

# EMORY COLLEGE. OFFICE OF THE REGISTRAR.

## Emory College Office of the Registrar's records, 1838-1945

Emory University  
Emory University Archives  
Stuart A. Rose Manuscript, Archives, and Rare Book Library  
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### Descriptive Summary

**Creator:** Emory College. Office of the Registrar.  
**Title:** Emory College Office of the Registrar's records, 1838-1945  
**Call Number:** Series No. 50  
**Extent:** 2.25 linear ft. (5 boxes) and 14 bound volumes (BV)  
**Abstract:** Records of the Emory College Office of the Registrar include matriculation registers, lists of prospective students, grade books, attendance records and other items.  
**Language:** Materials entirely in English.

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### Administrative Information

#### Restrictions on Access

Unrestricted access.

#### Terms Governing Use and Reproduction

All requests subject to limitations noted in departmental policies on reproduction.

#### Related Materials in This Repository

Emory College general records (Series 47), Emory University Office of the Registrar files (Series 120), and Emory University matriculation cards (Series 186).

#### Source

Transfer

#### Citation

[after identification of item(s)], Emory College Office of the Registrar's records, Emory University Archives, Stuart A. Rose Manuscript, Archives, and Rare Book Library, Emory University.

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## **Processing**

Processed by Nancy Hall Watkins, 2006.

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## **Collection Description**

### **Administrative History**

Emory College was chartered in 1836 to the Georgia Conference of the Methodist Episcopal Church. The College was an extension of the Georgia Conference Manual Labor School. The first students of the College, freshmen and sophomores, were enrolled in 1838. The Office of the Registrar was responsible for maintaining matriculation records, student grades and attendance, and lists of current and prospective students.

### **Scope and Content Note**

Collection includes matriculation registers, lists of prospective students, grade books, attendance records, and other records of the Emory College Office of the Registrar. Matriculation registers include students names, dates of birth, dates of entry, names of parent or guardian, and hometowns. The collection also includes an index, transcribed onto index cards, of volumes I and II of the matriculation registers.

### **Arrangement Note**

Arranged by record type.

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## Container List

<b>Box</b>	<b>Folder</b>	<b>Content</b>
BV1		Record book, 1889-1895
BV2		Prospective students, 1897-1898
BV3		Mailing list, 1902-1903
BV4		Record of absences, 1912
BV5		Mailing list, 1915
BV6		Record book, 1915-1916
BV7		Matriculation book, volume I, 1838-circa 1878
BV8		Matriculation book, volume II, 1882-1933
BV9		Matriculation book, volume III, 1898-1899 and 1912-1913
BV10		Matriculation book, volume IV, 1934-1945
BV11		Prospective students, 1906-1908
BV12		Freshman and Sophomore grade book, 1890-1906
BV13		Freshman and Sophomore grade book, 1890-1906
BV14		Junior and Senior grade book, 1890-1906
1		Card index to matriculation books, volumes I and II, A-D
2		Card index to matriculation books, volumes I and II, E-Mc
3		Card index to matriculation books, volumes I and II, M-S
4		Card index to matriculation books, volumes I and II, T-Z
5	1	Reports of standing (grades), 1881-1883 and undated

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