

**BRIARCLIFF UNITED METHODIST  
CHURCH (ATLANTA, GA.).  
Briarcliff United Methodist Church  
(Atlanta, Ga.) records, 1942-2018**

Emory University  
Pitts Theology Library  
1531 Dickey Drive, Suite 560  
Atlanta, GA 30322  
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### **Descriptive Summary**

**Creator:** Briarcliff United Methodist Church (Atlanta, Ga.).  
**Title:** Briarcliff United Methodist Church (Atlanta, Ga.) records, 1942-2018  
**Call Number:** Record Group No. 086  
**Extent:** 19.52 cubic feet plus 2 plastic bins (44 boxes)  
**Abstract:** Consists of correspondence, minutes, reports, bulletins, newsletters, records, photographs, and scrapbooks related to Briarcliff United Methodist Church (Atlanta, Ga.).  
**Language:** Materials entirely in English.

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### **Administrative Information**

#### **Restrictions on Access**

Unrestricted access.

#### **Terms Governing Use and Reproduction**

All requests subject to limitations noted in departmental policies on reproduction.

#### **Source**

Transferred by Rev. Richard Puckett, 2018.

#### **Citation**

[after identification of item(s)], Briarcliff United Methodist Church (Atlanta, Ga.) records, RG 086, Archives and Manuscript Dept., Pitts Theology Library, Emory University.

#### **Processing**

Processed by Emily Corbin, October 2018.

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## **Collection Description**

### **Biographical Note**

Briarcliff United Methodist Church (Atlanta, Ga.) was founded in 1960 by Reverend W. Melton McNeill. It was originally referred to as the Briarcliff-Shallowford Methodist Church. The church was housed in temporary lodgings until groundbreaking for a new building was begun on April 7, 1963. In 1987 a newly updated sanctuary and activities building was built. The church remained in this building until it's closing in 2018. The church had the following ministers throughout it's history: Melton McNeill (1960-1969), William A. Tyson (1969-1971), Jim Scarborough (1971-1973), Bob Kerr (1973-1979), William Childers (1979-1980), Eugene Drinkard (1980-1982), Wiley Stephens (1982-1986), Ferrell Drummond (1986-1990), Max Well (1990-1994), John Whatley (1994-1997), Dean Kring (1997-1998), George Freeman (1998-2001), Wayne Johnson (2001-2003), Sondra Jones (2003- 2015) and Richard Puckett (2015-2018).

### **Scope and Content Note**

This collection consists of the records of Briarcliff United Methodist Church (Atlanta, Ga.) from it's founding to it's close in 2018. This includes administrative records such as reports, budgets, minutes, and planning (1960-2013), church bulletins and pamphlets (1960-2014), membership records (1960-2016), charge conference records (1960-2014), photographs (1960-2002), and scrapbooks created by the United Methodist women's group and others (1960-2014).

### **Arrangement Note**

Organized into 6 series: (1) administrative records, (2) bulletins, (3) membership data, (4) charge conference records, (5) photos, (6) scrapbooks.

## **Description of Series**

[Series 1: Administrative records, 1930-2016](#)

[Series 2: Bulletins, 1960-2014](#)

[Series 3: Membership data, 1942-2018](#)

[Series 4: Charge Conference records, 1960-2013](#)

[Series 5: Photos, 1960-2002](#)

[Series 6: Scrapbooks, 1960-2014](#)

**Series 1**  
**Administrative records, 1930-2016**  
**Boxes 1 - 6**

**Scope and Content Note**

Contains administrative records, year end reports, minutes, annual budgets and other records.

**Arrangement Note**

Arranged by content and date.

<b>Box</b>	<b>Folder</b>	<b>Content</b>
1	1	Administrative records (1 of 2), July-December 2010
1	2	Administrative records (2 of 2), July-December 2010
1	3	Administrative records (1 of 2), 2011
1	4	Administrative records (2 of 2), 2011
1	5	Administrative records (1 of 2), 2012
2	1	Administrative records (2 of 2), 2012
2	2	Administrative records, 2013
2	3	Minutes of official board, 1960-1963
2	4	Minutes of official board (1 of 2),1963-1967
3	1	Minutes of official board (2 of 2),1963-1967
3	2	Minutes of official board (1 of 2),1967-1980
3	3	Minutes of official board (2 of 2),1967-1980
3	4	Accounting records (1 of 2), 1966
4	1	Accounting records (2 of 2), 1966
4	2	Board of trustees, minutes, 1967-1969
4	3	Board of trustees, minutes, 2002
4	4	Year end reports, 2006
4	5	Year end reports, 2010
4	6	Year end reports, 2012
4	7	Year end reports, 2013
4	8	Annual budget, 2010
4	9	Annual budget, 2011
4	10	Annual budget, 2012
4	11	Annual budget, 2013
5	1	Briarcliff United Methodist church staff, 1960
5	2	Financial stewardship, guaranty, 1965, 1972
5	3	Church reports, 1968-1970
5	4	Budget pamphlets, 1978-1982
5	5	Church report, analysis, 1980-1981
5	6	Briarcliff United Methodist women, executive committee meeting, 1980-1983

5	7	Report of the long range planning committee, 1984
5	8	Recording secretary records, 1999
5	9	Church council and steering committee minutes, 2001
6	1	Briarcliff parsonage sale, 2003
6	2	Statistics, 2003-2013
6	3	Annual audit, 2004
6	4	Local church report to the annual conference, 2004
6	5	Permanent church register, 2005
6	6	Budget planning, 2009

**Series 2**  
**Bulletins, 1960-2014**  
**Boxes 6 - 22**

**Scope and Content Note**

Contains church bulletins and other pamphlets.

**Arrangement Note**

Arranged by content and date.

<b>Box</b>	<b>Folder</b>	<b>Content</b>
6	7	Sunday bulletins (1 of 2), 1965-1968
6	8	Sunday bulletins (2 of 2), 1965-1968
7	1	Church bulletins (1 of 3), 1974-1978
7	2	Church bulletins (2 of 3), 1974-1978
7	3	Church bulletins (3 of 3), 1974-1978
7	4	Church bulletins, 1980
7	5	Church bulletins, 1981
8	1	Church bulletins, 1982
8	2	Church bulletins, 1983
8	3	Church bulletins, 1984
8	4	Church bulletins, 1985
8	5	Church bulletins, 1986
9	1	Church bulletins, 1987
9	2	Church bulletins,, 1988
9	3	Church bulletins, 1989
9	4	Church bulletins (1 of 2), 1997
9	5	Church bulletins (2 of 2), 1997
10	1	Bulletins (1 of 2), 1967
10	2	Bulletins (2 of 2), 1967
10	3	Bulletins, 1967-1969
10	4	Bulletins, 1968
11	1	Bulletins, 1969-1970
11	2	Bulletins (1 of 2), 1971-1973
11	3	Bulletins (2 of 2), 1971-1973
11	4	Bulletins, 1979
11	5	Bulletins (1 of 2), 1980
11	6	Bulletins (2 of 2), 1980
12	1	Bulletins, 1982-1990
12	2	Bulletins, 1990
12	3	Bulletins, 1991

12	4	Bulletins, 1992
12	5	Bulletins, 1993
13	1	Bulletins, 1994
13	2	Bulletins, 1995
13	3	Bulletins (1 of 2), 1996
13	4	Bulletins (2 of 2), 1996
14	1	Newsletters and bulletins (1 of 2), 1998
14	2	Newsletters and bulletins (2 of 2), 1998
14	3	Newsletters and bulletins (1 of 2), 1999
14	4	Newsletters and bulletins (2 of 2), 1999
14	5	Newsletters and bulletins (1 of 2), 2000
15	1	Newsletters and bulletins (2 of 2), 2000
15	2	Newsletters and bulletins (1 of 2), 2001
15	3	Newsletters and bulletins (2 of 2), 2001
15	4	Newsletters and bulletins (1 of 2), 2002
15	5	Newsletters and bulletins (2 of 2), 2002
16	1	Newsletters and bulletins, 2003
16	2	Newsletters and bulletins (1 of 2), 2004
16	3	Newsletters and bulletins (2 of 2), 2004
16	4	Newsletters and bulletins (1 of 2), 2005
16	5	Newsletters and bulletins (2 of 2), 2005
17	1	Newsletters and bulletins (1 of 2), 2006
17	2	Newsletters and bulletins (2 of 2), 2006
17	3	Newsletters and bulletins (1 of 2), 2007
17	4	Newsletters and bulletins (2 of 2), 2007
17	5	The visitor bulletin, 1979
18	1	The visitor bulletin, 1980
18	2	The visitor bulletin, 1981
18	3	Newsletters (1 of 2), 1964-1966
18	4	Newsletters (2 of 2), 1964-1966
18	5	Newspaper, Wesleyan Christian advocate, briarcliff bridge, 1983
18	6	Newspaper, Wesleyan Christian advocate, briarcliff bridge, 1984
19	1	Newspaper, Wesleyan Christian advocate, briarcliff bridge, 1985
19	2	Newspaper, Wesleyan Christian advocate, briarcliff bridge, 1986
19	3	Newspaper, Wesleyan Christian advocate, briarcliff bridge, 1987
19	4	Newspaper, Wesleyan Christian advocate, briarcliff bridge, 1988
20	1	Newspaper, Wesleyan Christian advocate, briarcliff bridge, 1989
20	2	Newspaper, Wesleyan Christian advocate, briarcliff bridge, 1990
20	3	History of Briarcliff, vol.2, 1960-1961

20	4	History of Briarcliff UMC, 1960-1963
20	5	The birth of a church, Briarcliff United Methodist church, 1960-1998
20	6	You and I are the church, 1961-1964
21	1	Church growth, 1964
21	2	Briarcliff UMC, programs, 1964-1966
21	3	Program and directory, 1964-1970
21	4	Directory and programs, 1965-2005
21	5	Phone book and directory, 1967-1969
21	6	Commission on Education, 1968-1969
21	7	Planning and directory, 1970-1979
22	1	Church newsletters, 1973-1978
22	2	Certificate of church membership, 1977
22	3	Directory, 1979
22	4	Pamphlet, the visitor, 1983
22	5	Children's Sunday school events and activities, 1985-1986
22	6	Memorials, 1988-2000
22	7	VBS materials, church work day, spring fest, CDs, 2004-2006
22	8	UMW assembly, untitled, CDs, 2014, undated
22	9	Cassette, Briarcliff history, undated



**Series 3**  
**Membership data, 1942-2018**  
**Boxes 23 - 39**

**Scope and Content Note**

Contains membership records including baptismal, marriage, death, and transfer records.

**Arrangement Note**

Arranged by content and date.

<b>Box</b>	<b>Folder</b>	<b>Content</b>
23	1	Member data, 1982-1983
23	2	Member data (1 of 2), 1984
23	3	Member data (2 of 2), 1984
23	4	Member data, 1985
24	1	Member data, 1986
24	2	Member data, 1987
24	3	Member data (1 of 2), 1988
24	4	Member data (2 of 2), 1988
25	1	Member data (1 of 2), 1989
25	2	Member data (2 of 2), 1989
25	3	Member data, 1990
25	4	Member data, 1991
25	5	Member data, 1992
26	1	Member data, 1993
26	2	Member data, 1994
26	3	Member data, 1995
26	4	Membership record system, baptismal and marriage records, 1942-2005
27	1	Membership register and church records, 1957-1998
27	2	Register of church membership, 1960
27	3	Official membership register and church record, 1963-1969
28	1	Members joining, 1980-1982
28	2	Membership records, 1992-2018
28	3	Membership records, 2013-2014
39	1	Members, 1960-2007
39	2	Deaths, 1963-2016
39	3	Transfer (A-G), 1960-2016
39	4	Transfer (H-P), 1960-2016
39	5	Transfer (Q-Z), 1960-2016

**Series 4**  
**Charge Conference records, 1960-2013**  
**Boxes 29 - 31**

**Scope and Content Note**

Contains charge conference records and quarterly conference records.

**Arrangement Note**

Arranged by content and date.

<b>Box</b>	<b>Folder</b>	<b>Content</b>
29	1	Minutes of the charge conference, 1976-1978
29	2	Charge conference records, 1975-1985
29	3	Charge conference records, 1980-1981
29	4	Charge conference records, 1986-1992
29	5	Charge conference records, 1996
29	6	Charge conference records, 2003
29	7	Charge conference records, 2004
29	8	Charge conference records, 2005
30	1	Charge conference records, 2006
30	2	Charge conference records, 2007
30	3	Charge conference records, 2008
30	4	Charge conference records, 2009
30	5	Charge conference records, 2010
30	6	Charge conference records, 2011
30	7	Charge conference records, 2012
31	1	Charge conference records, 2013
31	2	Charge conference records, 2014
31	3	Quarterly conference records, 1960-1969
31	4	Quarterly conference records, 1964-1967
31	5	Quarterly conference records, 1968
31	6	Quarterly conference records, 1975-1980
31	7	Church conference handbook, 1979

**Series 5**  
**Photos, 1960-2002**  
**Boxes 32 - 38**

**Scope and Content Note**

Contains photographs from church events.

**Arrangement Note**

Arranged by content and date

<b>Box</b>	<b>Folder</b>	<b>Content</b>
32	1	Photos and documents, 1960-1961
32	2	Ground breaking, church history, photos, circa 1961
32	3	Homecoming celebration worship, 30th anniversary, 1990
32	4	Homecoming, 35 years, 1995
32	5	Photos, Christmas program, 1999
32	6	Briarcliff UMC health fair, photos, 2002
32	7	Photos, undated
33	1	Photos, undated
33	2	Photos, undated
33	3	Negatives, undated
33	4	Color slide films, 1980-1988

**Series 6**  
**Scrapbooks, 1960-2014**  
**Boxes 34 - 45**

**Scope and Content Note**

Contains scrapbooks created by the United Methodist Women and other church organizations.

**Arrangement Note**

Arranged by content and date.

<b>Box</b>	<b>Folder</b>	<b>Content</b>
34	1	Scrapbook, Atlanta journal, 1960
44		Scrapbook, history and records of Briarcliff Methodist church, 1960-1961
44		Scrapbook, the McNeills at Briarcliff, 1960-1969
44		Scrapbook, our ministries, Briarcliff ministries, 1960-1998
44		Scrapbook, Briarcliff Methodist kindergarten, 1966-1970
40		Scrapbook, United Methodist women, 1969
40		Scrapbook, United Methodist women, 1970
40		Scrapbook, United Methodist women, 1972
40		Scrapbook, United Methodist women, 1971
34	2	Scrapbook, United Methodist women, 1973-1979
40		Scrapbook, United Methodist women, 1975
41		Scrapbook, United Methodist women, 1977
41		Scrapbook, United Methodist women, 1978
41		Scrapbook, United Methodist women, 1979
35	1	Scrapbook, United Methodist women, 1980
35	2	Scrapbook, special needs children, 1981
35	3	Scrapbook, United Methodist women, 1982
35	4	Scrapbook, does in the name of Christ, 1987
41		Scrapbook, United Methodist women, 1989
41		Scrapbook, United Methodist women, 1990
41		Scrapbook, United Methodist youth fellowship, 1993
36	1	Scrapbook, United Methodist women, 1996
42		Scrapbook, United Methodist women, 1997
36	2	Scrapbook, United Methodist women, 2000
42		Scrapbook, United Methodist women, 2001
42		Scrapbook, United Methodist women, 2003
37	1	Scrapbook, United Methodist women, 2004
42		Scrapbook, United Methodist women, 2004
43		Scrapbook, United Methodist women, 2005
43		Scrapbook, United Methodist women, 2006

43	Scrapbook, United Methodist women, 2009
44	Scrapbook, 50th anniversary, 2010
44	Scrapbook, United Methodist women, 2011
38	Scrapbook, United Methodist women, 2012
38	Scrapbook, United Methodist women, 2013
38	Scrapbook, United Methodist women, 2014

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