

**EMORY UNIVERSITY. OFFICE OF  
EQUAL OPPORTUNITY PROGRAMS.**  
**Office of Equal Opportunity Programs records, 1974-1992**

Emory University  
Emory University Archives  
Stuart A. Rose Manuscript, Archives, and Rare Book Library  
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Digital Material Available in this Collection

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## Descriptive Summary

**Creator:** Emory University. Office of Equal Opportunity Programs.  
**Title:** Office of Equal Opportunity Programs records, 1974-1992  
**Call Number:** Series No. 43  
**Extent:** 1.5 linear ft. (3 boxes) and  
**Abstract:** The collection contains the records of Emory University's Office of Equal Opportunity Programs, mostly related to affirmative action planning documents such as reports, manuals, policy statements, handbooks accompanied by drafts, and supplements thereof.  
**Language:** Materials entirely in English.

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## Administrative Information

### Restrictions on Access

Unrestricted access.

### Terms Governing Use and Reproduction

All requests subject to limitations noted in departmental policies on reproduction.

### Source

Transfer.

### Citation

[after identification of item(s)], Office of Equal Opportunity Programs records, Emory University Archives, Stuart A. Rose Manuscript, Archives, and Rare Book Library, Emory University.

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**Processing**

Processed by Nancy Hall Watkins, 2006.

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**Collection Description****Administrative History**

The Office of Equal Opportunity Programs was created to coordinate a number of programs dedicated to fostering equal economic and employment opportunities for University faculty and staff. Mainly, the office coordinated the Emory University Affirmative Action Program as well as ensured compliance with programs related to the Age Discrimination in Employment Act of 1967, Title IX of the Education Amendments of 1972, the Rehabilitation Act of 1973, and the Vietnam Era Veterans Readjustment Assistance Act of 1974.

**Scope and Content Note**

The records of the Office of Equal Opportunity Programs include manuals, handbooks, procedural guidelines, committee minutes, and policy statements. Much of the collection is related to the development of the Emory University Affirmative Action Program. It also contains the captured and preserved website of the Office of Equal Opportunity Programs (<http://www.eop.emory.edu/>) available to browse via the Web Archiving Service of the California Digital Library.

**Arrangement Note**

Arranged alphabetically by topic.

**Finding Aid Note**

Finding aid available in the repository.

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## Container List

Box	Folder	Content
1	1	Affirmative action quarterly reports, 1979-1982
1	2	Affirmative action committee minutes, 1975; 1981
1	3	Affirmative action plan, handicapped individuals, disabled and Vietnam era veterans, 1979
1	4	Affirmative action plan procedural manual, 1979
1	5	Affirmative action plan, 1980
1	6	Affirmative action plan, 1980 (copy)
1	7	Affirmative action plan procedural manual, 1980
1	8	Affirmative action plan, procedures for faculty and principal staff, 1980
1	9	Affirmative action plan, revisions to plan for handicapped individuals, disabled and Vietnam era veterans, 1980
1	10	Affirmative action plan, search committee guidelines, 1980
2	1	Affirmative action plan with appendix D, G, J, 1981
2	2	Affirmative action plan, 1981
2	3	Affirmative action plan, supplements to 1980 procedural manual, 1981
2	4	Affirmative action plan, revisions to 1980 procedural manual, 1983
2	5	Affirmative action plan, beginning through appendix G, 1984
2	6	Affirmative action plan, beginning through appendix G, 1984
2	7	Affirmative action plan, appendix H-Chart M, 1984
3	1	Affirmative action plan, appendix I-Chart M, 1984
3	2	Affirmative action plan, forms revisions, 1984
3	3	Affirmative action plan, sections G, J, M, N, [O], 1984
3	4	Handbook, recruitment of minorities and women, 1985
3	5	Handbook, minority recruitment, 1985
3	6	Origin of program, 1977-1978
3	7	Policy statement, general, 1974
3	8	Policy statement, Affirmative action for blacks in general staff positions, 1980
3	9	Policy statement on sexual harassment 1981; 1985
3	10	Policy statement on discriminatory harassment, 1992
3	11	Questionnaire on work environment at Emory University, 1989
3	12	Recommendations for recruitment and selection of faculty, undated
Online		Emory University Office of Equal Opportunity Programs web archive, 2012- <a href="#">[Resource available online]</a>

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