Descriptive Summary

Creator: Emory University. Information Technology Division
Title: Information Technology Division audiovisual materials, 1980-1994
Call Number: Series No. 215
Extent: .5 linear ft. (1 box)
Abstract: Audio Visual and administrative records from Emory's Information Technology Division.
Language: Materials entirely in English.

Administrative Information

Restrictions on Access
Special restrictions apply: Researchers must contact MARBL in advance to access audiovisual materials in this collection.

Terms Governing Use and Reproduction
All requests subject to limitations noted in departmental policies on reproduction.

Source
Transfer

Citation
[after identification of item(s)], Information Technology Division audiovisual materials, Emory University Archives, Stuart A. Rose Manuscript, Archives, and Rare Book Library, Emory University.

Processing
Processed by John Bence, 2012.
Collection Description

Administrative History
The Information Technology Division (ITD) was responsible for all services and support relating to the use of information technology in teaching, research, and administration at Emory University. ITD was created in September of 1989, following the creation of a new position of Vice Provost for Information Technology. ITD was created to combine the functions of the Telecommunications Office and the Emory University Computing Center. ITD was reorganized in 2005 as the Office of Information Technology, headed by a Vice President for Information Technology and Chief Information Officer.

Scope and Content Note
The collection contains audiovisual materials from the Emory University Information Technology Division including video recordings of divisional planning sessions and slides used by ITD staff for presentations. It also contains papers documenting the function of the ITD in reports, manuals, promotional material, and newsletters.

Arrangement Note
Arranged in two series: (1) Audio-Visual and (2) Administrative Documents. Audio Visual material arranged by format, then chronologically.

Finding Aid Note
Finding aid available in the repository
Description of Series

Series 2: Administrative Documents, 1989-2002
Series 1
Audio Visual, 1980-1992
Box 1

Video recordings

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<td>1</td>
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<td>The Ghost of Uppergate House: The Emory University Information Technology Division Technical Services Group presents The Ghost of Uppergate House produced by Peter W. Day and Betty's Troop for the Staff Meeting of March 17, 1992 and subsequently polished and extended, VHS cassette, March 17, 1992</td>
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<td>ITD Long Range Planning, version 2, approx. 28m, VHS cassette, 1992 October</td>
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<td>One Year Planning Retreat, VHS cassette, December 7-8, 1992</td>
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<td>One Year Directions For Improvement 1993-1994, VHS cassette, undated</td>
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Slides

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<td>AUUA Talk, Lazer Printer #1,&quot; slides, September 1980</td>
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<td>AUUA Talk, Lazer Printer #2, slides, September 1980</td>
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<tr>
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<td>ISP Talk, Network and Client Talk, slides, undated</td>
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**Series 2**
**Administrative Documents, 1989-2002**
**Box 2**

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