EMORY UNIVERSITY. PRESIDENT'S COMMISSION ON THE STATUS OF WOMEN.
President's Commission on the Status of Women records, 1973-2006

Emory University
Emory University Archives
Stuart A. Rose Manuscript, Archives, and Rare Book Library
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Descriptive Summary

Creator: Emory University. President's Commission on the Status of Women.
Title: President's Commission on the Status of Women records, 1973-2006
Call Number: Series No. 30
Extent: 11.50 linear ft. (24 boxes)
Abstract: The President's Commission on the Status of Women (PCSW) was established in 1976 as an advisory body to the President on issues related to Emory University women. Records of the President's Commission on the Status of Women include correspondence; meeting minutes and agenda; bylaws; budgets; reports; committee records; subject files related to issues of affirmative action, hiring, promotion, and tenure for female faculty; items related to various programs, projects, and symposia; the files, 1990-2006, of acting presidents, chiefly compilations of annual activities; and some digital and audiovisual material.
Language: Materials entirely in English.

Administrative Information

Restrictions on Access
Special restrictions apply: Researchers must contact MARBL in advance to access the audiovisual and/or digital material in this collection. Series 8 closed to researchers in accordance with Emory University Archives Policy for unprocessed materials.

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Source
Transfer

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Citation
[after identification of item(s)], President's Commission on the Status of Women records, Emory University Archives, Stuart A. Rose Manuscript, Archives, and Rare Book Library, Emory University.

Processing
Processed by Ben Nobbs-Thiessen.

Collection Description

Administrative History
The President's Commission on the Status of Women (PCSW) was established February 7, 1976, as an advisory body to the President on issues related to Emory University women.

The Commission is comprised of at least 36 members. Of these, at least 26 are appointed by the President, and 10 are Ex Officio members. Eight student representatives (4 undergraduate, 2 professional school, and 2 graduate representatives) are appointed by the President for a one-year term. Eight faculty and eight staff members are appointed by the President for three-year terms. In addition, the chair is either a faculty or staff member who is serving a three-year term.

Appointed members of the Commission are selected with as broad a representation as possible from the various divisions of Emory University. The Commission also elects alternates who may attend the commission meetings and participate in discussions. The PCSW seeks dedicated, skilled, and passionate women and men to serve the cause of advancing women's interests at Emory.

Scope and Content Note
Records of the President's Commission on the Status of Women include correspondence; meeting minutes and agenda; bylaws; budgets; reports; committee records; subject files related to issues of affirmative action, hiring, promotion, and tenure for female faculty; items related to various programs, projects, and symposia; the files, 1990-2006, of acting presidents, chiefly compilations of annual activities; and some digital and audiovisual material.

Arrangement Note
Organized into eight series: (1) General records, (2) Committee records, (3) Issues subject files, (4) Meetings, symposia, and seminars, (5) Projects and programs, (6) Reports and surveys, (7) Chair's files, and (8) Unprocessed additions.
Description of Series

Series 1: General records, 1975-2003
Series 2: Committee records, 1977-2003
Series 4: Meetings, symposia, and seminars, 1977-1998
Series 5: Projects and programs, 1977-1998
Series 6: Reports and surveys, 1977-1989
Series 7: Chair's files, 1996-2006
Series 8: Unprocessed additions
Series 1
General records, 1975-2003
Boxes 1-5

Scope and Content Note
Series consists of general records of the President's Commission on the Status of Women including correspondence, minutes and agendas, bylaws, and budgets.

Arrangement Note
Arranged in alphabetical then chronological order.

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5 13  Minutes and agendas, 2002-2003
Series 2
Committee records, 1977-2003
Boxes 6-10

Scope and Content Note
Series consists of records from the various subcommittees within the President's Commission on the Status of Women including the Staff Concerns, Student Concerns, Faculty Concerns, Executive, and Nominating committees.

Arrangement Note
Arranged in alphabetical order by committee name.

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Subcommittee on women's programs and activities, 1976-1977
Women's Resource Center, 1981-1985 and undated
Series 3  
Issues subject files, 1973-1988  
Boxes 11-12

Scope and Content Note  
Series includes subject files related to affirmative action; hiring, promotion and tenure practices; and other issues concerning the status of women at Emory University.

Arrangement Note  
Arranged in roughly alphabetical order.

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Series 4
Meetings, symposia, and seminars, 1977-1998
Box 12

Scope and Content Note
Series includes records relating to a variety of events, forums, seminars, retreats and dinners in which the President's Commission on the Status of Women participated and supported.

Arrangement Note
Arranged in alphabetical order.

Restrictions on Access
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Projects and programs, 1977-1998
Boxes 13-14

Scope and Content Note
Series contains a diverse range of materials, including campaigns against sexual harassment and other petitions. It also includes documents for the President’s Award for Undergraduate Research on Women.

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14  9  "Women: A Handbook of Resources for the Emory Community" raw questionnaires
Series 6  
Reports and surveys, 1977-1989  
Box 15  

Scope and Content Note  
Series includes reports, surveys, and writings produced by other universities and colleges on the topic of women.  

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Series 7
Chair's files, 1996-2006
Boxes 16-22

Scope and Content Note
Series consists of annual files compiled by chairs of the President's Commission on the Status of Women. Files contain correspondence, financial records, minutes, and other items reflecting the annual activities of the Commission. The series also includes some digital files containing similar material.

Arrangement Note
Arranged in chronological order.

Restrictions on Access
Special restrictions apply: Researchers must contact MARBL in advance to access audiovisual and/or digital materials in this series.

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Series 8
Unprocessed additions
Boxes 23-24

Scope and Content Note
Series consists of unprocessed additions to the collection

Restrictions on Access
Special restrictions apply: Series closed to researchers in accordance with Emory University Archives Policy for unprocessed materials.

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