YWCA OF GREATER ATLANTA.
YWCA of Greater Atlanta records,
1901-1979 (bulk 1940-1975)

Emory University
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Descriptive Summary

Creator: YWCA of Greater Atlanta.
Title: YWCA of Greater Atlanta records, 1901-1979 (bulk 1940-1975)
Call Number: Manuscript Collection No. 720
Extent: 89.75 linear feet (171 boxes), 16 oversized bound volumes (OBV), 1 extra oversized papers folder (OP), and AV Masters: .25 (1 box, 1 OP (oversized paper), and CLP (combined LP box))
Abstract: Records of the YWCA of Greater Atlanta including administrative records of area branches, audiovisual materials, and scrapbooks.
Language: Materials entirely in English.

Administrative Information

Restrictions on Access
Collection stored off-site. Researchers must contact the Rose Library in advance to access this collection.

Terms Governing Use and Reproduction
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Source
Gift, 1981, with subsequent additions.
Citation
[after identification of item(s)], YWCA of Greater Atlanta records, Stuart A. Rose Manuscript, Archives, and Rare Book Library, Emory University.

Processing
Processed by Student Manuscript Assistant, July 2003.

Collection Description

Historical Note
Following two years of organization and planning, the Young Women's Christian Association (YWCA) of Atlanta received its charter from the state of Georgia in 1902. In 1912, the local YWCA became a charter member of the YWCA of the USA, and in 1915, the first high school girls' club was organized. To serve the needs of black women and girls, "The Blue Triangle" was formed on September 4, 1919 and shortly thereafter renamed the Phyllis Wheatley Branch. Expanding on its initial role of providing young women a place to live, assisting with learning new skills, promoting better working conditions, and helping with recreation and social life, the YWCA has been involved with employment agencies, camping programs, race relations, school integration, and broader community service.

Scope and Content Note
The collection consists of the records of the YWCA of Greater Atlanta from 1901-1979. The records include statements, invoices, tax and insurance records, and budgets; administrative records including planning documents, handbooks, minutes, reports, correspondence, and memoranda; and general records including printed material, photographs, scrapbooks, films, slides, and sound recordings.

Business, administrative, and general records document the work of the YWCA in Atlanta and of its Phyllis Wheatley Branch. Minutes, reports, and other administrative records are primarily from the Board of Directors, its Executive Committee, and other committees. Fundraising through fashion shows and various kinds of sales is documented as are membership drives and development efforts through the Community Chest and United Way. Topics include social work, camps, Y-teens, and programs for young people about sex education, health, physical education, and recreation. Printed material primarily relates to publicity efforts and to national conventions.

Arrangement Note
Description of Series

Series 1: Greater YWCA of Atlanta records, 1901-1977
  Subseries 1.1: Administrative, 1901-1977
  Subseries 1.2: Boards, committees, departments, 1925-1976
  Subseries 1.3: Financial records, circa 1945-1977
  Subseries 1.4: Programs, activities, education, classes, 1923-1976
  Subseries 1.5: Subject files, 1966-1973
  Subseries 1.6: Printed material, 1941-1975
  Subseries 1.7: Scrapbooks, 1923-1986

Series 2: Central Branch records, 1945-1971
  Subseries 2.1: Administrative, 1946-1971
  Subseries 2.2: Boards, committees, department, 1945-1971
  Subseries 2.3: Financial records, 1959-1960
  Subseries 2.4: Programs, activities, education, classes, 1967-1970

Series 3: Phillis Wheatley Branch records, 1927-1978
  Subseries 3.1: Administrative, 1937-1978
  Subseries 3.2: Boards, committees, departments, 1941-1975
  Subseries 3.3: Financial records, 1928-1976
  Subseries 3.4: Programs, activities, education, classes, 1944-1978
  Subseries 3.5: Subject files, 1952-1964
  Subseries 3.6: Printed material, 1949-1977

Series 4: South Fulton Branch records, 1972-1974
  Subseries 4.1: Administrative, 1973-1974
  Subseries 4.2: Boards, committees, departments, 1972-1975

Series 5: DeKalb Branch records, 1959-1975
  Subseries 5.1: Administrative, 1959-1975
  Subseries 5.2: Boards, committees, departments, 1969-1972
  Subseries 5.3: Financial records, 1974-1976
  Subseries 5.4: Programs, activities, education, classes, 1973

Series 6: Midtown Branch records, 1971-1976
  Subseries 6.1: Administrative, 1971-1975
  Subseries 6.2: Boards, committees, departments, 1972
  Subseries 6.3: Financial records, 1976

Series 7: Audiovisual materials, circa 1940-1974
  Subseries 7.1: Photographs, circa 1940-1973
  Subseries 7.2: Slides, 1954-1974
  Subseries 7.3: Sound recordings, 1965-1970
  Subseries 7.4: Films and video recordings

Series 8: Blueprints, 1951-1971

Series 9: Membership cards, 1940-1980

Series 10: Unprocessed material
Series 1
Greater YWCA of Atlanta records, 1901-1977
Boxes 1-77

Arrangement Note
Organized into seven subseries: (1.1) Administrative; (1.2) Boards, committees, departments; (1.3) Financial records; (1.4) Programs, activities, education, classes; (1.5) Subject files; (1.6) Printed material; and (1.7) Scrapbooks.
Subseries 1.1  
Administrative, 1901-1977  
Boxes 1-44

<table>
<thead>
<tr>
<th>Box</th>
<th>Folder</th>
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<tr>
<td>1</td>
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<td>Annual Meeting Correspondence, 1956</td>
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<td>Annual Meeting, 1965</td>
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<td>Master Files, 1965</td>
</tr>
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<td>Cafeteria, 1967-1968</td>
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<td>List of Board and Committee Members, 1967-1972</td>
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<td>National Association Support, 1962-1971</td>
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<td>Girl Reserve/Y-Teen, 1942-1943, 1947</td>
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<td>Georgia and Alabama Branches, 1953</td>
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<td>National Certification, 1955-1959</td>
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<td>Sale of 72 Edgewood Avenue, 1969-1971</td>
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<td>Haas Grizzard Correspondence Files, 1970</td>
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<td>New Association Camp Construction, 1970</td>
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<td>Atlanta YWCA Personnel Files, 1970-1971</td>
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<td>Staff Notices and News Sheets, 1970-1972, 1976</td>
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<td>Certification, 1970-1973</td>
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<td>Funding Requests, 1971</td>
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<td>Fund Drive, 1971</td>
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<td>Executive Directors Report, 1971</td>
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<td>Special Gifts, 1971</td>
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</tr>
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<td>New Building, 1971</td>
</tr>
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<td>7</td>
<td>8</td>
<td>Association Review, 1971</td>
</tr>
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<td>Master Files, 1971-1972</td>
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<td>Board of Directors Files, 1971-1975</td>
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<td>Government Funding, 1972</td>
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</table>
8 7 MARTA Correspondence and Materials, 1972
8 8 Capital Funds Campaign, 1972
8 9 Architect's Proposal for the New Building, 1972
9 1 Master Files, 1972
9 2 Capital Funds Campaign: Women Divisions Teams, 1972
9 3 Capital Funds Records, 1972-1973
9 4 Insurance, 1972-1974
9 5 Publications, 1972-1974
9 6 Publications, 1972-1976
9 7 UNICEF Finance Forms and Files, 1973
10 1 Budget Proposal, 1973
10 2 Budget Proposal, 1973
10 3 Clerical/Maintenance Staff Evaluations, 1973
10 4 Publications, 1973
10 5 Covington YWCA Project, 1973
10 6 Staff Memos, 1973
10 7 Budget, 1973
10 8 Annual Meeting, 1973
11 1 Master Files, 1973-1974
11 2 Capital Funds-Building, 1973-1976
11 3 Capital Funds Building, 1973-1976
11 4 Correlating Team Meetings, 1974
11 5 T.I.I. Project, 1974
11 6 United Way Staff Pledgers, 1974
11 7 Publications, 1974
11 8 Publications, 1974
11 9 DeKalb Parks, 1974
11 10 Miscellaneous Forms (Robinson-Humphrey), 1974
11 11 Memo/Note Concerning Memorial Fund, 1974
11 12 Miscellaneous Publications, 1974
11 13 Bulland Kinney Architects, 1974
12 1 Program Staff, 1974
12 2 Publications, 1974
12 3 East-Atlanta Project, 1974
12 4 Annual Meeting, 1974
12 5 Insurance, 1974-1975
12 6 Staff Miscellaneous Notes and Notices, 1975
12 7 Miscellaneous Memos, 1975-1976
12 8 Director's Meeting Notes, Forms, Files, 1975-1976
12 9 Miscellaneous DeKalb Center Memos and Files, 1976
13 1 Miscellaneous Administrative Files, n.d.
13 2 Real Estate Records, n.d.
13 3 Miscellaneous Files, n.d.
13 4 YWCA Membership Info Forms, n.d.
13 5 Scrapbook Clippings, n.d.
13 6 Miscellaneous Files, n.d.
13 7 Archival Guidelines for Voluntary Organizations
13 8 Miscellaneous (Robinson-Humphrey Correspondence), n.d.
13 9 Miscellaneous YWCA Meeting Minutes, n.d.
13 10 Miscellaneous Notes-Names and Addresses, n.d.
13 11 Nation Support Information, n.d.
14 1 Real Estate Records, n.d.
14 2 Lewis H. Beck Loan Fund, n.d.

**Affiliated Organizations**
15 1 Southeastern Inter-Council Office, 1947-1948
15 2 Cooperative for American Remittances to Europe, Inc., 1947-1950
15 3 American Red Cross, 1947-1951
15 4 Atlanta Council of Church Women, 1947-1951
15 5 Altrusa Club, 1947-1951
15 6 American Palestine Committee, 1948
15 7 Calendar of Events, 1948-1949, 1952
15 8 Annual Meeting, 1948-1952
15 9 Citizens Crime Prevention Committee, 1949
15 10 Atlanta Urban League, 1949-1950
15 11 Atlanta League of Women Voters, 1949-1954
15 12 Citizens Committee on Displaced Persons, 1950
15 13 Christian Council, 1951
15 14 Camp Highland, 1951-1952
16 1 American Foundation for the Blind, 1954
16 2 Correspondence with Community Chest, 1956-1957
16 3 League of Women Voters, 1960-1965
16 4 Community Chest: By-Laws, 1961-1971
16 5 Atlanta Region Metropolitan Planning Commission, 1962-1967
16 6 Anti-Defamation League, 1963-1965
16 7 Girl-Serving Agencies, 1964-1965, 1973
16 8 Community Chest: Solicitation Policy, 1965-1970
16 9 Community Chest, 1965-1970
16 10 Community Chest, 1965-1971
<table>
<thead>
<tr>
<th>Page</th>
<th>Entry</th>
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<tr>
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**All-Association Committee**

| 21   | 1     | Report, 1949 |
**Association Review**

<table>
<thead>
<tr>
<th>Page</th>
<th>Item</th>
</tr>
</thead>
<tbody>
<tr>
<td>21</td>
<td>2 Supplementary Tool A-3: Participant Attitude Finder, 1971</td>
</tr>
<tr>
<td>21</td>
<td>3 Report to Board of Directors, 1971</td>
</tr>
<tr>
<td>21</td>
<td>4 Supplementary Tool A-4: Integration and Racial Justice, 1971</td>
</tr>
<tr>
<td>21</td>
<td>5 Supplementary Tool A-2: Participant Attitude Finder, 1971</td>
</tr>
<tr>
<td>21</td>
<td>6 Supplementary Tool A-1: Growth of Members, 1971</td>
</tr>
<tr>
<td>21</td>
<td>7 Primary Discussion Tool A: Constitutional Responsibility, 1971</td>
</tr>
<tr>
<td>21</td>
<td>8 Supplementary Tool C-1: Volunteer Leadership, 1971</td>
</tr>
<tr>
<td>21</td>
<td>9 Supplementary Tool C-2: Personnel, 1971</td>
</tr>
<tr>
<td>21</td>
<td>10 Supplementary Tool C-3: Finance, 1971</td>
</tr>
<tr>
<td>21</td>
<td>11 Atlanta Association Review Calendar, n.d.</td>
</tr>
<tr>
<td>22</td>
<td>1 Supplementary Tool B-2: Youth Program Committee, 1971</td>
</tr>
<tr>
<td>22</td>
<td>2 Supplementary Tool B-3: Youth Program-Youth Groups, 1971</td>
</tr>
<tr>
<td>22</td>
<td>3 Supplementary Tool B-4: Young Adult Program, 1971</td>
</tr>
<tr>
<td>22</td>
<td>4 Supplementary Tool B-1: Program Planning Process, 1971</td>
</tr>
<tr>
<td>22</td>
<td>5 Primary Discussion Tool B: Program, 1971</td>
</tr>
<tr>
<td>22</td>
<td>6 Form II-Administrative Report, 1971</td>
</tr>
<tr>
<td>22</td>
<td>7 Form III-Outline for Association Committee Report, 1971</td>
</tr>
<tr>
<td>22</td>
<td>8 Supplementary Tool D-3: Public Relations, 1971</td>
</tr>
<tr>
<td>22</td>
<td>9 Certification Record, 1971</td>
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<tr>
<td>22</td>
<td>10 Supplementary Tool D-2: Community Leader Interview, 1971</td>
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<tr>
<td>22</td>
<td>12 Supplementary Tool C-4: Physical Facilities, 1971</td>
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<td>22</td>
<td>13 Supplementary Tool B-5: Health, Physical Ed, and Recreation, 1971</td>
</tr>
<tr>
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<td>14 Supplementary Form B-6: Camp</td>
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<tr>
<td>22</td>
<td>15 Supplementary Tool B-7: Public Affairs, 1971</td>
</tr>
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<td>16 Primary Discussion Tool C: Administration, 1971</td>
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</table>

**Board of Directors**

<table>
<thead>
<tr>
<th>Page</th>
<th>Item</th>
</tr>
</thead>
<tbody>
<tr>
<td>23</td>
<td>1 Board Minutes, April 1903-September 1907</td>
</tr>
<tr>
<td>23</td>
<td>2 Board Minutes, October 1907-May 1913</td>
</tr>
<tr>
<td>23</td>
<td>3 Board Minutes, Mar 1913-October 1917</td>
</tr>
<tr>
<td>23</td>
<td>4 Board Minutes, November 1917-December 1930</td>
</tr>
<tr>
<td>24</td>
<td>1 Board Minutes, January 1921-January 1926</td>
</tr>
<tr>
<td>24</td>
<td>2 Board Minutes, 1926</td>
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<tr>
<td>24</td>
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<td>5 Board Minutes, 1929</td>
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<td>24</td>
<td>6 Board Minutes, 1930</td>
</tr>
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**Plan and Scope**

<p>| 33  | 1   | Historical Review Reports and Files, 1901-1942, 1951-1966 |
| 33  | 2   | Atlanta YWCA History Review Reports and Files, 1942-1966 |
| 33  | 3   | History and Recreation Plans, 1945-1946 |
| 33  | 4   | Building Plans, 1949-1950 |
| 33  | 5   | Men and Boys YMCA Summary Report, 1956 |
| 33  | 6   | Program Planning in the YWCA Manual, 1956 |
| 33  | 7   | Christian Faith Emphasis Committee, 1959-1960 |
| 33  | 8   | Role of YWCA of Atlanta Files, 1960 |
| 34  | 1   | Racial Integration Proposals and Programs, 1960's |
| 34  | 2   | Case Histories Forms, 1964 |
| 34  | 3   | Pittsburgh Area Proposals to EOA, 1965 |
| 34  | 4   | Miscellaneous Loose Forms, Booklets, Documents, 1965-1966 |
| 34  | 5   | Neighborhood Youth Corps, 1965-1966 |
| 34  | 6   | Neighborhood Youth Corps (EOA) Files, 1965-1967 |
| 34  | 7   | Day Care (EOA) Miscellaneous Files, 1966 |
| 34  | 8   | Georgia Mountains Planning and Development Commission, 1966 |
| 34  | 9   | Thomasville Summer Fun Program Outline, 1966 |
| 34  | 10  | Miscellaneous Meeting, Minutes, Memos, Notes, 1966 |
| 34  | 11  | Anti-Poverty and EOA Neighborhood Youth Program Files, 1966-1967 |
| 34  | 12  | YWCA Files on Objectives, Goals, Guidelines, 1966-1972 |
| 35  | 1   | DeKalb Branch Forms on History, Policies, Procedures, 1967 |
| 35  | 2   | Family Life/Sexual Relationships, 1967 |
| Voluntarism Project Files, 1967 |
| Equal Opportunity Atlanta, 1967 |
| Health Priority Sub-Committee, 1967 |
| Association Cafeteria, 1967-1968 |
| Equal Opportunity Atlanta, 1967-1968 |
| Urban Orientation Center, 1967-1968 |
| Summer Program Evaluations, 1967-1969 |
| Atlanta YWCA History Review Reports and Files, 1967-1971 |
| Miscellaneous EOA Files and Reports, 1968 |
| Equal Opportunity Atlanta Proposals, 1968 |
| Business Office Culture-National YWCA Project Files, 1968 |
| Sex Values Program Files, 1968 |
| Model Cities Home Management Agreements, 1968-1969 |
| EOA Files, 1968-1969 |
| Function and Role of Program Planning Files, 1968-1969 |
| Poverty-Positions, Programs, Objectives, 1968-1969 |
| New Unit Plans and Unit Evaluation, 1968-1969 |
| Miscellaneous Summer 1969 Files, 1969 |
| Minutes From the Meeting on Homeless Women, 1969 |
| Perry Homes Project Files, 1969 |
| Miscellaneous Proposals, 1969 |
| Working Files/Papers for 25th Annual YWCA Convention, 1969 |
| Proposal for DeKalb Branch, 1969 |
| Community Studies Files, 1969 |
| Miscellaneous EOA Files, 1969 |
| Guidelines and Plans for Pilot Project, 1969 |
| Model Home Project Files-Sears Roebuck Foundation, 1969-1970 |
| The President's Council on Youth Opportunity, 1969-1970 |
| Model Cities Home Management Finance Forms, 1969-1971 |
| Progress Report, 1970 |
| Carver Homes, 1970 |
| Article on Parks and Recreation Plans, 1970 |
| EOA Files, 1970 |
| Carver Homes Project Proposal, 1970 |
| Child Development Project Files, 1970 |
| Model Home Center-Sears and Roebuck Files, 1970 |
| Racial Injustice Institutes Info, 1970 |
| Key Action Project Report Files, 1970 |
| EOA Newsletters, 1970 |</p>
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**Reports, Statistics, Lists**

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### Subseries 1.2
### Boards, committees, departments, 1925-1976
### Box 45 - Box 54: folder 4

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50  2 Reports and Statistics, 1974
50  3 Minutes and Reports, 1975-1976
50  4 Minutes, Reports, Statistics, 1976

Membership
50  5 Committee Minutes, 1925-1927
50  6 Committee, 1949
50  7 Rally-Round Files, 1958-1959
50  8 Campaign, 1958-1959
50  9 Campaign, 1959
50 10 Report, 1961-1962
51  1 Contributing Report, 1963
51  2 Meeting, 1965
51  3 Procedures, 1965
51  4 Committee Meetings, 1967-1971
51  6 Branch Participation Statistics, 1970
51  7 Committee Meetings, 1972
52  1 Committee, 1972-1973
52  2 Committee, 1973
52  3 Suggested Goals from April 29th Meeting, 1973
52  4 Branch Membership Statistics, 1973-1975
52  5 Fees and Tallies, 1973-1975
52  6 Branch Membership Reports, 1974-1975
52  7 Branch Membership Reports, 1974-1975

Nominating Committee
53  1 Ballots, 1937-1960
53  2 Memos, 1949-1950, 1953
53  3 Association, 1950-1959
53  4 Total Association Planning Committee, 1953
53  5 Agendas, Reports, Minutes, 1961-1962
53  6 Association, 1968-1971
53  7 Reports and Minutes, 1970-1971
53  8 Reports and Minutes, 1970-1975
54  1 National, 1973
54  2 National, Southern Region, 1974-1975

Program Planning Committee
54  3  Minutes and Reports, 1948-1951

Self-Study
Subseries 1.3
Financial records, circa 1945-1977
Box 54: folder 5 - Box 66: folder 8

Capital Funds Campaign

<table>
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<th>Folder</th>
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<td>7</td>
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</tr>
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<td>8</td>
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Financial Records

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<td>Woodruff Foundation, 1972</td>
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<td>Tractor Purchase and Billing Forms, 1973</td>
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<td>11</td>
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<td>16 Contracts, 1973</td>
<td></td>
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<td>11</td>
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<td>12</td>
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<td>13</td>
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<td>62</td>
<td>16</td>
<td>Monthly Operating Reports, 1973</td>
</tr>
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</tr>
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<td>3</td>
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</tr>
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<td>4</td>
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<td>6</td>
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</tr>
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<td>11</td>
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<td>Greater YWCA Branch Statistics and Reports, 1973-1975</td>
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<td>17</td>
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<td>18</td>
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</tr>
<tr>
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<td>19</td>
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</tr>
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</tr>
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</tr>
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</tr>
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<td>Camp Aquila Invoices, 1974</td>
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<td>9</td>
<td>Edith Shedd and Associates, Billing, 1974</td>
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<td>64</td>
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<td>Select Service and Supply Billing and Orders, 1974</td>
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<td>14</td>
<td>Camp Receipts and Bills, 1975</td>
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<td>Finances, Charges to Center Budget Files, 1975-1976</td>
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<td>3</td>
<td>Camp Aquila Billing and Orders, 1976</td>
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Subseries 1.4
Programs, activities, education, classes, 1923-1976
Box 66: folder 9 - Box 74: folder 7

<table>
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<td>Brochures, Camp Highland, 1923, 1928, 1931, 1962</td>
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<td>Percolation Test Forms and Correspondence, 1969, 1976</td>
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<td>Personnel Contracts, Camp Aquila, 1974</td>
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<td>14</td>
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<td>Rental Publicity Lists and Forms, 1974</td>
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<td>Correspondence, Letters Requesting Donations, 1974-1975</td>
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<td>Metropolitan Atlanta Girls Club Camp, 1975</td>
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<td>Rental Info, Letters, Correspondence, 1976</td>
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<td>Rentals Forms and Contracts, 1976</td>
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**Conferences**

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<tbody>
<tr>
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National Convention Delegate Lists, 1970-1974
Metro Atlanta Community White House Conference, 1971
Atlanta's Comprehensive Child Day Care Program, 1972-1973
26th National Convention YWCA Report, 1973
26th National Convention Publication, 1973
26th National Convention YWCA Workbook, 1973

Programs, Activities, Education, Classes
Guest Book for Special Events, 1926-1927
Young Married Women's Club, 1949-1950
International Club, Miscellaneous Papers, 1954-1957
The International Club, Miscellaneous Files, 1955-1958
Woman of the Year, 1955-1962
Workshop on Integration, 1965
Camp Highland, 1965-1967
Camp Highland, 1967-1969
Camp Highland, 1968-1969
Camp Reports, 1968-1972
Camp Aquila, 1970-1974
Workshops and Training, 1971
Camp Aquila, 1971
Camp Aquila Evaluation Reports, 1972
Young Women Committed to Action, 1972
Martin Luther King, Jr. Celebration, 1973
Young Women Committed to Action Workshop, 1973
Mileage Reports, 1974
Health Education, 1974
Camp Director's Summer Report, 1974
Cultural Exchange, Africa Meetings, 1974
Consumer Education Project Program Proposals, 1974
Churches Home for Girls, 1974
Projected Swimming Program Files- DeKalb, 1974
Board of Directors Retreat, 1975
Soromundi Center, 1976
Camp Aquila Agenda, Budget, Correspondence, Proposal Files, n.d.
Camp Committee Minutes, Agendas, Notes, Correspondence, n.d.

Special Events
Camp Aquila Dedication, 1970
74    7    Special Events Files, 1972
Subseries 1.5
Subject files, 1966-1973
Box 74: folders 8-13

<table>
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## Subseries 1.6
### Printed material, 1941-1975
### Boxes 75-77

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### YWCA Magazines

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Subseries 1.7
Scrapbooks, 1923-1986
OBV 1-OBV 15; Box 164

Newspaper clippings

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Thematic

| OBV13 | Camp Aquila (unbound), [1970] |
| OBV12 | Camp Aquila Education, October 18, 1970 |
| OBV13 | Camp Aquila, Ida Prather Lodge groundbreaking, November 22, 1975 |
| OBV13 | Camp Highland, 1920s |
| OBV14 | Camp Highland, [1950s-1970s] |
| OBV14 | Delta Club, 1952-1953 |
| OBV15 | "Hello, Mr. & Mrs. Atlanta, green, promotion for new building, [ca. 1948] |
| OBV15 | Membership Meeting Album, November 8, 1973 |
| OBV15 | Phyllis Wheatley, photographs, [ca. 1940s-1950s] |
| OBV15 | Promotional printed materials, looseleaf binder, 1959-1961 |
| OBV16 | Unfinished, [1940s] |

Phyllis Wheatley photographs [in original bundles]

<p>| 164 | 1 | Adult Basketball League [1] |
| 164 | 2 | Adult Basketball League [2] |
| 164 | 3 | Adult Seminar |
| 164 | 4 | Annual Dinner |
| 164 | 5 | Craft Exhibit Seminar Program |</p>
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Series 2
Central Branch records, 1945-1971
Box 78

Arrangement Note
Organized into four subseries: (2.1) Administrative; (2.2) Boards, committees, departments; (2.3) Financial records; and (2.4) Programs, activities, education, classes.
Subseries 2.1
Administrative, 1946-1971
Box 78: folders 1-7

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Subseries 2.2  
Boards, committees, department, 1945-1971  
Box 78: folders 8-10

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### Subseries 2.3
#### Financial records, 1959-1960
**Box 78: folder 11**

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### Subseries 2.4
Programs, activities, education, classes, 1967-1970
Box 78: folders 12-16

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Series 3
Phillis Wheatley Branch records, 1927-1978
Boxes 79-151

Arrangement Note
Organized into six subseries: (3.1) Administrative; (3.2) Boards, committees, departments; (3.3) Financial records; (3.4) Programs, activities, education, classes; (3.5) Subject files; and (3.6) Printed material.
### Subseries 3.1
#### Administrative, 1937-1978
##### Box 79 - Box 108: folder 6

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81 6 Annual Meeting, 1952
81 7 Requisitions and Receipts, 1952
81 8 Schedules (payroll), 1952
81 9 Staff-Time Study, 1952
81 10 Staff Meetings (minutes), 1952
81 11 Annual Statistical Report, 1952
81 12 Staff Notes-Schedules, Requests, etc., 1952
81 13 Committee Lists, 1952-1953
81 14 Annual National Narrative Reports, 1952-1953
81 15 Staff Meetings, 1952-1953
81 16 Staff Meetings-Minutes, 1952-1953
81 17 Annual Narrative Reports, 1952-1953
81 19 Monthly Narrative Reports, 1952-1954
81 20 Self-Study: Basic Standards, 1952-1955
81 21 Monthly Narrative and Statistical Reports, 1953
82 1 Executive Directors Conference, 1953
82 2 Ballots, 1953
82 3 Insurance, 1953
82 4 Publications, 1953
82 5 Committee Lists, 1953
82 6 Monthly Statistical Reports, 1953
82 7 Master Files, 1953
82 8 Programs, 1953
82 9 Annual Meeting, 1953
82 10 Requisitions and Receipts, 1953
82 11 Annual Narrative Reports, 1953-1954
82 12 Calendars, 1953-1954
82 13 Schedules, 1953-1954
82 14 Committee Lists, 1953-1954
82 15 Miscellaneous Statistics, 1953-1956
82 16 Master Files, 1954
83 1 Annual Meeting, 1954
83 2 Requisitions, 1954
83 3 Interracial Progress, 1954
83 4 Receipts, 1954
83 5 Annual Dinner Meeting, 1954
83 6 Receipts, 1954
83 7 Monthly Narrative Reports, 1954
<table>
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97 5  Community Chest, 1960-1961
97 6  Atlanta University School of Social Work, 1960-1961
97 7  U.S.O, 1960-1961
97 8  Atlanta Urban League, 1960-1961
97 9  National Association of Social Workers, 1960-1962
97 10 Community Chest, 1960-1963
97 11 Atlanta Department of Urban Renewal, 1961
97 12 Atlanta Parks and Recreation Department, 1961
97 13 Atlanta School of Business, 1961
97 14 United Appeal, 1962
97 15 Community Chest, 1963-1964
97 16 United Church Women of Atlanta, 1963-1965
97 17 Community Chest, 1964-1965
98 1  Publications, 1965
98 2  Channels, 1965-1966
98 3  Community Chest, 1971-1974
98 4  John F. Kennedy Community Center Files, 1972
98 5  Georgia State University, 1975

Correspondence Files (Executive Director and mixed)
98 6  Board Candidate and Committee, 1944-1945, 1948-1954
98 7  Executive Director, 1949
98 8  National Board, 1950-1952
98 9  Executive Director, 1951
98 10 Outstanding Accounts Receivable, 1952
98 11 Miscellaneous Correspondence Files, 1952
99 1  Executive Director, 1952
99 2  Miscellaneous Correspondence Files, 1952-1953
99 3  Executive Director, 1953
99 4  National Board, 1952-1956
99 5  Miscellaneous Correspondence Files, 1953
99 6  Executive Director, 1953-1955
99 7  Miscellaneous Correspondence Files, 1954
99 8  Inter-Office, 1954
99 9  National Board, 1954-1955
99 10 Regional, 1955
99 11 Miscellaneous Correspondence Files, 1955-1956
99 12 Executive Director, 1955-1956
99 13 National Board, 1955-1956
99 14 Executive Director, 1956-1957
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**Master Files (Committee and Branch)**

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<td>4</td>
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<td>Report on Activity Fees in Community YWCAs, 1958</td>
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<td>3</td>
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<td>4</td>
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**Personnel**
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</tr>
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<td>8</td>
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105  12  Evaluations and Work to be Completed, 1954-1957
105  13  Evaluations, 1955
105  14  Recruiting, 1955
105  15  Job Descriptions, 1955, 1957
105  16  Correspondence, 1955-1957
105  17  Reprints and Study Material, 1955-1957
106  1  Evaluations, 1955-1956
106  2  Staff-Job Loads, 1956
106  3  Joint Sub-Committee, 1956
106  4  Recruiting, 1956
106  5  Miscellaneous Files, 1956-1957
106  6  Evaluations, 1956-1957
106  7  Recruiting, 1956-1957
106  8  Evaluations, 1956-1957
106  9  Job Descriptions, 1956-1957
106  10  Job Descriptions, 1956-1958
106  11  Timesheets, 1957
106  12  Evaluations, 1957
106  13  Job Descriptions, 1957
106  14  Miscellaneous Files, 1957-1958
106  15  Miscellaneous Files, 1957-1958
106  16  Applications for Employment, 1957-1958
106  17  Policies and Guides, 1957-1958
106  18  Recruiting, 1957-1958
107  1  Payroll, 1958
107  2  Evaluations, 1958
107  3  Papers from National, 1958
107  4  Applications for Employment, 1958
107  5  Correspondence, 1958-1959
107  6  Job Descriptions, 1958-1959, 1961
107  7  Applications, 1958-1960
107  8  Evaluations, 1959
107  9  Recruiting, 1959
107  10  YWCA Recruiting, 1959
107  11  Program Staff Evaluations, 1959-1960
107  12  Evaluations, Non-Program Staff, 1959-1960
107  13  Evaluations (Individual), 1959-1960
107  14  Applications for Employment, 1959-1961
107  15  Staff-Orientation, 1960
Plan and Scope
107  16  Staff-Joint, 1960-1961
107  17  Recruiting, 1961
107  18  Fisher, Geraldine, 1963-1964
107  19  Policies, 1965
107  20  Miscellaneous Files, 1966

Reports, Statistics, Lists
108  1  Miscellaneous Reports, 1954
108  2  Statistic Reports, 1955
108  3  Atlanta University Student Unit Reports, 1956
108  4  Reports to Board of Directors, 1957-1958
108  6  Phyllis Wheatley Branch Statistics and Reports, 1971
**Subseries 3.2**  
**Boards, committees, departments, 1941-1975**  
**Box 108: folder 7 - Box 132: folder 11**

**Administration Committee**

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Correspondence-Committee, 1958, 1960
Minutes, 1960
Setting-Up Conference, 1960-1961
Miscellaneous Files, 1961
Miscellaneous Files, 1961
Minutes, 1961-1963
Miscellaneous Files, 1962
Minutes, 1963, 1965
Miscellaneous Files, 1963-1964
Miscellaneous Files, 1963-1965
Miscellaneous Files, 1969-1970
Miscellaneous Files, 1971-1975
Miscellaneous Files, 1972-1973
Miscellaneous Files, 1973-1975
Committee of Management, 1945-1946
Committee of Management, 1948
Public Affairs, 1950-1951
Extension Committee, 1952-1953
Business, Professional, and Industrial, 1953
Constitution and Bylaws-Constution Revision Committee, 1953
Constitution and Bylaws-Constution Revision Committee, 1954
Centennial Committee, 1954
Annual Dinner-Annual Meeting Planning Committee, 1954
Young Adult Committee, 1955
National YWCA Week, 1955
Extension Committee, 1956
Annual Meeting Files, 1956-1957
Miscellaneous Nominating Committee Files, 1956-1962
Extension Committee, 1957
Finance, 1961
50th Annual Membership Enrollment Awards Banquet Program, 1972
Miscellaneous Public Affairs Committee Files, n.d.
Letters Regarding Building Campaign, 1943-1950
Ground Breaking, 1949
Minutes and Records, 1949-1950
New Building Specifications and Contracts, 1949-1950
<table>
<thead>
<tr>
<th>Page</th>
<th>Item</th>
<th>Description</th>
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<tbody>
<tr>
<td>112</td>
<td>16</td>
<td>Central Expansion Program, 1972</td>
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</tr>
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</tr>
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<td>4</td>
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<td>5</td>
<td>Grounds-Landscaping, 1954</td>
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<td>6</td>
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</tr>
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<td>7</td>
<td>Building and Grounds, 1955</td>
</tr>
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<td>113</td>
<td>8</td>
<td>Renovations, 1955</td>
</tr>
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<td>9</td>
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</tr>
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<td>113</td>
<td>15</td>
<td>Rules and Regulations, 1956</td>
</tr>
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</tr>
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</tr>
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<td>7</td>
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<td>9</td>
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</tr>
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<td>2</td>
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</tr>
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<td>3</td>
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115 4 Residence Committee, 1974
115 5 Residence Committee, 1974
115 6 Residence Committee, 1974
115 7 Residence Committee, 1974
115 1 Residence Committee, 1974
115 2 Residence Committee, 1974
115 3 Residence Committee, 1974
115 4 Residence Committee, 1974
116 5 Correspondence-Residence Inquiries, 1974
116 6 Residence Committee-Memo to Residents, 1974
116 7 Residence Committee-Notebook, 1974
116 8 Residence Committee—Publicity, 1974
116 9 Residence Committee-Staff Job Descriptions, 1975
116 10 Residence Committee, 1975
116 11 Residence Committee, 1975

Facilities
116 12 Rental of 218 Boulevard N.E., 1941-1947
116 13 Building Fund, 1946-1951
117 1 Dedication of New Building, 1950
117 2 Building Fund, 1951
117 3 Building Fund, 1951-1952
117 4 Building Inspection, 1957
117 5 Furniture Inventory, 1977

Finance and Property Committee
117 6 Minutes, 1949-1950
117 7 Miscellaneous Files, 1950-1951
117 8 Miscellaneous Files, 1952
117 9 Minutes, 1952
117 10 Statements and Notes, 1952
117 11 Miscellaneous Files, 1953

Finance Committee
117 12 Minutes, 1953
117 13 Miscellaneous Files, 1954
117 14 Miscellaneous Files, 1954
117 15 Miscellaneous Files, 1955-1956
117 16 Miscellaneous Files, 1956-1957
117 17 Minutes, 1957-1959
117 18   Miscellaneous Files, 1958-1959
117 19   Monthly Reports,
118  1   Endowments and Reserves, 1961-1966
118  2   Ketchum, Inc. Fund office, 1969-1979

Food Service
118  3   Reports, 1951
118  4   Department, 1951-1952
118  5   Department, 1951-1952
118  6   Miscellaneous Files, 1951-1953
118  7   Miscellaneous Files, 1953
118  8   Miscellaneous Files, 1955
118  9   January, 1955
118 10   February, 1955
118 11   March, 1955
118 12   April, 1955
118 13   May, 2000
118 14   June, 1955
118 15   October, 1955
118 16   Recipes, 1955
118 17   Miscellaneous Files, 1957-1958
118 18   Miscellaneous Files, 1959
118 19   Miscellaneous Files, 1959-1960

House and Room Registry Committee
119  1   Room Rent Reports, 1950
119  2   Room Applications, 1950-1952
119  3   Rent Reports, 1951-1952
119  4   Miscellaneous Files, 1952
119  5   Dormitory, 1952
119  6   Dormitory Reports, 1952
119  7   Rent Reports, 1952
119  8   Dormitory Inventories, 1953
119  9   Dormitory Reports, 1953
119 10   Dormitory Reports, 1953
119 11   Miscellaneous Files, 1954
119 12   Residence Report, 1955
119 13   Dormitory Policies, 1955

Leadership Development
<table>
<thead>
<tr>
<th>Page</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>119</td>
<td>Life is Commitment, 1955</td>
</tr>
<tr>
<td>119</td>
<td>Membership</td>
</tr>
<tr>
<td>119</td>
<td>Campaign, 1945</td>
</tr>
<tr>
<td>119</td>
<td>Campaign, 1948</td>
</tr>
<tr>
<td>119</td>
<td>Material, 1949</td>
</tr>
<tr>
<td>119</td>
<td>Membership Campaign, 1949</td>
</tr>
<tr>
<td>119</td>
<td>Drive, 1950</td>
</tr>
<tr>
<td>119</td>
<td>List, 1950</td>
</tr>
<tr>
<td>119</td>
<td>Annual Campaign Reports, 1950-1951</td>
</tr>
<tr>
<td>120</td>
<td>Committee, 1950-1951</td>
</tr>
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<td>Campaign, 1951</td>
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<tr>
<td>120</td>
<td>Minutes, 1951</td>
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<td>Campaigns, 1952</td>
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<td>Drive, 1953</td>
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<td>Drive Material, 1953</td>
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<tr>
<td>120</td>
<td>Campaign Lists, 1954</td>
</tr>
<tr>
<td>120</td>
<td>Committee, 1954</td>
</tr>
<tr>
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<tr>
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<td>Life Members, 1954</td>
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<tr>
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<td>Drive, 1954</td>
</tr>
<tr>
<td>120</td>
<td>Drive Agendas, 1954</td>
</tr>
<tr>
<td>120</td>
<td>Drive-Centennial Correspondence, 1954</td>
</tr>
<tr>
<td>120</td>
<td>Drive-Centennial-Vacation Contest, 1954</td>
</tr>
<tr>
<td>121</td>
<td>Drive Material, 1954</td>
</tr>
<tr>
<td>121</td>
<td>Drive-Men's Committee, 1954</td>
</tr>
<tr>
<td>121</td>
<td>Drive-Open House Registration, 1954</td>
</tr>
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<td>121</td>
<td>Drive Reports, 1954</td>
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<tr>
<td>121</td>
<td>Electors, 1954</td>
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<td>Program Materials, 1954</td>
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<td>Reports, 1954</td>
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<td>Sustaining-Male-Associates, 1954</td>
</tr>
<tr>
<td>121</td>
<td>Forms, 1954</td>
</tr>
<tr>
<td>Page</td>
<td>Item</td>
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<td>61</td>
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<td>26</td>
</tr>
<tr>
<td>62</td>
<td>27</td>
</tr>
</tbody>
</table>
123  12  Campaign Appraisals, 1958
123  13  Campaign Drive, Sustaining, 1958
123  14  Committee, 1958
123  15  Drive, 1958
123  16  Enrollment Materials, 1958
123  17  Enrollment, Organization-Popular Phase, 1958
123  18  Enrollment Preparation, 1958
123  19  Enrollment Workers List, 1958
123  20  Lists, 1958
123  21  Drive Correspondence, 1958-1959
124  1   Advance Phase Men's Section, 1959
124  2   Campaign Changes on Workers Lists, 1959
124  3   Enrollment, School Section, 1959
124  4   Enrollment, Workers Agreement, 1959
124  5   Enrollment Correspondence, 1959-1960
124  6   38th Enrollment Final Report, 1960
124  7   Enrollment Reports, 1960
124  8   Popular Phase Workers Agreements, 1960
124  9   Enrollment Advance Section, 1960-1961
124 10   Campaign Reports, 1961
124 11   Enrollment Agendas, 1961
124 12   Enrollment Analysis Sheets, 1961
124 13   Enrollment Drive Kick Off Dinner, 1961
124 14   Enrollment Schools Section, 1961
124 15   Enrollment, Staff Reports, 1961
124 16   Drive-Advance Phase-Men's Dinner, 1961
125  1   Popular Phase Renewals, 1961
125  2   40th Enrollment, 1962
125  3   Committee, 1962
125  4   Enrollment Organization, 1962
125  5   Popular Phase, 1962
125  6   Correspondence, 1962-1963
125  7   41st Enrollment-Advance Phase Agendas, 1963
125  8   41st Enrollment-Advance Phase-Setting Up Materials, 1963
125  9   41st Enrollment-Advance Phase-Workers and Prospects, 1963
125 10   41st Enrollment-All Phases, 1963
125 11   41st Enrollment Auditors, 1963
125 12   41st Enrollment, "Closing Reports", 1963
125 13   41st Enrollment Correspondence, 1963
<table>
<thead>
<tr>
<th></th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>125</td>
<td>14 41st Enrollment Drive Evaluations, 1963</td>
</tr>
<tr>
<td>125</td>
<td>15 41st Enrollment-Initial Phase, 1963</td>
</tr>
<tr>
<td>125</td>
<td>16 41st Enrollment-Newspaper Articles, 1963</td>
</tr>
<tr>
<td>125</td>
<td>17 41st Enrollment Official Reports, 1963</td>
</tr>
<tr>
<td>125</td>
<td>18 41st Enrollment, Popular Phase Agendas, 1963</td>
</tr>
<tr>
<td>125</td>
<td>19 41st Enrollment, Popular Phase Analysis, 1963</td>
</tr>
<tr>
<td>125</td>
<td>20 41st Enrollment-Popular Phase Attendance Sheets, 1963</td>
</tr>
<tr>
<td>125</td>
<td>21 41st Enrollment-Popular Phase Awards, 1963</td>
</tr>
<tr>
<td>125</td>
<td>22 41st Enrollment-Popular Phase Correspondence, 1963</td>
</tr>
<tr>
<td>125</td>
<td>23 41st Enrollment-Popular Phase Memoranda, 1963</td>
</tr>
<tr>
<td>125</td>
<td>24 41st Enrollment-Popular Phase Official Reports, 1963</td>
</tr>
<tr>
<td>125</td>
<td>25 41st Enrollment-Popular Phase Publicity-Newspaper, 1963</td>
</tr>
<tr>
<td>125</td>
<td>26 41st Enrollment-Workers and Prospects Lists-Popular, 1963</td>
</tr>
<tr>
<td>125</td>
<td>27 Advance Initial Phase List, 1963</td>
</tr>
<tr>
<td>125</td>
<td>28 Committee, 1963</td>
</tr>
<tr>
<td>125</td>
<td>29 Correspondence, 1963</td>
</tr>
<tr>
<td>125</td>
<td>30 Correspondence Committee, 1963</td>
</tr>
<tr>
<td>125</td>
<td>31 Enrollment Drive Prizes, 1963</td>
</tr>
<tr>
<td>125</td>
<td>32 Enrollment Prizes, 1963</td>
</tr>
<tr>
<td>125</td>
<td>33 Forms Sustaining Phase, 1963-1964</td>
</tr>
<tr>
<td>125</td>
<td>34 Initial Phase, 1963-1964</td>
</tr>
<tr>
<td>126</td>
<td>1 42nd Enrollment-Agendas-Popular Phase, 1964</td>
</tr>
<tr>
<td>126</td>
<td>2 42nd Enrollment-Agendas-Sustaining Phase, 1964</td>
</tr>
<tr>
<td>126</td>
<td>3 42nd Enrollment Attendance Sheets, 1964</td>
</tr>
<tr>
<td>126</td>
<td>4 42nd Enrollment-Awards, 1964</td>
</tr>
<tr>
<td>126</td>
<td>5 42nd Enrollment-Newspaper Articles, 1964</td>
</tr>
<tr>
<td>126</td>
<td>6 42nd Enrollment Official Reports, 1964</td>
</tr>
<tr>
<td>126</td>
<td>7 42nd Enrollment-Popular Phase Correspondence, 1964</td>
</tr>
<tr>
<td>126</td>
<td>8 42nd Enrollment Publicity, 1964</td>
</tr>
<tr>
<td>126</td>
<td>9 42nd Enrollment-Sustaining Phase Correspondence, 1964</td>
</tr>
<tr>
<td>126</td>
<td>10 42nd Enrollment-Sustaining Phase Memoranda, 1964</td>
</tr>
<tr>
<td>126</td>
<td>11 42nd Enrollment-Sustaining Phase Organization, 1964</td>
</tr>
<tr>
<td>126</td>
<td>12 42nd Enrollment Sustaining Phase Production Sheets, 1964</td>
</tr>
<tr>
<td>126</td>
<td>13 42nd Enrollment-Sustaining-Staff Aide Reports, 1964</td>
</tr>
<tr>
<td>126</td>
<td>14 42nd Enrollment-Sustaining Phase Workers, 1964</td>
</tr>
<tr>
<td>126</td>
<td>15 42nd Enrollment-Workers, 1964</td>
</tr>
<tr>
<td>126</td>
<td>16 Staff Telephone Contacts, 1964</td>
</tr>
<tr>
<td>126</td>
<td>17 Telethon, 1964</td>
</tr>
<tr>
<td>126</td>
<td>18 Agendas-Popular Phase, 1964-1965</td>
</tr>
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**Music Committee**

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<th>127</th>
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<th>Miscellaneous Files, 1954</th>
</tr>
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<tbody>
<tr>
<td>127</td>
<td>9</td>
<td>Miscellaneous Files, 1955</td>
</tr>
<tr>
<td>127</td>
<td>10</td>
<td>Music and Song Sheets, 1955</td>
</tr>
<tr>
<td>127</td>
<td>11</td>
<td>Miscellaneous Files, 1957</td>
</tr>
<tr>
<td>127</td>
<td>12</td>
<td>Miscellaneous Files, 1958</td>
</tr>
<tr>
<td>127</td>
<td>13</td>
<td>Song Sheets, 1958</td>
</tr>
<tr>
<td>127</td>
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**Neighborhood Meeting Planning Committee**

<table>
<thead>
<tr>
<th>127</th>
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<th>Miscellaneous Files, 1952-1953</th>
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<tbody>
<tr>
<td>127</td>
<td>16</td>
<td>Miscellaneous Files, 1956</td>
</tr>
<tr>
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<td>17</td>
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</tr>
<tr>
<td>127</td>
<td>18</td>
<td>Miscellaneous Files, 1959</td>
</tr>
</tbody>
</table>

64
127 19  Miscellaneous Files, 1959

**Nominating Committee**
127 20  Miscellaneous Files, 1953
127 21  Miscellaneous Files, 1953-1954
127 22  Miscellaneous Files, 1954-1955
127 23  Miscellaneous Files, 1955-1956
128 1   Miscellaneous Files, 1956-1958
128 2   Miscellaneous Files, 1958-1960
128 4   Association, 1960-1968

**Planning Committees (Executive and Program)**
128 5   Statement of Departmental Policy, 1951
128 6   Executive Planning Committee, 1951-1952
128 7   Program Planning Committee, 1954
128 8   Program Planning Committee, 1954
128 9   Program Planning Committee Emphases, 1954-1957
128 10  Program Planning Committee, 1957
128 11  Program Planning Committee, 1957-1958
128 12  Program Planning Committee, 1957-1958
128 13  Program Planning Committee Calendar, 1958

**Public Affairs Committee**
128 14  National, 1952
128 15  Miscellaneous Files, 1953-1955
128 16  Miscellaneous Files, 1954
129 1   Miscellaneous Files, 1954
129 2   Action Service, 1954
129 3   National Integration, 1954
129 4   Voting Machine Project, 1954
129 5   Miscellaneous Files, 1955
129 6   Action Service, 1955
129 7   National Newsletter, 1955
129 8   Miscellaneous Files, 1955-1956
129 9   National, 1956
129 10  Registration Project, 1956
129 11  Miscellaneous Files, 1956-1957
129 12  Materials, 1956-1957
129 13  Miscellaneous Files, 1957-1959
Committees Seminar, 1958
National Newsletter, 1958
Miscellaneous Files, 1958-1959
Newsletter-National Board, 1960
Minutes, 1969, 1972-1973
Miscellaneous Files, 1972

Public Policy Committee
Miscellaneous Files, 1972-1973
Miscellaneous Files, 1972
Miscellaneous Files, 1973
Miscellaneous Files, 1973
Miscellaneous Files, 1973-1974
Miscellaneous Files, 1974

Public Relations
National YWCA Week, 1952
Harvest Tea Guest Book, 1961
News Releases, 1961-1962
Miscellaneous Files, 1961-1962
Basic Standards, 1961-1964
Committees, 1963-1964
National YWCA Week, 1964-1965
Correspondence, 1965-1966
New Releases, 1965-1966
Newspaper, 1966-1967
Committee Minutes, 1967-1971
Miscellaneous Files, 1971
Miscellaneous Files, 1972

Publicity Committee
News Clippings, 1950
Radio Scripts, 1950
News Articles, 1953
Miscellaneous Files, 1954
Miscellaneous Files, 1954
Miscellaneous Files, 1956
Miscellaneous Files, 1957
Health and Adult Education, 1957
<table>
<thead>
<tr>
<th>Page</th>
<th>Number</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>131</td>
<td>9</td>
<td>News Releases, 1957-1958</td>
</tr>
<tr>
<td>131</td>
<td>10</td>
<td>Samples, 1957-1959</td>
</tr>
<tr>
<td>131</td>
<td>11</td>
<td>Miscellaneous Files, 1958</td>
</tr>
<tr>
<td>131</td>
<td>12</td>
<td>Radio, 1958</td>
</tr>
<tr>
<td>131</td>
<td>13</td>
<td>Miscellaneous Files, 1958-1959</td>
</tr>
<tr>
<td>131</td>
<td>15</td>
<td>Promotion Booklets, 1961</td>
</tr>
<tr>
<td>131</td>
<td>16</td>
<td>Correspondence Committee, 1961-1962</td>
</tr>
<tr>
<td>131</td>
<td>17</td>
<td>Sample Programs, 1961-1962</td>
</tr>
<tr>
<td>131</td>
<td>18</td>
<td>Samples, 1961-1962</td>
</tr>
<tr>
<td>131</td>
<td>19</td>
<td>Radio, 1962</td>
</tr>
<tr>
<td>131</td>
<td>20</td>
<td>News Releases, 1962-1963</td>
</tr>
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<td>131</td>
<td>21</td>
<td>Paid Ads, 1962-1963</td>
</tr>
<tr>
<td>131</td>
<td>22</td>
<td>Samples, 1962-1965</td>
</tr>
<tr>
<td>131</td>
<td>23</td>
<td>Newspaper, 1964</td>
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<td>131</td>
<td>24</td>
<td>News Releases, 1964</td>
</tr>
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<td>131</td>
<td>25</td>
<td>News Releases, 1964-1965</td>
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</table>

**Religious Education Committee**

<table>
<thead>
<tr>
<th>Page</th>
<th>Number</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>131</td>
<td>26</td>
<td>World Fellowship, 1950-1952</td>
</tr>
<tr>
<td>131</td>
<td>27</td>
<td>Minutes, 1952</td>
</tr>
<tr>
<td>131</td>
<td>28</td>
<td>World Fellowship, 1953</td>
</tr>
<tr>
<td>131</td>
<td>29</td>
<td>World Fellowship, 1953, 1955</td>
</tr>
<tr>
<td>131</td>
<td>30</td>
<td>World Fellowship, 1954</td>
</tr>
<tr>
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<td>31</td>
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</tr>
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**Self-Study**

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**Volunteer Leadership Committee**

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Subseries 3.3
Financial records, 1928-1976
Box 132: folder 12 - Box 138: folder 2

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136 1 Centennial Fund, 1954-1955
136 2 Refunds, 1954-1955
136 3 Deposits, Slips, Invoices, and Petty Cash, 1955
136 4 Budget, 1955
136 5 Tax Schedule Records, 1955
136 6 Invoices, 1955
136 7 Tax Schedules, 1955
136 8 Budget, 1955
136 9 Hospitality Fund, 1955
136 10 Statements and Invoices, 1955-1957
136 11 Petty Cash Files, 1955-1961
136 12 Deposit Sheets, 1955-1968
136 13 Invoices, 1956
137 1 Budget, 1956
137 2 Deposit Slips, Petty Cash, Invoices, 1956
137 3 Budget-Y-Teens, 1956
137 4 Budget, 1957
137 5 Miscellaneous Deposit Slips, Invoices, Budget Files, 1959-1961
137 6 Budget, 1960
137 7 Deposit Sheets, 1961-1965
137 8 Budget, 1962
137 9 Income and Expenditures, 1964
137 10 Budget, 1965
137 11 Year End Audit, 1965, 1967
137 12 Deposit Sheets, 1965-1967
138 1 Budget Files and Forms, 1976
138 2 Miscellaneous Business Administration Committee Files, n.d.

70
Subseries 3.4
Programs, activities, education, classes, 1944-1978
Box 138: folder 3 - Box 148: folder 12

Adult Education

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### Health Education

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**Young Adult**

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Subseries 3.5
Subject files, 1952-1964
Box 148: folder 13 - Box 149: folder 5

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Box 149: folder 6 - Box 151

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Series 4
South Fulton Branch records, 1972-1974
Box 152

Arrangement Note
Organized into two subseries: (4.1) Administrative; and (4.2) Boards, committees, departments.
Subseries 4.1  
Administrative, 1973-1974  
Box 152: folder 1-2

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Subseries 4.2
Boards, committees, departments, 1972-1975
Box 152: folders 3-7

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Series 5
DeKalb Branch records, 1959-1975
Boxes 153-154

Arrangement Note
Organized into four subseries: (5.1) Administrative; (5.2) Boards, committees, departments; (5.3) Financial records; and (5.4) Programs, activities, education, classes.
Subseries 5.1  
Administrative, 1959-1975  
Box 153 - Box 154: folder 16

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Plan and Scope

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Subseries 5.2
Boards, committees, departments, 1969-1972
Box 154: folders 17-18

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Subseries 5.3  
Financial records, 1974-1976  
Box 154: folders 20-22

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Subseries 5.4
Programs, activities, education, classes, 1973
Box 154: folder 23

Conferences

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Series 6
Midtown Branch records, 1971-1976
Box 155

Arrangement Note
Organized into three subseries: (6.1) Administrative; (6.2) Boards, committees, departments; and (6.3) Financial records.
**Subseries 6.1**  
**Administrative, 1971-1975**  
**Box 155: folder 1-4**

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**Plan and Scope**

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Subseries 6.2  
Boards, committees, departments, 1972  
Box 155: folder 5  

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### Subseries 6.3

**Financial records, 1976**

**Box 155: folder 6**

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Series 7
Audiovisual materials, circa 1940-1974
Boxes 156-163a

Arrangement Note
Organized into four subseries: (7.1) Photographs, (7.2) Slides, (7.3) Audio recordings, and (7.4) Films and video recordings.
Subseries 7.1
Photographs, circa 1940-1973
Box 156 - Box 160: folders 1-2

Scope and Content Note
The photographs document classes, activities, events, staff members, committees, camps, and clubs. Many were taken by professional photographers, and a few were taken by the Atlanta Journal-Constitution. These professionally produced photographs appear to have been used for publicity purposes. Another large subset of the photographs are snapshots. These photographs were originally filed within the other series in this collection. The majority were in a box of loose photographs. Some photographs and negatives were found loose in the scrapbooks and transferred to this series to protect them. Some photographs were originally in folders with documents and other records. These photographs were replaced in the files with photocopies of the originals, which were then transferred to this series. There are also slides of many of the events depicted in the photographs and negatives.

Arrangement Note
The photographs have been arranged according to the same intellectual schema used in the collection as a whole. They were first separated by branch and then sorted among the following categories: Activities, Administrative, Camps, Clubs, Committees and Other. If no branch could be determined, the photographs were filed under "Greater Atlanta." This category is also used for photographs that document the "Central YWCA," (which appears to have included the white branch and the administration for the Greater Atlanta YWCA prior to the mid-1960s.)

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DeKalb Branch - Activities

<table>
<thead>
<tr>
<th>Box</th>
<th>Folder</th>
<th>Content</th>
</tr>
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<tbody>
<tr>
<td>156</td>
<td>1</td>
<td>Various activities and events [2] -- negatives only</td>
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DeKalb Branch - Administrative

<table>
<thead>
<tr>
<th>Box</th>
<th>Folder</th>
<th>Content</th>
</tr>
</thead>
<tbody>
<tr>
<td>156</td>
<td>2</td>
<td>Staff</td>
</tr>
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</table>

Greater Atlanta - Activities

<table>
<thead>
<tr>
<th>Box</th>
<th>Folder</th>
<th>Content</th>
</tr>
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<tbody>
<tr>
<td>156</td>
<td>3</td>
<td>Adult classes</td>
</tr>
<tr>
<td>156</td>
<td>4</td>
<td>Adult classes, 1960s-old area pictures</td>
</tr>
<tr>
<td>156</td>
<td>5</td>
<td>Adult classes, [1962?] - Avon-Belvedere</td>
</tr>
<tr>
<td>156</td>
<td>6</td>
<td>Adult classes, 1963</td>
</tr>
<tr>
<td>156</td>
<td>7</td>
<td>Adult classes, 1967</td>
</tr>
<tr>
<td>156</td>
<td>8</td>
<td>Aquanauts, 1963-1968 - blind swimmers</td>
</tr>
<tr>
<td>156</td>
<td>9</td>
<td>Award ceremony, 1968 - teens</td>
</tr>
</tbody>
</table>
156 10 Charm class (1)
156 11 Charm class (2)
156 12 Childbirth education class, 1968
156 13 Children's activities, 1967
156 14 Children's classes, 1965
156 15 Children's event
156 16 Children's event, 1968
156 17 Children's party, 1970
156 18 Children's parties-negatives only
156 19 Children's play
156 20 Christmas crafts class
156 21 Classes, 1968 (children and adults)
156 22 Co-ed youth party, [1967?]
156 23 Dance (?) class
156 24 Day camp, 1968
156 25 Eukelele class (children)
156 26 Family camping, 1965
156 27 Festival of Nations, 1964
156 28 Festival of Nations, 1966
156 29 Festival of Nations, 1967
156 30 Gay Summer, 1964
156 31 Gay Summer, 1965
156 32 Gay Summer and Gay Saturday, 1967
156 33 Guitar class
156 34 Halloween party, 1967 (children)
156 35 Halloween party, 1970 (adults)
156 36 International Training Institute (ITI)
156 37 "Ladies at work," 1968 - [at Capitol Homes?]
156 38 Scouts swimming, 1963
156 39 Slimulastics for "working gals," 1968
156 40 Swimming activities, [1960s?]
156 41 Swimming classes
156 42 Teen classes
156 43 Unidentified activities
156 44 Unidentified adult activities
156 45 Unidentified children's and youth activities
156 46 Water ballet, [1960s?]
156 47 Water ballet, 1967 - HPER classes
156 48 Workshop on home care for the aged and chronically ill, 1964
156 49  World Fellowship coffee
156 50  World Fellowship coffee, 1970
156 51  World Fellowship coffee, 1971
156 52  World Fellowship party
156 53  World Fellowship party [?]
156 54  World Fellowship party, 1964
156 55  World Fellowship party, 1968
156 56  World Fellowship party, 1969
156 57  World Fellowship party, 1970
157  1  Youth activities (various)
157  2  Youth job training classes, 1967 - CORE
157  3  Youth job training graduation, 1967
157  4  Youth slumber party

**Greater Atlanta - Administrative**
157  5  Annual meeting, 1970
157  6  National YWCA conference, 1970
157  7  Southeast conference, 1965
157  8  Staff [?], [1967?]
157  9  Staff [?], 1967 - "YWCA faces"
157 10  Staff, [1970?] - faces used in brochure
157 11  Staff, [1970s?]
157 12  YWCA at JFK Center, 1971

**Greater Atlanta - Camp**
157 13  Camp Aquila [?]
157 14  Camp Aquila [?] -- negatives only
157 15  Camp Aquila (1) - from scrapbook
157 16  Camp Aquila (2)
157 17  Camp Aquila (3)
157 18  Camp Aquila (4)
157 19  Camp Aquila (5)
157 20  Camp Aquila (6)
157 21  Camp Aquila (7) - from scrapbook
157 22  Camp Aquila (8) - from scrapbook [?]
157 23  Camp Aquila (9)
157 24  Camp Aquila, 1969 - from scrapbook
157 25  Camp Aquila, 1970
157 26  Camp Aquila, [1970s?]
157 27  Camp Aquila, 1971
Camp Aquila, 1972
Camp Highland, [1920s?] - from scrapbook
Camp Highland, [1960s?]

Greater Atlanta - Clubs

2. Industrial Co-Ed Club, [late 1940s]
3. Industrial Co-Ed Club, [late 1940s] - [at Camp Highland?]
4. Industrial Co-Ed Club, [late 1940s] - Christmas dinner (1)
5. Industrial Co-Ed Club, [late 1940s] - Christmas dinner (2)
6. Industrial Co-Ed Club, [late 1940s] - Christmas party (1)
7. Industrial Co-Ed Club, [late 1940s] - Christmas party (2)
8. Industrial Co-Ed Club, [late 1940s] - [country-western dance?]
9. Industrial Co-Ed Club, [late 1940s] - [dance?]
10. Industrial Co-Ed Club, [late 1940s] - [Halloween dance?] (1)
11. Industrial Co-Ed Club, [late 1940s] - [Halloween dance?] (2)
12. Industrial Co-Ed Club, [late 1940s] - [Mad Hatter tea party?]
13. Industrial Co-Ed Club, [late 1940s] - [presidential campaign party?]
14. Industrial Co-Ed Club, [late 1940s] - [return to childhood dance?]
15. Industrial Co-Ed Club, [late 1940s] - [talent show?]
16. Industrial Co-Ed Club, 1945 - social dancing class
17. Industrial Co-Ed Club, 1945 - softball game in Piedmont Park
18. Industrial Co-Ed Club, 1947 - Valentine's Day dinner
19. Live Y’ers, 1968 - crafts class
20. Live Y’ers, 1971 - trip to Six Flags amusement park
21. Operation Understanding - drama
22. Operation Understanding - play ("Some of My Best Friends")
23. Operation Understanding - working with children from Eagan Homes
24. Operation Understanding, 1969
25. Teenage Consumer Education representatives
26. Unidentified, [1940s?]?
27. Y-Teens, 1951 - Sunday school in Monrovia, Liberia
29. Y-Teen Bake Sale (1)
30. Y-Teen Bake Sale (2)
32. Y-Teen Bake Sale, 1969
33. Y-Teen Bake Sale, 1971 (1 of 2)
34. Y-Teen Bake Sale, 1971 (2 of 2)
35. Y-Teens [?] decorating hospital for Christmas
YWCA of Greater Atlanta records, 1901-1979 (bulk 1940-1975)  
Manuscript Collection No. 720

158  36  Y-Teens Dogwood Festival float, 1967
158  37  Y-Teens Dogwood Festival float, 1970
158  38  Y-Teens going to conference, 1966
158  40  Y-Teens selling UNICEF cards - Edgewood
158  41  Y-Teen Spring Banquet, 1962
158  42  Y-Teens Week
158  43  Young adults event, 1970
158  44  Young Atlanta Service Club, 1968 - Capitol Homes Project
158  45  Young Atlanta Service Club, 1970
158  46  Young Atlanta Service Club, 1970 - USO Sweetheart Dance
158  47  Young Atlanta Service Club, 1970 - WAC 28th Anniversary Fashion Show

Greater Atlanta - Committees
158  48  Camp Committee, young men in a pyramid, 1949-1950
158  39  Public Policy Committee, [1973?]

Greater Atlanta - Other
158  50  Atlanta Journal-Constitution article on teen relationships
158  51  "Give all cats the pill," 1970
158  52  Garbage on the streets, 1969

Midtown Branch - Activities
158  53  Children's party, 1971
158  54  Women's rights march, [1970s?]
158  55  Workshop
158  56  Yoga class

Midtown Branch - Clubs
159  1  Design for Living Club, 1973 - widows
159  2  Y-Teens, [1970s?]

Phyllis Wheatley Branch—Activities
159  3  Awards ceremony
159  4  Awards ceremony, 1956 (1)
159  5  Awards ceremony, 1956 (2)
159  6  Back Home Party, 1953
159  7  Children's activities, 1973
159  8  Classes, [1968?] - adults and children
159  9  Festival of Nations [?]
159 10  Festival of Nations [?], 1956

95
160 1 Harvest Tea [oversized photograph]
159 11 Nassau trip
159 12 Summer Fun - children
159 13 Unidentified adult activities, [1953?]
159 14 Unidentified children's activities, [1953?]
160 2 Unidentified event [oversized photograph]
159 15 Unidentified event, [1953?]
159 16 Unidentified event, 1956 (1)
159 17 Unidentified event, 1956 (2)
159 18 Unidentified events
159 19 Unidentified events, 1956
159 20 Unidentified youth events
159 21 Visit to Governor Jimmy Carter
159 22 World Fellowship party, 1969

Phyllis Wheatley Branch - Administrative
159 23 Annual meeting, 1949
159 24 Board of Management, 1953
159 25 Staff, 1953
159 26 Staff portraits, 1956

Phyllis Wheatley Branch - Camp
159 27 Camp Ida Prather site [?]
159 28 Camp Ida Prather lodge groundbreaking - negatives found in scrapbook
159 29 Camp Ida Prather, [1953?]
159 30 Camp Ida Prather, 1961

Phyllis Wheatley Branch - Clubs
159 31 Club representatives, 1955
159 32 Supreme teens, 1967
159 33 Teenage members [?], [1920s?]
159 34 Y-Teens [?], [1950s-1970s?]
159 35 Y-Teen bake sale - Archer High
159 36 Y-Teen Extension, 1953
159 37 Y-Teen potato chip sale, 1946

Phyllis Wheatley Branch - Committees
159 38 [Building and Property Committee], [1950s?] - Phyllis Wheatley Branch
159 39 [Building and Property Committee], 1953 - Phyllis Wheatley Branch
159 40 Committee meeting
159 41 Committee meeting [?]
159   42   Committee meetings [?] - various
159   43   Harvest Tea Committee, 1955
159   44   [Health and Education Committee], 1968 - Health Fair planning
159   45   House and Room Registry Committee, 1954 - open house presentation
159   46   Membership Committee [?] - various events
159   47   Membership Committee, 1957 - 35th Annual Kick-off Dinner

**South Fulton Branch - Activities**

159   48   Kids Korner

**South Fulton Branch - Administrative**

159   49   Staff

**Tri-City Branch - Activities**

159   50   Knitting, 1967
159   51   Ladies Day Out, 1968
Subseries 7.2
Slides, 1954-1974
Box 160: folders 3-19 - Box 161: folder 15

Scope and Content Note
The slides document YWCA classes, activities, events, staff members, committees, camps, and clubs. This series includes slide shows published by the national and international YWCA. There are also slides documenting the branch buildings and camps (including building plans and construction). Many slides appear to have been used for publicity purposes. There are photographic prints of many of the events depicted in the slides.

Arrangement Note
The slides have been arranged according to the same intellectual scheme used for the collection as a whole. They were first separated by branch and then sorted among the following categories: Activities, Administrative, Camps, Clubs, Committees and Other. If no branch could be determined, the photographs were filed under "Greater Atlanta." This category is also used for photographs that document the "Central YWCA," (which appears to have included the white branch and the administration for the Greater Atlanta YWCA prior to the mid-1960s.)

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DeKalb Branch - Activities

<table>
<thead>
<tr>
<th>Box 160</th>
<th>Folder</th>
<th>Content</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>Art classes, 1967</td>
<td></td>
</tr>
<tr>
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<td>Luncheon, 1967</td>
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<tr>
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<td>Open house, 1970</td>
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Greater Atlanta - Activities

<table>
<thead>
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<th>Box 160</th>
<th>Folder</th>
<th>Content</th>
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<tbody>
<tr>
<td>4</td>
<td>Adult classes, [1950s?], 1964, 1969, 1972</td>
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<td>Advocacy signs, 1970</td>
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<td>Aquanauts, 1964</td>
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<td>Auto shop classes, 1972</td>
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<td>5</td>
<td>Best School Service award, 1967</td>
<td></td>
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<td>Capitol Homes, 1967</td>
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<td>Capitol Homes sale, 1969</td>
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<tr>
<td>5</td>
<td>Children's Christmas party, 1958</td>
<td></td>
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<tr>
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<td>Christmas activities-Candlelighting, 1965, 1966</td>
<td></td>
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<td>6</td>
<td>Coffee, 1971</td>
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<td>6</td>
<td>College tour, 1964</td>
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<td>160</td>
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<td>Dance</td>
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<td>Dance class, 1964, 1966</td>
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<td>7</td>
<td>Dance recital, 1966</td>
</tr>
<tr>
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<td>8</td>
<td>Fashion show, 1958, 1964, 1965</td>
</tr>
<tr>
<td>160</td>
<td>10</td>
<td>Fun Fair staff</td>
</tr>
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<td>160</td>
<td>10</td>
<td>GAF, 1966</td>
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<td>160</td>
<td>10</td>
<td>Gay Saturday, 1965, 1966</td>
</tr>
<tr>
<td>160</td>
<td>11</td>
<td>Hannukah, 1964</td>
</tr>
<tr>
<td>160</td>
<td>11</td>
<td>International Training Institute, 1969</td>
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<tr>
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<td>11</td>
<td>Key Action Program graduation, 1967</td>
</tr>
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<td>Key Action Program participants, 1967</td>
</tr>
<tr>
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<td>12</td>
<td>&quot;Let's Talk About It,&quot; 1966</td>
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<td>12</td>
<td>Liquid embroidery class, 1966</td>
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<td>Mobile service, 1958</td>
</tr>
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<td>12</td>
<td>Model homes, 1966</td>
</tr>
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<td>160</td>
<td>12</td>
<td>Mother-tot swim, 1963, 1966</td>
</tr>
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<td>National YWCA Week, 1969</td>
</tr>
<tr>
<td>160</td>
<td>13</td>
<td>&quot;People Caring for People,&quot; 1964</td>
</tr>
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<td>13</td>
<td>Planting tree, 1969</td>
</tr>
<tr>
<td>160</td>
<td>13</td>
<td>Saturday Morning Fun, 1964</td>
</tr>
<tr>
<td>160</td>
<td>13</td>
<td>Seder supper, 1966</td>
</tr>
<tr>
<td>160</td>
<td>13</td>
<td>Sewing class, 1972</td>
</tr>
<tr>
<td>160</td>
<td>13</td>
<td>Slimnastics (Lavista), 1968</td>
</tr>
<tr>
<td>160</td>
<td>13</td>
<td>Summer program</td>
</tr>
<tr>
<td>160</td>
<td>13</td>
<td>&quot;Swimkana&quot; 1959</td>
</tr>
<tr>
<td>160</td>
<td>13</td>
<td>Tennis class, 1966</td>
</tr>
<tr>
<td>160</td>
<td>13</td>
<td>Trip to Aspen, 1968</td>
</tr>
<tr>
<td>160</td>
<td>14</td>
<td>Unidentified events</td>
</tr>
<tr>
<td>160</td>
<td>15</td>
<td>Unidentified events, [1950s?], 1958</td>
</tr>
<tr>
<td>160</td>
<td>17</td>
<td>Unidentified events, 1970, 1972</td>
</tr>
<tr>
<td>160</td>
<td>18</td>
<td>Unidentified youth events, 1968</td>
</tr>
<tr>
<td>160</td>
<td>18</td>
<td>Venture, 1968</td>
</tr>
<tr>
<td>160</td>
<td>18</td>
<td>Water Ballet, 1964, 1969</td>
</tr>
<tr>
<td>160</td>
<td>18</td>
<td>Workshops with Dr. Mead, 1964</td>
</tr>
<tr>
<td>160</td>
<td>18</td>
<td>World Fellowship tour, 1966</td>
</tr>
</tbody>
</table>
**Greater Atlanta - Administrative**

<table>
<thead>
<tr>
<th></th>
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<tbody>
<tr>
<td>160</td>
<td>19</td>
<td>Conference orientation, 1966</td>
</tr>
<tr>
<td>160</td>
<td>19</td>
<td>Front desk, 1966</td>
</tr>
<tr>
<td>161</td>
<td>1</td>
<td>Research files—International YWCA</td>
</tr>
<tr>
<td>161</td>
<td>1</td>
<td>Research files—International YWCA, [1960s?]</td>
</tr>
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<td>161</td>
<td>1</td>
<td>Research files—International YWCA slide show</td>
</tr>
<tr>
<td>161</td>
<td>2</td>
<td>Research files—Other YWCA branches [?], [1950s?]</td>
</tr>
<tr>
<td>161</td>
<td>2</td>
<td>Research files—&quot;Sub-Areas Predominantly Negro,&quot; [1962?]</td>
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<td>Research files—YWCA of the U.S.A. slide show, [1960?]</td>
</tr>
<tr>
<td>161</td>
<td>3</td>
<td>Tower meeting, 1966</td>
</tr>
<tr>
<td>161</td>
<td>3</td>
<td>YWCA conference [1950s?], 1967</td>
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**Greater Atlanta - Camps**

<table>
<thead>
<tr>
<th>161</th>
<th>4</th>
<th>Camp Aquila-plans, 1970</th>
</tr>
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<tbody>
<tr>
<td>161</td>
<td>4</td>
<td>Camp Aquila-construction, 1970</td>
</tr>
<tr>
<td>161</td>
<td>4</td>
<td>Camp Aquila-dedication, 1970</td>
</tr>
<tr>
<td>161</td>
<td>4</td>
<td>Camp Aquila, 1972, 1974</td>
</tr>
<tr>
<td>161</td>
<td>5</td>
<td>Camp Highland, [1950s?]</td>
</tr>
<tr>
<td>161</td>
<td>6</td>
<td>Camp Highland, 1960</td>
</tr>
<tr>
<td>161</td>
<td>6</td>
<td>Camp Highland-Spring Camp, 1964</td>
</tr>
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<td>161</td>
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</tr>
<tr>
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<tr>
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<td>6</td>
<td>Camp Highland-Spring Camp, 1966</td>
</tr>
<tr>
<td>161</td>
<td>6</td>
<td>Camp Highland-Fall Camp, 1966</td>
</tr>
<tr>
<td>161</td>
<td>6</td>
<td>Camp Highland, 1969</td>
</tr>
</tbody>
</table>

**Greater Atlanta - Clubs**

<table>
<thead>
<tr>
<th>161</th>
<th>7</th>
<th>Business Girls League, 1964</th>
</tr>
</thead>
<tbody>
<tr>
<td>161</td>
<td>7</td>
<td>Dykes (service plaque), 1965</td>
</tr>
<tr>
<td>161</td>
<td>7</td>
<td>Industrial Co-Ed Club, [?]</td>
</tr>
<tr>
<td>161</td>
<td>7</td>
<td>Inter-Club Council Officers, 1967-1968</td>
</tr>
<tr>
<td>161</td>
<td>7</td>
<td>Live Y’ers, 1966, 1969</td>
</tr>
<tr>
<td>161</td>
<td>7</td>
<td>Operation Coffee Can, 1967</td>
</tr>
<tr>
<td>161</td>
<td>8</td>
<td>Operation Understanding, 1965 (international party with AFS)</td>
</tr>
<tr>
<td>161</td>
<td>8</td>
<td>Operation Understanding, 1965 (play &quot;Some of My Best Friends&quot;)</td>
</tr>
<tr>
<td>161</td>
<td>8</td>
<td>Operation Understanding, 1969 (visit to City Hall)</td>
</tr>
<tr>
<td>161</td>
<td>8</td>
<td>Operation Understanding, 1969 (float)</td>
</tr>
<tr>
<td>Page</td>
<td>Column</td>
<td>Description</td>
</tr>
<tr>
<td>------</td>
<td>--------</td>
<td>-------------</td>
</tr>
<tr>
<td>161</td>
<td>8</td>
<td>Second Goal Club, 1964</td>
</tr>
<tr>
<td>161</td>
<td>8</td>
<td>Teen teams, 1968</td>
</tr>
<tr>
<td>161</td>
<td>9</td>
<td>Y-Teens, [1950s?], 1959</td>
</tr>
<tr>
<td>161</td>
<td>9</td>
<td>Y-Teen bake sales, 1966</td>
</tr>
<tr>
<td>161</td>
<td>9</td>
<td>Y-Teen Dogwood Festival float, 1970</td>
</tr>
<tr>
<td>161</td>
<td>9</td>
<td>Y-Teen living letters, 1965</td>
</tr>
<tr>
<td>161</td>
<td>9</td>
<td>Y-Teen luau, 1969 (Central Branch)</td>
</tr>
<tr>
<td>161</td>
<td>9</td>
<td>Y-Teen national conference, 1965</td>
</tr>
<tr>
<td>161</td>
<td>9</td>
<td>Y-Teen office, [1950s?]</td>
</tr>
<tr>
<td>161</td>
<td>9</td>
<td>Y-Teen rally, 1969</td>
</tr>
<tr>
<td>161</td>
<td>9</td>
<td>Y-Teen regional conference, 1966</td>
</tr>
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<td>161</td>
<td>9</td>
<td>Y-Teen selling cards for UNICEF, 1970</td>
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<td>161</td>
<td>9</td>
<td>World Fellowship trip, 1954</td>
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### Greater Atlanta - Committees

<table>
<thead>
<tr>
<th>Page</th>
<th>Column</th>
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<tr>
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<td>10</td>
<td>Building and Properties Committee-Central Branch, [1950s?], 1958, 1966</td>
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<tr>
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<td>Building and Properties Committee, Building proposals, 1970</td>
</tr>
<tr>
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<td>11</td>
<td>Finance Committee-Central Branch budget, 1964</td>
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<tr>
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<td>11</td>
<td>Membership Committee-membership drive, 1958</td>
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### Greater Atlanta - Other

<table>
<thead>
<tr>
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<th>Column</th>
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<tr>
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<td>12</td>
<td>Apartment building [?], 1969</td>
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<tr>
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<td>12</td>
<td>Garbage on the streets, 1969</td>
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<td>161</td>
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<td>&quot;Young Adult&quot; [unidentified building], 1964</td>
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</tbody>
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### North Fulton Branch - Clubs

<table>
<thead>
<tr>
<th>Page</th>
<th>Column</th>
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<tr>
<td>161</td>
<td>13</td>
<td>Senior Y-Teens, 1968</td>
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</tbody>
</table>

### Phyllis Wheatley Branch - Activities

<table>
<thead>
<tr>
<th>Page</th>
<th>Column</th>
<th>Description</th>
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<tbody>
<tr>
<td>161</td>
<td>14</td>
<td>Fellowship Breakfast, 1966</td>
</tr>
<tr>
<td>161</td>
<td>14</td>
<td>Unidentified event, 1968</td>
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<td>161</td>
<td>14</td>
<td>Youth activities, 1969</td>
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<td>161</td>
<td>14</td>
<td>Youth rally, 1970</td>
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</table>

### Phyllis Wheatley Branch - Camps

<table>
<thead>
<tr>
<th>Page</th>
<th>Column</th>
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</thead>
<tbody>
<tr>
<td>161</td>
<td>14</td>
<td>Camp Ida Prather, 1966</td>
</tr>
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### Phyllis Wheatley Branch - Clubs

<table>
<thead>
<tr>
<th>Page</th>
<th>Column</th>
<th>Description</th>
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<tbody>
<tr>
<td>161</td>
<td>14</td>
<td>Junior Y-Teen play day, 1960</td>
</tr>
</tbody>
</table>
Phyllis Wheatley Branch - Committees
161 14 Building and Properties Committee-Phyllis Wheatley Branch, 1972
161 14 Finance Committee-Phyllis Wheatley Branch budget, 1964
161 14 Membership Committee-event, 1970
161 14 Membership Committee-fall event, 1962

Tri-City Branch - Activities
161 15 Classes, 1968, 1969
Subseries 7.3
Sound recordings, 1965-1970
CLP1, AV1-AV2 (formerly box 162)

<table>
<thead>
<tr>
<th>Box</th>
<th>Folder</th>
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<tr>
<td>AV2</td>
<td>-</td>
<td>Reply from Taiwan YWCA to Y-Teens, 1965 [original: open reel tape] [Digital/digitized copy available in the Reading Room: id rx15d][Digital/digitized copy available in the Reading Room: id rx18t]</td>
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<tr>
<td>AV2</td>
<td>-</td>
<td>Reply from Taiwan YWCA to Y-Teens, 1965 (use copy)[original: audio cassette]</td>
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<td>AV2</td>
<td>-</td>
<td>Sex Education-Whose Responsibility, 1968 [original: open reel tape] [Digital/digitized copy available in the Reading Room: id rx17p][Digital/digitized copy available in the Reading Room: id rx19z]</td>
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<td>CLP1</td>
<td>-</td>
<td>Voices of YWCA, undated [original: phonograph, 33 1/3]</td>
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<td>AV2</td>
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<td>What Does the YWCA Mean to You, 1970 (Version 1), 1970 [original: open reel tape] [Digital/digitized copy available in the Reading Room: id rx16j]</td>
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<tr>
<td>AV2</td>
<td>-</td>
<td>What Does the YWCA Mean to You, 1970 (Version 2), 1970 [original: open reel tape] [Digital/digitized copy available in the Reading Room: id rx148]</td>
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<td>CLP1</td>
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<td>The YWCA Purpose - An Action Agenda, Contemporary Program Kit Number 4, undated[original: phonograph, 33 1/3]</td>
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### Subseries 7.4
Films and video recordings

#### Box 163-163a

<table>
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<tr>
<td>AV1</td>
<td>1</td>
<td>No Man is an Island, Young Women's Christian Association of the USA 1956?, A Julien Bryan International Film Foundation Production, Written and Supervised by Donn Alan Pennebaker. Time: 24:36 [original: film]</td>
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<tr>
<td>163</td>
<td>1</td>
<td>No Man is an Island, Young Women's Christian Association of the USA 1956? [original: VHS use copy]</td>
</tr>
<tr>
<td>AV1</td>
<td>2</td>
<td>Unidentified, [1970s], Appears to be a video covering topics such as drug abuse among teenagers, drunk driving, child abuse, and possible sexual situations through role playing. These episodes seem to be tied into a classroom discussion on similar topics. Time: approx. 28:00 [original: film]</td>
</tr>
<tr>
<td>163</td>
<td>2</td>
<td>Unidentified, [1970s] [original: VHS use copy]</td>
</tr>
<tr>
<td>AV1</td>
<td>3</td>
<td>Unidentified, [1970s], Appears to be same as above with additional footage at the beginning. The footage is of people in a drug store buying OTC drugs for possible drug abuse. Moves to classroom scene from previous video and remain s the same throughout. Time: approx. 30.00 [original: film]</td>
</tr>
<tr>
<td>163</td>
<td>3</td>
<td>Unidentified, [1970s] [original: VHS use copy]</td>
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**Series 8**  
**Blueprints, 1951-1971**  
**OP 1 - OP 10**

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<tr>
<td>XOP1 -</td>
<td></td>
<td>Atlanta YWCA cafeteria equipment, 1951 [2 items]</td>
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<td>XOP1 -</td>
<td></td>
<td>Atlanta YWCA air conditioning system, 1951</td>
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<td>XOP1 -</td>
<td></td>
<td>Midtown YWCA building</td>
</tr>
<tr>
<td>XOP1 -</td>
<td></td>
<td>Midtown YWCA building</td>
</tr>
<tr>
<td>XOP1 -</td>
<td></td>
<td>Midtown YWCA building renovations, 1971</td>
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<td>XOP1 -</td>
<td></td>
<td>Midtown YWCA building renovations, 1971</td>
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<td>XOP1 -</td>
<td></td>
<td>Phyllis Wheatley building, 3rd floor</td>
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<tr>
<td>XOP1 -</td>
<td></td>
<td>Phyllis Wheatley building, 3rd floor</td>
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<tr>
<td>XOP1 -</td>
<td></td>
<td>Phyllis Wheatley building site study</td>
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Series 9
Membership cards, 1940-1980
Boxes 165-169

<table>
<thead>
<tr>
<th>Box</th>
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Series 10  
**Unprocessed material**  
**Box 170**

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