3
h. 1978-1979; Correspondence.

47  4
1. Correspondence.
2. Research proposal: CPE training does prepare persons to enter the Pastoral
   Ministry, 14 November 1980.

47  5
1. Correspondence.
2. Booklet: "Expectations of Ministry: The View of Clinical Pastoral Educators
   ACPE. David S. Schuller & Merton P. Strommen; 1981.
3. Treasurer's Report; Joint Council on Research in Pastoral Care and
   Counseling, 1982.

47  6
k. 1983.
1. Correspondence.

47 7 1. 1984.
   1. Correspondence.

47 8 m. 1985.
   1. Correspondence.
   2. Draft Summary of the 1984 AAPC Pastoral Counseling Questionnaire.
   3. Budget request form.

n. 1986.


4. Research Summary of the 1984 Pastoral Counseling Questionnaire.

31. Special Committee on Denominational Relations

47 12 a. Special Committee, [1982].

47 13 b. Special Committee, 1984.
32. Standing Committee and Board Members.

47 14 a. Correspondence and Notes Regarding Financial Concerns, 1983.

47 15 b. Lists and List Directories of Committee Chairs and Board of Governors Members, 1983.


34. Theological and Social Concerns Committee (TSCC) [arranged chronologically].

48 2 1. Agenda, Guidelines, Major Issues, Meeting Minutes, and Statements, with related correspondence, where included, 1980-84.

48 3 2. Agenda, Guidelines, Major Issues, Meeting Minutes, and Statements, with related correspondence, where included, 1984-85.


48 6 5. General Correspondence, August 27, 1979-December 2, 1981.

48 7 6. General Correspondence, February 27-December 13, 1982.

48 8 7. General Correspondence, January 8-November 9, 1983.

48 9 8. General Correspondence, January 24-September 25, 1984.


49 2 12. General Correspondence, November 7-December 20, 1985.

49 3 13. Papers and articles re: professional issues or theological issues of pastoral care (with related correspondence enclosed), 1982-83.


b. 1986-87.


49 6 2. General Correspondence, 1986-87.

49 7 3. Newspaper clippings, articles, etc. re: Social Issues of Concern to the TSCC, 1986-87.


35. Miscellaneous.

49 9 a. AAPC Committee Members, 1965-1967.

b. AAPC Committee Meetings, 1984-1986.


50 1 c. Regional Executive Committee Officers and Standing Committee Chairpersons (by region).

d. Histories of Regional Officers.

50 3 e. Members of Discontinued Committees.

50 4 f. National and Regional Committee Chairpersons (by committee).

50 5 g. AAPC Standing Committee Meeting, Winter 1985.

E. Conferences, Retreats, Seminars, Study Tours, Symposia and Workshops

1. AAPC Annual Conference.


51 3 1. Conference Programs.

51 4 2. General Correspondence.

51 5 3. Invited Guests.
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<td>j. AAPC St. Louis Convention; November, 1981.</td>
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<td>k. AAPC 19th Annual Meeting; San Antonio, Texas, April 1982.</td>
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<td>l. AAPC National Meeting; Spring 1983.</td>
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<td>m. AAPC National Meeting; 2-8 April 1984 (San Diego, CA).</td>
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<td>b. International Congress on Pastoral Care and Counseling, Edinburgh, 1979. File contains brochures; application forms; general information and newsletter; registration lists and printouts, including material specifically involving AAPC members and a master list of registrants to the ICPCC (1983); and related correspondence. These materials date from 1978-1979 and 1983.</td>
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<td>c. ACPE Annual Meeting; Estates Park, Colorado, 1981.</td>
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<td>e. Canadian Association for Pastoral Education; National Convention - Halifax, 1981.</td>
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<td>f. Foundation for Religion and Mental Health Fall Staff Conference, 1981. Correspondence and Brochure</td>
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<td>g. Interfaith Council for Family and Financial Planning.</td>
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k. International Committee for Pastoral Care and Counseling and American Psychological Association Conferences, August 10-17, 1983 and August 26-30, 1983, respectively. Conferences seemed to have been planned together [see notes, correspondence, and other materials enclosed].


m. American Academy of Psychoanalysis, 1983-84. Includes program materials from 1983 and 1984 annual conferences; Fall 1984 newsletter; program materials, notes, and correspondence from October 1984 seminar, and unrelated correspondence enclosed with this material.


q. Association for Clinical Pastoral Education (ACPE) Conference Materials.

r. "Strangers in our Midst", 12-15 November 1985; San Diego, California.


3. Retreats.


4. Seminars and Symposia.[arranged alphabetically]


b. Bi / Polak Seminar, November 1982.


e. Seminar on Theological Discussions; 18 September 1980.

5. Study Tours and Workshop Material.[arranged alphabetically]

a. National Institute of Mental Health Depression Awareness, Recognition, and Treatment Program Workshop, Correspondence, March-May 1986.

c. Pastoral Counseling and Consultation Centers of Greater Washington, Pastoral Care and Adult Life Cycle Symposium Material, February 1984. See also Executive Director's Addresses, Courses, Essays, Presentations and Publications file under James Ewing for Ewing's response to Brueggemann's presentation at this symposium.

d. Pastoral Counseling Services' Fall Workshop for Clergy: "A Clinical Methodology for Professional Practice of Pastoral Ministry," September 1981. Sermon manuscript, conference materials, and correspondence and notes enclosed. See also publications section of Ewing's Addresses, etc. file for correspondence about and a photocopy of the sermon Ewing gave at this workshop.


G. Correspondence: Executive Director.

1. General Correspondence [arranged chronologically].


   57   August, 1980 - April 24, 1981.

   58   May - September, 1981.


   64   February 1-2 - August, 1984.

   65   September - December, 1984.


   68   July 16 - December, 1986.

   69   1986 - October 1987; Undated.

2. Executive Director's Correspondence: Individual Correspondence, includes notes and other materials [arranged alphabetically by person's last name].
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70 1 a. AAPC Members: Correspondence, 1978-1980.
70 4 d. William Donaldson, Dept. of Counseling and Psychological Services, Georgia State University: Correspondence, Handbook, Manuals, etc., 1984-1986. [See also GSU Equivalency Proposal in Executive Director's Proposals: James Ewing].
70 5 e. John Florell, President, Vice-President, Board of Governors, Program Committee Chair, AAPC: Correspondence, Notes, and Reports, 1981-1984
70 7 g. Bruce M. Hartang, President, AAPC: Letter, [May 1984].
70 8 h. Donald Houts, President, AAPC: Correspondence, [1978-1982].
70 10 j. John Patton, President, AAPC: Correspondence, [1978-1979].
70 11 k. Blaine B. Rader, Secretary/Treasurer, AAPC: Correspondence, 1979, 1981-1983
70 12 l. Earl Ramsdell, 1983.
70 15 o. James C. Wyrtzen, President, Secretary/Treasurer, AAPC: Correspondence, [1983-1984]

3. Organizations & Subject file.
71 2 b. Association of Theological Schools, 1983-84.

4. General Correspondence; Executive Director; Roy Woodruff.
71 5 a. Correspondence; September, 1988.
71 6 b. Correspondence; October, 1988.
71 7 c. Correspondence; November, 1988.
71 8 d. Correspondence; December, 1988.

H. Denominational Bodies [arranged alphabetically].
72 1 1. American Baptist Convention, [1971-1978].
72 2 2. Christian Church (Disciples of Christ), [1975; 1979].
72 3 3. Church of the Brethren, [1975-1976].
72 4 4. Episcopal Church, [1977].
72 5 5. Episcopal Church; Executive Council, [1979].
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I. Financial Documents.

1. Treasurer.


4. c. Budgets.


7. d. Merrill Lynch (Carl Meyer).


10. g. Stocks/Investment (Dean Witter Reynolds, Inc.).

11. h. Stone Foundation Fund.


14. i. Treasurer's Reports.


18. j. Correspondence.


20. 2. 1978-1979 (Wesley Brett, Treasurer).

J. Historical Documents.
1. AAPC Foundation.
a. Articles of Incorporation of American Association of Pastoral Counselors.
b. Correspondence.

2. "Historical Committee", Clinebell & van Wagner.

3. Interviews & Communications.
a. STD transcript of interview with Clinebell.
b. STD transcript of interview with Quentin Hand [11 October 1980].
c. STD transcript of interview with Hiltner.
e. STD transcript of interview with Robert Leslie [3 May 1981]
f. STD transcript of interview with Doris McGuire [9 January 1982].
g. STD transcript of interview with Edward Thornton [1 May 1981].
h. Interview with Rev. Charles Von Wagner II.
i. Interview with Frank West.
j. Toronto Communications.
k. STD Telephone Conversations with Historical Figures.
l. Interviews completed.
m. STD New York/Boston/Louisville/ Communications.
n. New York/Chicago/Boston Communications.
o. AAPC Archives from National Office in Preparation for Toronto Interview.

4. Officers.
a. Clinebell, Howard.
b. Goddling, Richard A.; Secretary.
c. Hand, Quentin; Secretary.
d. Kreutzer, Knox; President.
e. Oates, Wayne; Vice-President.
f. Pepper, Kenneth; President.
g. Smith, Donald.
h. Wise, Carroll.

5. Miscellaneous files.
a. "Duplications: To be Returned to Original Files".
b. "Duplication: To be refiled as Chapter 3".
c. AAPC Archives: Documents copied from ACPE Archives.

K. Insurance.
1. Hartford Insurance Company; Disability Insurance Payments.
3. Church Life Insurance Corporation.
L. Executive Director's General Meeting Minutes and Notes: [arranged alphabetically and chronologically, where applicable; office meeting notes are arranged by date, where available].

1. General Meeting Minutes and Notes, 1982-87.
   a. Board of Managers of the Journal of Pastoral Care, Meeting Minutes, 1983.
   b. Coalition of Independent Health Professions (CIHP), Meeting and Organizational Notes with related correspondence, 1982-1983.
2. Notes, 1982-83.
   a. Update Notes, 1982-83.
   b. Miscellaneous Notes, 1983.
   c. Miscellaneous Notes, undated.

M. Programs and Proposals.

2. AAPC Equivalency Proposals; Georgia State University Pastoral Counseling Program Equivalency Proposal, undated.

N. Publications.

   a. History of AAPC: Chapter 1.
2. History - CPE; Chapter 1.
3. IAC [Interim Administrative Commission] Meeting; Chapter 1.
   b. Historical Documents Related to Chapter 1 of "AAPC: The Beginning Years, 1963-1970".
1. Personal: Kuether materials given by Mr. Kuether on 30 September 1982; Chapter 1.
2. Standards; Chapter 1.
3. Constitutions and By-Laws (Executive Committee); Chapter 1.
4. Support for AAPC; Chapter 1.
5. Resistance to AAPC; Chapter 1.
6. Code of Ethics; Chapter 1.
7. New York Meeting; Chapter 1.
8. History - CPE; Chapter 1.
9. History - Pastoral Counseling; Chapter 1.
10. History of AAPC (early); Chapter 1.
11. Communications (miscellaneous); Chapter 1.
12. Methodist Meetings; Chapter 1.
13. Rough Draft; Chapter 1.
14. History of AAPC- Chapter 1, First Rough Draft.
15. Resistance and Support; Chapter 2.
16. Ecclesiastical and Interprofessional Relations; Chapter 2.
17. Research; Chapter 2.
18. Standards; Chapter 2. AAPC Archives; Chapter 2.
19. Standards; Chapter 2.
20. Resistance and Support; Chapter 2.
21. Private Practice; Chapter 2.
22. Code of Ethics; Chapter 2.
23. St. Louis [meeting, April 1964]; Chapter 2.
24. Princeton Consultation; Chapter 2.
25. Constitution and By-Laws; Chapter 2.
27. Communications (miscellaneous); Chapter 2.
28. Ecclesiastical and Interprofessional Relations; Chapter 3.
29. Research; Chapter 3.
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31. Standards - PC Centers and PCT Centers; Chapter 3.
32. Communications (Miscellaneous); Chapter 3.
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   5. Newsletters, Magazines, Bulletins, etc.
         1. Editorial Committee; Board of Managers, September 1982.
      b. AAPC and Local.
         1. General Correspondence (AAPC).
         3. AAPC Newsletter; Vol. 18 Nos. 1&5, 1980.
         4. AAPC Newsletter; Vol. 19 Nos. 2-4, 1981.
         5. AAPC Newsletter; Vol. 20 Nos. 1, 2 &4, 1982.
        11. Local Center Newsletters.
        12. AAPC Regional Newsletters.
        13. Newsletters.
      c. Other.
         3. National Health Care [National Health Insurance Reports].

O. Regional Files [arranged alphabetically by region].
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1. Atlantic Region.

2. Central Region.
   a. Regional Files; Central Region, 1972-1983.
   b. Regionalization; Central Region, 1971-1976.
   d. Regionalization; Central Region, 1984-1987.

3. Eastern Region.
   a. Regional Files; Eastern Region, 1972-1983.

4. Midwest Region.
   a. Regional Files; Midwest Region, 1972-1980.
   b. Regional Files; Midwest Region, 1981-1983.
   g. Regionalization; Midwest Region, 1984-1987.


   c. Northeast Region Annual Meeting; Minutes, 9 November 1984.

7. Northwest Region.
   d. Regionalization; Northwest Region, 1984.
   e. Executive Director's Files (Regional); Northwest Region, 1985.

8. Pacific Region.
   b. Regional Files; Pacific Region, 1980-1983.
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P. Regional Files; Chapter files [arranged alphabetically by region].

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Q. Regional Correspondence Files.
99 7 2. Regional Coordinator's General Correspondence, 1972-1980.

100 1 1. Apartment Information.
2. Blueprints & Fairfax Plaza Office lease.
3. Correspondence, 1982.

S. Reports.
100 2 1. Report of the Association for Specialized Ministry Concerns on Specific Ministry (8 January 1985).
100 3 2. Pastoral Counseling Perspective.
100 4 3. Evaluation Procedures.
100 8 7. Special Committee for study called for Legal Concerns (1983).

T. United States Government Agencies: Executive Director's Institutional Applications to Government Agencies [materials arranged alphabetically by organization].
a. Petition to the for National Recognition as an Accrediting Body.
1. 1974
i. Agenda of Petition Meeting.
101 3 dd. Materials Related to the Composition of the Initial Petition.


2. 1978 and After.

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c. Materials Related to the Composition of the Second Petition.


2. United States Postal Service.

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1. Application Forms and Correspondence.

2. Related Materials: Written Notes and AAPC Materials used to put together the application and/or appeal.
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C. Administrative Secretary; Subject Files [arranged in original order]
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