

**SOUTHERN ASSOCIATION OF  
COLLEGES AND SCHOOLS.  
Southern Association of Colleges  
and Schools records, 1895-2003**

Emory University  
Stuart A. Rose Manuscript, Archives, and Rare Book Library  
Atlanta, GA 30322  
404-727-6887  
rose.library@emory.edu

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**Descriptive Summary**

**Creator:** Southern Association of Colleges and Schools.  
**Title:** Southern Association of Colleges and Schools records, 1895-2003  
**Call Number:** Manuscript Collection No. 917  
**Extent:** 16.5 linear ft. (29 boxes)  
**Abstract:** Records of the Southern Association of Colleges and Schools including executive committee and board of trustees minutes, reports, programs, and published proceedings.  
**Language:** Materials entirely in English.

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**Administrative Information**

**Restrictions on Access**

Unrestricted access.

**Terms Governing Use and Reproduction**

All requests subject to limitations noted in departmental policies on reproduction.

**Source**

Gift, 2005

**Citation**

[after identification of item(s)], Southern Association of Colleges and Schools records, Stuart A. Rose Manuscript, Archives, and Rare Book Library, Emory University.

**Processing**

Processed by Elizabeth Russey, December 10, 2005.

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## **Collection Description**

### **Biographical Note**

The Southern Association of Colleges and Schools was founded November 6, 1895 in Atlanta, Georgia, under the name The Association of Colleges and Preparatory Schools of the Southern States. Chartered by 6 universities including Duke University, Vanderbilt University, and the University of Mississippi, and 13 secondary schools, the association hoped to pool resources and establish minimum educational standards at member institutions. The association addressed the needs of both white and African American schools before desegregation, though black schools did not become full members of the association until 1957. In 1962 the Association of Colleges and Preparatory Schools of the Southern States became the Southern Association of Colleges and Schools and approved a new constitution. The Southern Association of Colleges and Schools currently maintains four accreditation commissions: the Commission on Secondary and Middle Schools, the Commission on Colleges, the Commission on Elementary and Middle Schools, and the Commission on Occupational Education Institutions.

### **Scope and Content Note**

The collection contains the records of the Southern Association of Colleges and Schools from 1895-2003. The records include Executive Committee and Board of Trustees minutes from 1937-2001, some committee minutes and reports from the Commission on Colleges and the Commission on Occupational Education Institutions, and publications, including the annual meeting program and the Proceedings of the Southern Association of Colleges and Schools from 1895-2003. The records also include copies of published proceedings from the Association of Colleges and Secondary Schools for Negroes from 1935-1955, with some gaps.

### **Arrangement Note**

Organized into four series: (1) Minutes and committees, (2) Reports, (3) Publications, and (4) Writings about SACS.

## **Description of Series**

[Series 1: Minutes and committees, 1937-2001](#)

[Series 2: Reports, 1969-1995](#)

[Series 3: Publications, 1895-2003](#)

[Series 4: Writings about SACS, 1933-1977](#)

**Series 1**  
**Minutes and committees, 1937-2001**  
**Boxes 1 - 11**

**Executive Committee / Board of Trustees**

<b>Box</b>	<b>Folder</b>	<b>Content</b>
1	1	Executive Committee minutes, 1937
1	2	Executive Committee minutes, 1938
1	3	Executive Committee minutes, 1939
1	4	Executive Committee minutes, 1940
1	5	Executive Committee minutes, 1941-1943
1	6	Executive Committee minutes, 1944
1	7	Executive Committee minutes, 1945
1	8	Executive Committee minutes, 1946-1950
1	9	Executive Committee minutes, 1951
1	10	Executive Committee minutes, 1952
1	11	Executive Committee minutes, 1953
1	12	Executive Committee minutes, 1954
1	13	Executive Committee minutes, 1955
1	14	Executive Committee minutes, 1956
1	15	Executive Committee minutes, 1957
1	16	Executive Committee minutes, 1958
1	17	Executive Committee minutes, 1959
1	18	Executive Committee minutes, 1960
2	1	Executive Committee minutes, 1961
2	2	Executive Committee minutes, 1962
2	3	Executive Committee minutes, 1963
2	4	Board of Trustees minutes and meeting of incorporation, 1963
2	5	Board of Trustees minutes, 1964
2	6	Board of Trustees minutes, 1965
2	7	Board of Trustees minutes, 1966
2	8	Board of Trustees minutes, 1967
2	9	Board of Trustees minutes, 1968
2	10	Board of Trustees minutes, 1969
3	1	Board of Trustees minutes, 1970
3	2	Board of Trustees minutes, 1971
3	3	Board of Trustees minutes, 1972 [1 of 2]
3	4	Board of Trustees minutes, 1972 [2 of 2]
4	1	Board of Trustees minutes, 1973
4	2	Board of Trustees minutes, 1974

4	3	Board of Trustees minutes, 1975
5	1	Board of Trustees minutes, 1976
5	2	Board of Trustees minutes, 1977
5	3	Board of Trustees minutes, 1978
5	4	Board of Trustees minutes, 1979
5	5	Board of Trustees minutes, 1980
5	6	Board of Trustees minutes, 1981
5	7	Board of Trustees minutes, 1982
6	1	Board of Trustees minutes, 1983
6	2	Board of Trustees minutes, 1984
6	3	Board of Trustees minutes, 1985
6	4	Board of Trustees minutes, 1986
6	5	Board of Trustees Executive Committee meeting notebook, May 29, 1986
7	1	Board of Trustees meeting notebook, June 25-26, 1986
7	2	Board of Trustees meeting notebook, November 7, 1986
8	1	Board of Trustees meeting notebook, December 6, 1986
8	2	Board of Trustees minutes, 1987
8	3	New Board members orientation, May 21, 1987
8	4	Board of Trustees meeting notebook, June 25, 1987
9	1	Board of Trustees minutes, 1988
9	2	Board of Trustees minutes, 1989
9	3	Board of Trustees minutes, 1990
9	4	Board of Trustees minutes, 1991
9	5	Board of Trustees minutes, 1992
9	6	Board of Trustees minutes, 1993
9	7	Board of Trustees minutes, 1994
9	8	Board of Trustees minutes, 1995
9	10	Board of Trustees minutes, 1996
9	11	Board of Trustees minutes, 1997
9	12	Board of Trustees minutes, 1998
9	13	Board of Trustees minutes, 1999
9	14	Board of Trustees minutes, 2000
9	15	Board of Trustees minutes, 2001

**Other committees**

9	16	Administrative Council minutes, November 19, 1981
9	17	Administrative Council minutes, October 18, 1990
9	18	Administrative Council minutes, November 15, 1990
9	19	Administrative Council minutes, April 15, 1991
9	20	Administrative Council minutes, June 6, 1991

- 10 1 Administrative Council minutes, July 26, 1991
- 10 2 Administrative Council minutes, September 16, 1991
- 10 3 Administrative Council minutes, 1993
- 10 4 Administrative Council minutes, 1994
- 10 5 Administrative Council minutes, 1995
- 10 6 Administrative Council minutes, 1996
- 10 7 Administrative Council minutes, 1997
- 10 8 Annual meeting committee, 1986
- 10 9 Annual meeting committee, 1991
- 10 10 Centennial committee, 1993-1994
- 10 11 Centennial committee, 1994
- 10 12 Commission on Curricular Problems and Research minutes, 1936-1941
- 11 1 Commission on Curricular Problems and Research correspondence and budgets,  
1944-1946
- 11 2 Commission on Occupational Education Institutions, 1990-1994
- 11 3 Committee on Bylaws, 1988
- 11 4 Investment Committee minutes, 1997
- 11 5 Southern Association of Colleges and Schools committee structure and  
membership, 1986-1990
- 11 6 Southern Association of Colleges and Schools committee structure and  
membership, 1991
- 11 7 Southern Association of Colleges and Schools study committee, 1976
- 11 8 Task Force on Planning, September 9-11, 1984

**Series 2**  
**Reports, 1969-1995**  
**Boxes 12 - 17**

**Commission on Colleges**

<b>Box</b>	<b>Folder</b>	<b>Content</b>
12	1	The College Consulting Network, undated
12	2	Public Awareness Plan, undated
12	3	Current Operating Costs of Two-Year Colleges in the South, 1969
12	4	McKelpin, Joseph P. "Toward a Model for Research on the Education of Marginal Black College Students," 1970
12	5	Black Colleges in the South, from Tragedy to Promise, 1971
12	6	Manual for the Institutional Self-Study Program of the Commission on Colleges, 1972
12	7	Technical Institution Accreditation Summary Report, 1972
12	8	Accreditation in Adult and Continuing Education Programs, 1973
12	9	Accreditation of Two-Year Colleges in the South, 1973
12	10	The Continuing Education Unit, 1973
13	1	Manual for the Visiting Committee, 1973
13	2	Standards of the College Delegate Assembly, 1973
13	3	Future Utilization of the Continuing Education Unit, 1974
13	4	Manual for the Institutional Self-Study Program, 1974
13	5	Policies and Procedures, 1974
13	6	Standards of the College Delegate Assembly, 1974
13	7	Educational and General Expenditures of Member Institutions, 1977
13	8	Manual for the Institutional Self-Study Program, 1977
14	1	Standards of the College Delegate Assembly, 1977
14	2	The Continuing Education Unit: Guidelines and Other Information, 1980
14	3	Educational and General Expenditures of Member Institutions, 1980
14	4	Manual for the Visiting Committee, 1980
14	5	Member list, 1980
14	6	Criteria for Accreditation, 1985
14	7	Criteria for Accreditation, 1986
14	8	Resource Manual on Institutional Effectiveness, 1987
14	9	Annual Report, 1988
14	10	Criteria for Accreditation, 1989-1990
14	11	Manual for Accreditation, 1989
14	12	Resource Manual on Institutional Effectiveness, 1989
14	13	Annual Report, 1991

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|----|----|--|
| 14 | 14 | Manual of Normative Information: Education and General Expenditures of Member Institutions, 1991 |
| 14 | 15 | Annual Report, 1994  |
| 14 | 16 | Annual Report, 1997  |
| 14 | 17 | Annual Report, 1999  |
| 14 | 18 | Annual Report, 2000  |
| 14 | 19 | Institutional Directory, 2000  |
| 14 | 20 | Annual Report, 2001  |

### **Commission on Occupational Education Institutions**

- |    |   |   |
|----|---|---|
| 15 | 1 | Automobile Mechanic Training Evaluation Project First Annual Report Executive Summary, 1979 |
| 15 | 2 | Member list, 1979   |
| 15 | 3 | Member list, 1980   |
| 15 | 4 | Member list, 1990   |
| 15 | 5 | Policies and Standards, 1990  |
| 15 | 6 | Policies and Standards, 1991  |

### **Special Activities Committee**

- |    |   |  |
|----|---|--|
| 15 | 7 | A Compendium of Nominated and Selected Programs of the SACS' Recognition for Exemplary Programs in Dropout Retention, 1990                             |
| 15 | 8 | Forum on Issues in Education Report, 1990  |
| 15 | 9 | A Compendium of Nominated and Selected programs of the SACS' Recognition for Exemplary Programs in Dropout Retention and Partnerships, volume II, 1991 |

### **General**

- |    |    |  |
|----|----|--|
| 15 | 10 | Background paper on the Southern Association of Colleges and Schools, undated  |
| 15 | 11 | Trusteeship in SACS, undated   |
| 15 | 12 | The Southern Study: Cooperative Study for the Improvement of Education, 1946   |
| 15 | 13 | List of Past Presidents, Executive Committee, Present Officers, Commission Members, and Committees Appointed for Special Purposes in Recent Years, 1895-1953 |
| 15 | 14 | A Study of the Functions and Organization of SACS Presented to the Executive Committee, June 15, 1960  |
| 15 | 15 | Proposed Revisions in the Constitution of SACS Presented to the Executive Committee, October 3, 1960   |
| 15 | 16 | Proposed Revisions in the Constitution of SACS Presented to the Executive Committee, June 15, 1961   |
| 15 | 17 | SACS Charter and Bylaws, June 20, 1963   |
| 16 | 1  | Recommended Changes in the Bylaws of SACS, 1964  |



- 16 2 Education Improvement Project status report, 1966
- 16 3 Annual Report of the Director, July 1967
- 16 4 Recommendations to the Membership by the Board of Trustees of SACS,  
September 1967
- 16 5 Agnew, Donald, "Seventy-Five Years of Educational Leadership," 1970
- 16 6 Southern Association Self Study summary report, 1973
- 16 7 A Visual Concept for a Proposed Permanent Headquarters of SACS, December  
9, 1979
- 16 8 Proposed 1981-1982 Budget, General Association, SACS, February 17, 1981
- 16 9 Robb, Felix C. "The Association at Eighty-Six," 1981
- 16 10 Financial Policies and Procedures, 1984
- 16 11 Goals and Objectives of SACS, 1986
- 16 12 Trustees Governance Committee Report to the Board, 1987
- 16 13 Financial Policies and Procedures Handbook, 1989
- 17 1 Summary of Feedback on Proposed Changes to the SACS Bylaws, June 13, 1989
- 17 2 Handbook for Officers, 1990
- 17 3 Robb, Felix C. "America's Urgent Agenda: The Twenty-First Century Challenge  
to Vocational Educators," 1990
- 17 4 A Resource Guide for Working with Youth at Risk, volume II, [1991?]
- 17 5 Study of Accreditation of Post-Secondary Vocational, Technical, and Career  
Schools, 1993 [1 of 2]
- 17 6 Study of Accreditation of Post-Secondary Vocational, Technical, and Career  
Schools, 1993 [2 of 2]
- 17 7 Hunter, Susan, "From Generation to Generation: A Century of Service," 1995

**Series 3**  
**Publications, 1895-2003**  
**Boxes 18 - 28**

**Annual meeting program**

<b>Box</b>	<b>Folder</b>	<b>Content</b>
18	1	1946
18	2	1947
18	3	1948
18	4	1951
18	5	1952
18	6	1953
18	7	1954
18	8	1955
18	9	1956
18	10	1957
18	11	1958
18	12	1959
18	13	1968
18	14	1969
18	15	1970
18	16	1971
18	17	1974
18	18	1975
18	19	1979
18	20	1980
18	21	1982
18	22	1983
18	23	1984
18	24	1985
18	25	1986
18	26	1987
18	27	1988
19	1	1989
19	2	1990
19	3	1991
19	4	1992
19	5	1993
19	6	1994
19	7	1995

19	8	1996
19	9	1997
19	10	1998
19	11	1999
19	12	2000
19	13	2001

### **Association of Colleges and Secondary Schools for Negroes**

20	1	Proceedings, 1935
20	2	Proceedings, 1936
20	3	Proceedings, 1937
20	4	Proceedings, 1939
20	5	Proceedings, 1940
20	6	Proceedings: Education and Freedom, 1952
20	7	Proceedings: Next Steps in Public Education in the South, 1953
20	8	Proceedings: Critical Problems in the Education of Negroes in the Southern Region, 1954
20	9	Proceedings: Critical Problems in the Education of Negroes in the Southern Region, 1955

### **Brochures**

21	1	Automobile Mechanic Training Evaluation Project, undated
21	2	Commission on Colleges, undated
21	3	Commission on Colleges, Highlights of a Self-Study of the Self-Study Process, undated
21	4	Commission on Occupational Education Institutions, undated
21	5	The Higher Education Achievement Program, undated
21	6	In Support of Quality Education: A Capital Campaign for SACS, undated
21	7	Southern Association of Colleges and Schools, undated
21	8	Training Excellence Program, undated
21	9	Southern Region Conference on Education Program, December 1965
21	10	Commission on Colleges, 1972
21	11	10th Annual SACS Seminar for Instructional Leaders, June 1981
21	12	Energy and Education: A Conference on Energy Planning, Management, and Conservation for Policy Makers and Executive Administrators, November 1981
21	13	Computer Literacy Management Information Systems and Instructional Development, February 1983
21	14	Issues in Education in the South: A Forum, 1990

### **Newsletters**

21	15	Association Executive Director's Bulletin, 1987-1991
21	16	Commission on Colleges Communiqué, 1993
21	17	News from and for Your Southern Secondary Schools, 1956-1961
21	18	News Shots from the World of Southern Secondary Schools, 1961-1964
21	19	Newsletter, Virginia Committee, 1970
21	20	Proceedings [newsletter], 1964
21	21	Proceedings [newsletter], 1965
21	22	Proceedings [newsletter], 1966
21	23	Proceedings [newsletter], 1967
21	24	Proceedings [newsletter], 1968
21	25	Proceedings [newsletter], 1969
21	26	Proceedings [newsletter], 1970
21	27	Proceedings [newsletter], 1971
21	28	Proceedings [newsletter], 1972
22	1	Proceedings [newsletter], 1973
22	2	Proceedings [newsletter], 1974
22	3	Proceedings [newsletter], 1975
22	4	Proceedings [newsletter], 1976
22	5	Proceedings [newsletter], 1977
22	6	Proceedings [newsletter], 1978
22	7	Proceedings [newsletter], 1979
23	1	Proceedings [newsletter], 1980
23	2	Proceedings [newsletter], 1981
23	3	Proceedings [newsletter], 1982
23	4	Proceedings [newsletter], 1983
23	5	Proceedings [newsletter], 1984
23	6	Proceedings [newsletter], 1985
23	7	Proceedings [newsletter], 1986
23	8	Proceedings [newsletter], 1987
23	9	Proceedings [newsletter], 1988
23	10	Proceedings [newsletter], 2002
23	11	Southern Association Reporter, 1954, 1964

### **Proceedings of the Southern Association of Colleges and Schools**

24	1	1895-1903
24	2	1904-1911
24	3	1912-1915
24	4	1916-1920
24	5	1921
24	6	1922

24	6	1923
24	7	1924
24	8	1925
24	9	1926
24	10	1927
24	11	1928
24	12	1929
24	13	1930
24	14	1931
24	15	1932
24	16	1933
24	17	1934
24	18	1935
24	19	1936
25	1	1937-1938
25	2	1938-1939
25	3	1939-1940
25	4	1940-1941
25	5	1941
25	6	1941-1942
25	7	1942-1943
25	8	1944-1945
25	9	1945-1946
25	10	1947
25	11	1948
25	12	1949
25	13	1950
25	14	1951
25	15	December, 1952
25	16	December, 1953
25	17	1954
25	18	1955
25	19	1956
25	20	1957
25	21	1958
25	22	1959
25	23	"Improving Educational Performance," 1959
26	1	1960
26	2	1961

26	3	"Better Articulation Between High Schools and Colleges," 1961
26	4	1962
26	5	1963
26	6	1964
26	7	1965
26	8	1966
26	9	1967
26	10	1968
26	11	1969
26	12	1970
26	13	1971
26	14	1972
26	15	1973
26	16	1974
26	17	1975
26	18	1976
26	19	1977
26	20	1978
26	21	1979
26	22	1980
27	1	1981
27	2	1982
27	3	1983
27	4	1984
27	5	1985
27	6	1986
27	7	1987-1988
27	8	1988-1989
27	9	1989-1990
27	10	1990-1991
27	11	1991-1992
27	12	1992-1993
27	13	1993-1994
27	14	1994-1995
27	15	1995-1996
27	16	1996-1997
27	17	1997-1998
27	18	1998-1999
28	1	1999-2000

28	2	2000-2001
28	3	2001-2002
28	4	2002-2003

**Series 4**  
**Writings about SACS, 1933-1977**  
**Box 29**

<b>Box</b>	<b>Folder</b>	<b>Content</b>
29	1	Meyer, Alfred M. "A History of the Southern Association of Colleges and Secondary Schools" (dissertation, George Peabody College for Teachers), 1933
29	2	Simpson, Edward Gordon, Jr. "An Assessment of Nontraditional Education among the Collegiate Members of SACS" (dissertation, Virginia Polytechnic Institute and State University), 1977

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