Descriptive Summary

Creator: Emory University. Office of the Secretary.
Title: Office of the Secretary records, circa 1980-2000
Call Number: Series No. 146
Extent: 82.75 linear ft. (90 boxes)
Abstract: The collection includes correspondence, subject files, and other records of the Office of the Secretary of Emory University.
Language: Materials entirely in English.

Administrative Information

Restrictions on Access
Special restrictions apply: Unprocessed collection. Collection is closed to research in accordance with Emory University Archives access policy for unprocessed materials.

Terms Governing Use and Reproduction
All requests subject to limitations noted in departmental policies on reproduction.

Citation
[after identification of item(s)], Office of the Secretary records, Emory University Archives, Stuart A. Rose Manuscript, Archives, and Rare Book Library, Emory University.

Processing
Unprocessed.

Collection Description

Administrative History
The Office of the Secretary supports the work of the University Secretary. The University Secretary serves as liaison to various governance bodies at Emory University including the

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**Scope and Content Note**
The collection includes correspondence, subject files, and other records of the Office of the Secretary of Emory University.

**Arrangement Note**
Unprocessed.