

**EMORY UNIVERSITY. INFORMATION  
TECHNOLOGY DIVISION  
Information Technology Division  
audiovisual materials, 1980-1994**

Emory University  
Emory University Archives  
Stuart A. Rose Manuscript, Archives, and Rare Book Library  
Atlanta, GA 30322  
404-727-6887  
rose.library@emory.edu

---

**Descriptive Summary**

**Creator:** Emory University. Information Technology Division  
**Title:** Information Technology Division audiovisual materials, 1980-1994  
**Call Number:** Series No. 215  
**Extent:** .5 linear ft. (1 box)  
**Abstract:** Audio Visual and administrative records from Emory's Information Technology Division.  
**Language:** Materials entirely in English.

---

**Administrative Information**

**Restrictions on Access**

Special restrictions apply: Researchers must contact MARBL in advance to access audiovisual materials in this collection.

**Terms Governing Use and Reproduction**

All requests subject to limitations noted in departmental policies on reproduction.

**Source**

Transfer

**Citation**

[after identification of item(s)], Information Technology Division audiovisual materials, Emory University Archives, Stuart A. Rose Manuscript, Archives, and Rare Book Library, Emory University.

**Processing**

Processed by John Bence, 2012.

*Emory Libraries provides copies of its finding aids for use only in research and private study. Copies supplied may not be copied for others or otherwise distributed without prior consent of the holding repository.*

## **Collection Description**

### **Administrative History**

The Information Technology Division (ITD) was responsible for all services and support relating to the use of information technology in teaching, research, and administration at Emory University. ITD was created in September of 1989, following the creation of a new position of Vice Provost for Information Technology. ITD was created to combine the functions of the Telecommunications Office and the Emory University Computing Center. ITD was reorganized in 2005 as the Office of Information Technology, headed by a Vice President for Information Technology and Chief Information Officer.

### **Scope and Content Note**

The collection contains audiovisual materials from the Emory University Information Technology Division including video recordings of divisional planning sessions and slides used by ITD staff for presentations. It also contains papers documenting the function of the ITD in reports, manuals, promotional material, and newsletters.

### **Arrangement Note**

Arranged in two series: (1) Audio-Visual and (2) Administrative Documents. Audio Visual material arranged by format, then chronologically.

### **Finding Aid Note**

Finding aid available in the repository

## **Description of Series**

[Series 1: Audio Visual, 1980-1992](#)

[Series 2: Administrative Documents, 1989-2002](#)

**Series 1**  
**Audio Visual, 1980-1992**  
**Box 1**

**Video recordings**

<b>Box</b>	<b>Folder</b>	<b>Content</b>
1		The Ghost of Uppergate House: The Emory University Information Technology Division Technical Services Group presents The Ghost of Uppergate House produced by Peter W. Day and Betty's Troop for the Staff Meeting of March 17, 1992 and subsequently polished and extended, VHS cassette, March 17, 1992
1		ITD Long Range Planning, version 2, approx. 28m, VHS cassette, 1992 October
1		One Year Planning Retreat, VHS cassette, December 7-8, 1992
1		One Year Directions For Improvement 1993-1994, VHS cassette, undated
1		Trip to National Computer Conference 4/17/1975, RCA 10/7 arrives at Uppergate House 9/11/1972, IBM 1410 (basement Uppergate House) June 1966, VHS cassette, undated
1		3 unidentified VHS cassettes, undated

**Slides**

1		Hardware, slides, June 1980
1		AUUA Talk, Lazer Printer #1," slides, September 1980
1		AUUA Talk, Lazer Printer #2, slides, September 1980
1		ISP Talk, Network and Client Talk, slides, undated

**Series 2**  
**Administrative Documents, 1989-2002**  
**Box 2**

<b>Box</b>	<b>Folder</b>	<b>Content</b>
2	1	Administrative
2	2	Handouts, pamphlets, and brochures
2	3	Guide books
2	4	Annual Reports
2	5-6	Reports
2	7	Newsletters

---